



Beau Soleil  
Collège Alpin International

# Terms & Conditions



2019-2020

## A. One-time charges

### 1. Application fee

The application fee applies to all students on receipt of their application form for entry to the college.

### 2. Uniforms

The various uniforms of the college are: the dress uniform, the weekday uniform, the sports uniform and the expedition uniform. These uniforms must be worn during the school day, at various official functions the students might attend and during sport and outdoor activities.

The detailed uniform list is available upon request by contacting [info@beausoleil.ch](mailto:info@beausoleil.ch)

Any extra items will be charged with personal expenses.  
All items are available in the Beau Soleil shop.

### 3. Deposit

This sum will be entirely reimbursed at the end of the student's school career, on full settlement of the account.

A deposit is required for each student. The receipt of this sum serves to reserve a place at Beau Soleil and acts as a guarantee for any unpaid supplementary expenses which may arise. No credit will be granted until this sum has been paid.

The following expenses are considered as supplementary charges:

- Supplementary and extra private lessons which include extra individual private training sessions for fitness, golf, tennis, horse riding, etc\*
- Medical expenses not covered by insurance (e.g. dentist)
- Supplementary purchases in the Beau Soleil shop or the shops in Villars sur Ollon
- Transport, escort and travelling expenses - taxis, plane, train or bus tickets
- Supplementary laundry charges (eg. dry cleaning)
- Supplementary uniform
- Supplementary pocket money

A detailed invoice is sent at the end of each term.

\*This list is not exhaustive and varies on demand.

## B. Annual charges

### 1. Boarding and tuition fees

These fees include all boarding costs, food, heating, normal laundry of the uniform (dry cleaning is an additional charge), all lessons in the regular timetable, supervised studies, use of the school's sports facilities, personal third party liability insurance, various taxes, and the residence permit.

### 2. Additional expenses

- Sport, Expeditions, Cultural & Academic Activities Expenses

No reimbursement will be made in the case of non-participation in these activities.

This fee covers expenses including the school's clubs programme, the school challenges, the outdoor education programme, expeditions, winter ski pass and skiing, use of the sports facilities in Villars, conferences and special outings in Switzerland such as theatre or concerts, admission to museums and academic excursions. It also includes planned weekend activities.

Supervised transport to and from Geneva Airport is also included on the following dates:

DEPARTURE DATES	ARRIVAL DATES
	30 & 31 August 2019
13 December 2019	05 January 2020
26 March 2020	13 April 2020
26 & 27 June 2020	

No other transportation costs outside these dates are covered by the school.

- School books, school materials (including stationery) and Internet access

The school books for the official program are rented for the entire school year. Those which are not returned, or are returned in an unsatisfactory condition will be charged. Books permanently belonging to the students or ordered specially for them (workbooks and individual reading books) will be billed separately on the termly invoice.

- Electronic tagging

Students' personal clothing will be identified by an electronic chip containing information to facilitate its return from the school laundry. The electronic tagging of personal clothing is obligatory and will be done at the start of the year.

- Health and accident insurance, medical and infirmary expenses

Swiss law mandates health insurance and accident insurance are compulsory for all students and must be issued from a company located in Switzerland. Students whose parents reside in Switzerland may retain their own health and accident insurance policy if a copy of the insurance policy is presented upon enrolment and is from a company located in Switzerland. The student must present their insurance ID card upon arrival at school.

### 3. Overseas Expeditions, Cultural and Humanitarian Trips

The school organizes several journeys abroad. These journeys are an opportunity to discover new horizons and are a part of the broader education of our students. Students gain insight into new cultures, experience the spirit of outdoor adventure, humanitarian service and build friendships. All of our students will participate in at least one official year group trip per year and this is covered by the annual trip fee. The annual trip fee is non-refundable in case of non-participation. Full details of the trips available will be published before the start of the school year.

In addition there are a number of other exciting foreign trips which students may choose to join. The costs of these journeys are published in advance and include the cost of flights, full board, cultural activities, guided tours and staff accompaniment.

The following costs are not included in any of the trips :

- visas (administrative costs as well as embassy fees)
- vaccinations
- equipment rental,
- personal expenses
- additional costs in case of extension of the illness/accident insurance

Any signed and completed trip registration form is final. The total amount is due and cannot be reimbursed in the event of cancellation or non-participation.

## C. Academic charges

### French Section

All students entering an official examination (Baccalauréat or Brevet des Collèges) will be accompanied by a teacher from the school. We will also arrange shared accommodation for the students concerned. The all-inclusive cost for the "Brevet des Collèges" covers the following: enrolment fee, additional group lessons, accompaniment, transport and meals. In the case of the "Baccalauréat" it covers: registration fees, regular in-depth tests, external moderation of mock exams, project work, supplementary group courses, accompaniment, hotels, transport, meals and the college counselling service for university applications. These will be charged in the "Première" and "Terminale" classes.

