



**ISRMUN**  
*Online*

# Digital Guide

# **ISRMUN** *Online*

## Technology Resources

November 2020

## **Digital Platforms**

Zoom is the video conference software where the simulation sessions will be held. It guarantees exceptional clarity and quality and ensures that everyone can participate equally using a computer or smartphone. It enables all delegates to follow the debate within their committee, carry out negotiations in real-time and vote for resolutions, just like in a standard MUN simulation.

Google Docs is an online word processor that enables users to create and format documents and work with other people. It will be used by delegates to brainstorm, write and revise the resolution paper.

Delegates and advisors are asked to not share Zoom links and login information with non-participants. Prior to the simulation, students will be emailed the login information for their assigned committee. Advisors will be sent a master file in case of an emergency and to be able to view the sessions.

## **Logging-In:**

Each committee will be Chaired by two individuals, the moderator and the director. When delegates are logging into Zoom, they will be expected to join the session with their username listed as "Country - Committee." For example, "Canada - UNICEF." The Waiting Room feature on Zoom will be used to screen delegates joining the session and ensure the safety of all participants. Once a delegate has joined the session, they will be expected to have their camera turned on and their microphone muted until selected by the Chair to speak.

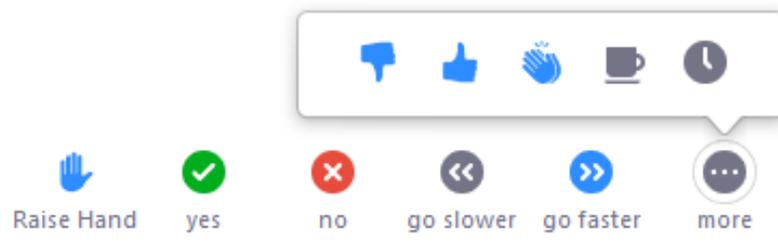
Advisors are invited to join sessions in order to observe their students. Advisors should join the session with their username listed as "Advisor - Last Name - School." For example, "Advisor - Atamanuk - ISRSA." All advisors should have their cameras turned off and microphones muted.

## Digital Backgrounds

During the simulation, delegates are expected to use a professional background. Zoom backgrounds are permitted as long as they are of a solid colour. All delegates will be sent a special ISRMUN Online background to use, however, it is completely optional. Participants are also encouraged to work in a quiet place free from distractions such as loud noises, pets, siblings, etc.

## Buttons to Use During ISRMUN Online

The nonverbal feedback feature on Zoom enables delegates to select buttons or icons in order to participate or vote during the simulation. The buttons can be accessed by selecting the Participants option located at the bottom of the Zoom window.



- **Raise Hand:** The Raise Hand button will be used to make a motion and second a motion. Delegates are requested to lower their hands after being selected by the Chair or when a motion has been passed.
- **Yes/No Buttons:** The Yes or No buttons will be used during voting procedures. Delegates will use the Yes button to vote in favour and the No button to vote against a motion or resolution paper.

## **Public and Private Chats**

Delegates are invited to use the chat feature on Zoom to send “notes” to fellow delegates and the Chair. A message in the public chat can be seen by the entire committee, while a private message can only be seen by the Chair and specific delegates. All participants are encouraged to review the rules involving the chat feature [here](#).

## **Absence from the Debate**

Like a face to face debate, it is expected that delegates will remain present unless there are extenuating circumstances. If a participant is unable to continue the debate, they are to sign out, and the Director will make note of the departure.

## **Technical Problems**

If a delegate loses connection or a computer crashes, delegates should simply sign back in using their link. They should send a message to the Secretariat via [email](#) if they need additional assistance and/or are locked out of the debate.