



May 29th 2020

Dear Parents,

I hope you have all been able to make the most of the half-term break, despite the weather not being the best.

Before the break I wrote to you explaining that we are going to move into a phased and staggered reopening of the school and that I would send you further details this week.

Attached is our COVID19 reopening plan and procedures document. In preparing this detailed document we have drawn from guidance issued by Nord Anglia Education and lessons learnt from across our family of schools, North Carolina Department of Health and Human Services guidance and the advice from the Center for Disease Control. We have tried to incorporate all the guidance available and make it work for our particular school and each phase's circumstance. This is not a finished document and as we learn from practice, feedback and further guidance that will be issued, we will make amendments. Where we do make changes, we will send out the revised document, while also clearly highlighting what has changed, so we are all kept up to date and well informed.

I have also included a preliminary schedule for classes for the last half-term. As I have mentioned in my previous communication, it is important that we take a cautious and phased approach to reopening the school. We feel this schedule achieves that, giving access to in-school learning, whilst keeping everyone safe in a measured and thoughtful way. We will also continue to offer a virtual learning experience for students that are not able to join the in-school session and for all students when they are not scheduled for on campus classes.

Next Monday and Tuesday staff in the Early Years and Primary stages will be engaged in training and making preparations for their classes to return. The Virtual School offer on these days will be amended to accommodate this and your class teacher will be share this with you.

The first part of our plan requires your input by completing a simple questionnaire. We will be sending this out to you early next week. This asks you to share with us your intention on participating in on campus classes after the break. If you answer yes, you will then be asked a number of health and travel related questions. It is mandatory that you answer the questions before coming to school. Please can I ask that you look out for this email and complete the questionnaire as soon as possible.

I would like to thank all the staff at BISC for the hard work that has gone into making these arrangements, but a particular mention to Kipp Parrish and Jude Penson who have been invaluable in moving us forward. Opening the school may seem a very simple thing to do, after all, it is something we have been doing every day, year upon year. However, today things are different, and we all need to learn to adjust and adapt to doing the ordinary in different ways.

I am sure, as you read the reopening plan and procedures document, you will have questions about how it relates to our child and circumstances. A FAQ document, that will hopefully answer some of your questions, will be sent out with the questionnaire. Your child's class teacher/form teacher will also contact you early next week to set up a call to address any further questions you might have.

Have a lovely weekend and I look forward to seeing you all in the coming weeks, at an appropriate social distance.

Adam Stevens