### International Section

Expenses for the International Baccalaureate Diploma, IBD, and the High School Diploma, HSD, (partial or complete) will be charged in Grade 11 and 12. They include registration fees for exams and the college counselling service for university applications.

Other official examinations such as IELTS, SAT, TOEFL or IGCSE exams are billed at an inclusive price per subject (enrolment fee and administrative costs).

The official languages in the programme are French and English at all levels. Spanish, Italian and German are also included in the programme. Annual charges apply for a language not normally offered in both the French and International sections (e.g. Russian, Japanese, Chinese, Arabic\*). Additional group lessons outside the regular timetable are also chargeable and are not refundable. Group lesson rates apply where there are 3 or more registered students. When fewer than 3 students opt for a subject the course may be cancelled, delivered through blended / online provision or offered as private lesson at an extra cost.

\*This list is not exhaustive and other language options may be available.

## D. Pocket money

Weekly pocket money is distributed to students in Grades 6, 7, & 8 at the Beau Soleil school shop according to the scale (see Finance, p. 4, section D).

We strongly advise for older students that parents set up a bank account in Switzerland to provide pocket money. Parents may wish to use the figures in the table below as a guide.

	Grade 9 3ème	Grades 10   11 1ère   2nde	Grade 12 Terminale
Per week (CHF)	80	100	120

## E. General administration and re-enrollment

The Principal requests that parents please take note of the following:

1. A student can be expelled at any time by the Principal. If a student is expelled or if a student is withdrawn by the parents, the fees for both the current term and the following term are due to the school.

- For new students

Cancellation fees equivalent to Term 1's boarding and tuition fees will apply if enrolment is cancelled after the following dates:

Planned start date	Written cancellation must be received on or before
Term 1 (02 September 2019)	15 April 2019
Term 2 (06 January 2020)	02 September 2019
Term 3 (14 April 2020)	06 January 2020

- For returning students

If parents withdraw their child/children from the school during the academic year, all fees for the current term and boarding/tuition fees for the following term are due to the school.

The re-enrolment deadline for the following academic year is 15th April. If parents decide against re-enrolling their child/children at Collège Alpin Beau Soleil for the following academic year, they are required to inform the school in writing before 15th April. The school can only guarantee a place for the returning student if the invoice for Term 1 and Term 2 is paid before 15th April. If a cancellation is made after 15th April, the fees for Term 1's boarding and tuition are due in lieu of adequate notice.

1. All withdrawals or cancellations should be sent in writing to the Principal at [principal@beausoleil.ch](mailto:principal@beausoleil.ch) and must be acknowledged by the school.
2. The parents are financially responsible for any damage caused by students
3. Any time students spend at the school outside regular term time will be charged at a rate of CHF 450 per day.
4. The school cannot accept any responsibility in the case of the theft of money, jewellery, items of clothing and/or valuable objects (computer, phone, etc.) which were not entrusted to the safe-keeping of the school.
5. Students are responsible for their own belongings while at school. If lost items are found around school, we will make reasonable attempts to return them to their owner. Any unclaimed items at the end of the school year will be disposed of or donated to charity as appropriate.
6. All other details appear in the codes of the school and are part of this contract; the codes are available upon request by contacting [info@beausoleil.ch](mailto:info@beausoleil.ch).

By signing the application form, the parents/guardians accept all clauses of this contract and any updated versions undertaking to maintain this contractual agreement with the school until their child leaves, even if their child has in the meantime attained legal adult status.

## F. Visas and residence permits

The school assumes responsibility for requesting Swiss residence permits for all students. The Swiss residence permit is recognised in all countries of the Schengen area.

However, parents of non-european students need to apply for visas as soon as they've received the relevant acceptance documents from the school. The school declines any responsibility in case of late arrival due to a visa problem or any other necessary documents for entry into Switzerland. Students from a non-european country have to be registered at the embassy of their country of origin in Switzerland.

## G. Portable computer

Students are asked to bring a laptop computer (PC or Mac) to school. The computer should be set up to operate in English or French. Microsoft Office, internet, intranet and printer connections are available to students. The school can give advice about the purchase of an appropriate computer.

## H. Automatic acceptance of new general conditions

These terms and conditions automatically apply to all students admitted for the current academic year, irrespective of the terms and conditions initially agreed by parents. The present edition of the terms and conditions also applies automatically to all other parents and is available on request by contacting [info@beausoleil.ch](mailto:info@beausoleil.ch)

## I. Applicable laws and regulations

Swiss legislation is the only law applicable in all matters concerning this contract, irrespective of the country of residence of the parents or guardians. The term "parents" used in this document is understood to refer to the child's legal representative. Domicile is in the Canton of Vaud and in the District of Aigle for the purposes of any contractual dispute.

Only the French version of this document is legally binding.

