



## *Admissions Policy*

### *Policy Statement*

The British International School of Houston (BISH) aims to be inclusive where possible at all levels. As a non-selective school, students are not asked to sit entrance exams. For Early Years, students must attend stay-and-plays where they are observed by the teacher to ensure proper fit. Entry into Year 1 onwards, students may be asked to do one or more Taster Days to ensure proper fit. There are expectations on English proficiency and the school must assess whether or not a student with learning differences can be catered to.

### *New Students*

From initial inquiry into all year groups, we encourage families to discuss their needs with the Admissions department and ask any questions about the school. The Admissions department then schedules a tour, if possible, with the family. The school or family may ask for a Taster Day as this enables families to decide if BISH is the correct choice for them and allows the school to assess the student's academic ability and learning style.

For entry into the iGCSE course and the International Baccalaureate (IB) Diploma programme, the Head of High School will review previous school reports and exam results to determine if BISH's programme is a good fit. If necessary, the Head of High School may ask for a meeting with the student and/or additional school reports to gather accurate information and advise accordingly on the most suitable course options.

### *Offer for Admission*

#### Selection Criteria

The following criteria may be used to allocate spaces at BISH:

- Priority will be given to those children who are transferring from another Nord Anglia school and have been accepted to BISH.
- Sibling places will be given priority.
- Placement will take into consideration students who have EAL needs.
- Placement will take into consideration students who have learning support needs.
- Placement may be conditional on additional support, if deemed necessary by BISH, as an additional expense to the family.
- The school reserves the right to refuse admission in the case of inaccurate information being submitted.
- If a student declares a requirement for support in English as an Additional Language (EAL) or Special Education Needs (SEN), or if a need for specialised support is identified in the application document, Learning Support must be involved to deem whether or not the need can be accommodated by BISH.

Student records must be available for reference prior to final placement and future assessment and testing may be requested and conducted as necessary. Following any necessary assessments, the Admissions department will write to the prospective parents, officially offering a place to their child. Upon receipt of the admissions paperwork and accompanying enrolment fee, the student's place is secured.



### *Enrolment Dates*

Applications for both immediate and future entry are considered at any time throughout the year.

### *Year and Class Placement of Students*

Students are accepted throughout the year and will be placed in a year and/or class according to the determination made by the appropriate Head of School, with input from relevant staff. The placement will reflect the student's previous educational experience, age, maturity, language proficiency, academic needs and time of enrolment.

See birthdate cut-off chart in the next page.



2020-2021							
Birthdate			Age	UK Stage	UK Year	US Grade	Scottish
1-Sep-16	to	31-Aug-17	3-4	Early Years	EY1	PK3	
1-Sep-15	to	31-Aug-16	4-5	Early Years	EY2	PK4	
1-Sep-14	to	31-Aug-15	5-6	Primary	Year 1	Kindergarten	Primary 1
1-Sep-13	to	31-Aug-14	6-7	Primary	Year 2	Grade 1	Primary 2
1-Sep-12	to	31-Aug-13	7-8	Primary	Year 3	Grade 2	Primary 3
1-Sep-11	to	31-Aug-12	8-9	Primary	Year 4	Grade 3	Primary 4
1-Sep-10	to	31-Aug-11	9-10	Primary	Year 5	Grade 4	Primary 5
1-Sep-09	to	31-Aug-10	10-11	Primary	Year 6	Grade 5	Primary 6
1-Sep-08	to	31-Aug-09	11-12	Middle	Year 7	Grade 6	Primary 7
1-Sep-07	to	31-Aug-08	12-13	Middle	Year 8	Grade 7	S1
1-Sep-06	to	31-Aug-07	13-14	Middle	Year 9	Grade 8	S2
1-Sep-05	to	31-Aug-06	14-15	High	Year 10	Grade 9	S3
1-Sep-04	to	31-Aug-05	15-16	High	Year 11	Grade 10	S4
1-Sep-03	to	31-Aug-04	16-17	High	Year 12	Grade 11	S5
1-Sep-02	to	31-Aug-03	17-18	High	Year 13	Grade 12	S6