## J. Personal Information Collection Statement

1. The personal data collected from applicants and/or their parents/guardians pursuant to this application form will be handled by our staff, kept confidential and used by Collège Alpin Beau Soleil (“we” or “us”) for the following lawful and relevant purposes;

- assessing the suitability of applicant’s admission to Collège Alpin Beau Soleil (the «School») or its Summer Camp programme
- processing applications for admission
- verification of the applicant’s academic records and other information
- school/camp administration and operation after admission
- sending communications to parents and students including but not limited to newsletters and information about the school or summer camp
- statistical and research purposes
- alumni activities

2. If any of our communications constitute direct marketing we will separately seek your consent where required by law.

3. We may disclose some of the data to third parties such as agencies (including the Swiss government), service providers and contractors (whether within or outside the jurisdiction in which the School is located) appointed by us to undertake some of our academic, pastoral and administrative functions. This includes transferring data between our affiliates. We will not disclose any personal data to any other external bodies or organisations unless:

- such disclosure is expressly provided for under this Statement;
- permitted to do so by the applicant or his/her parent/guardian; and/or
- permitted or required by law.

4. Personal data may be stored in our or our affiliates’ database systems (which may be located within or outside the jurisdiction in which the School is located) and online portals and where application is successful, such personal data will form part of the applicant’s official student records. It may also be stored in online student resources such as the global classroom.

5. Where such personal data is not required or allowed to be retained by law, such personal data will be destroyed as soon as the personal data are no longer required to fulfil the relevant purpose.

6. We may place a student’s photo, video footage, name or work from the school in our or our affiliates’ website, social media, marketing materials, corporate communications (including annual reports) or publications. If an applicant or his/her parents/guardians do not wish for such data to be so used, please inform us.

7. Failure to provide the requested data may result in us being unable to process the application and may influence the outcome of the application.

8. All practicable and reasonable steps will be taken to ensure that personal data held by us is accurate. It is the parents’ responsibility to inform the school of any changes to their contact details. We will take all practicable steps to ensure security of the personal data and to avoid unauthorised or accidental access, collection, use, disclosure, copying, modification, disposal, erasure or other use.

9. Applicants or their parents/guardians have the right to access or correct personal data held by the School. Requests for access and correction should be addressed in writing to the Principal [principal@beausoleil.ch](mailto:principal@beausoleil.ch). We may levy a charge for accessing the information.

## K. Sanctioned Countries

Collège Beau Soleil cannot accept payments from Crimea, Cuba, Iran, North Korea, North Sudan or Syria. Guardians must ensure that the payment does not come from the aforementioned countries or the payment is not from a Sanctioned Bank account as per: <https://sanctionssearch.ofac.treas.gov/>

## Finances

Financial overview (all prices are in CHF).

### A. One-time charges (compulsory for all new students)

- Application fee	3,000
- Uniform package	5,950
- Deposit	15,000

### B. Annual charges

- Boarding & tuition fees	107,640
- Additional expenses (see section B2)	20,835
- Annual trip charge	6,000

### C. Academic charges

- Supplement French Section Senior (1ère/Terminale)	4,100
- Supplement International Section Senior (Grade 11 &12)	9,200
- Supplement French Section (Troisième)	750
- Additional group lessons (per term)	1,500
- Non-official language group lessons	
- per year, 1 lesson a week	2,000
- per year, 2 lessons a week	3,500
- per year, 3 lessons a week	5,200
- per year, 5 lessons a week	7,500
- Private lessons (per lesson)	130

### D. Pocket money

	per week	1st term 14 weeks	2nd term 11 weeks	3rd term 11 weeks
Grade 8   3ème	80	1,120	880	880
Grade 7	60	840	660	660
Grade 6	60	840	660	660

### E. Personal expenses

The following private expenses will be charged at the end of each term.

Supplementary uniform from the BS Shop	Private lessons
Shop purchases in Villars	Hairdresser
Winter sport equipment rental	Additional school books
Transportation tickets (bus, train, plane)	Shipping, customs duties
Private transportation by taxi or school transport	Other private expenses

### F. Billing and deadlines

The bills for boarding and tuition fees, expenses for sport, cultural activities and entertainment, insurance for the first two terms, uniform (for the year), school books and other school materials should be paid by 15th April 2019 or upon receipt of the bill in case of later enrolment. The bill for boarding and schooling fees, expenses for sport, cultural activities and entertainment and the insurance for the third term should be paid by 31st January 2020. All other bills should be paid within 30 days. Beyond this deadline, interest is applied at a rate of 5% per annum. In the event of a failure to pay tuition fees on time, places for existing students cannot be guaranteed. **Places will be offered to students on waiting lists if payment is not received to confirm entry or return.**

No places can be reserved until the deposit has been paid.

Any claim regarding invoices must be sent to the school within 14 days of issue. Unless specially agreed to by the Principal, all invoices are due in their entirety.

### Payment information

Bank details:	UBS No: 821 296 01 A
	IBAN: CH46 0024 9249 8212 9601 A
	BIC/SWIFT: UBSWCHZH80A
Bank address:	UBS SA - 1002 Lausanne - Switzerland

The school accepts payment by credit card which will incur a charge of 5%.

Payment is always in CHF. The school does not accept cash payments.