

# **Application Form**



# PERSONAL INFORMATION

## Student information

First name	Last name
>>	>>
Date of birth	Gender
>>	□ female □ male
Nationality	Do you already hold a swiss residency permit ?
>>	□yes □no
English language proficiency	
$\Box$ beginner $\Box$ intermediate $\Box$ advanced $\Box$ native	
French language proficiency	
□ beginner □ intermediate □ advanced □ native	
Mother tongue	Other languages
>>	>>

# Entry details

Academic year starting

>>

Which year group are you applying for ?

Grade 6 □ Grade 7 Grade 8 Grade 9 Grade 10 Grade 11 Grade 12

Name and location of current school

>>

Length of time at current school

>>

## Family Information

Mother's details	
First name	Last name
>>	>>
Email address	Occupation and employer
>>	>>
Telephone number	Mobile phone number
>>	>>
Street address	
>>	
City and Postal code	Region
>>	>>
Country of residence	Nationality
>>	>>

Father's details	
First name	Last name
>>	>>
Email address	Occupation and employer
>>	>>
Telephone number	Mobile phone number
>>	>>
Street address	
>>	
City and Postal code	Region
>>	>>
Country of residence	Nationality
>>	>>

Marital status of parents

>>

Who has legal custody of the child?

□ both parents □ mother □ father □ guardian

Full name of the guardian (if applicable)

>>

Guardian's details (if applicable)	
First name	Last name
>>	>>
Email address	Occupation and employer
>>	>>
Telephone number	Mobile phone number
>>	>>
Street address	
>>	
Postal code	City
>>	>>
Country of residence	Country of residence
>>	>>

Who is responsible for paying the school fees ?	
$\Box$ mother $\Box$ father $\Box$ guardian $\Box$ other :	
Name and address invoices should be made out to :	
□ as above □ other (please complete below)	
First name	Last name
>>	>>
Email address	Street address
>>	>>
Postal code	City
>>	>>
Region	Country
>>	>>

Are you or any member of your family considered a «Politically Exposed Person» (PEP)?

□ No □ Yes (please give details below)

# DISCLOSURE

Please note for this section:

In order to complete the application process for a place at Beau Soleil, the parent(s) or legal guardian of each student must complete the following section. A failure to do so will mean that the student cannot be considered for acceptance. Equally, if evidence emerges to demonstrate that the disclosure form has not been completed honestly and fully, this may constitute sufficient reason for withdrawing a student from the application list, withdrawing an offer of a place, or withdrawing a student already enrolled in the school. This policy is to help the school ensure that only students for whom the school can provide a

suitable educational and social support structure are admitted. It is important to emphasise that evidence of previous problems will not automatically exclude a student from fair consideration. Many students have completed very successful school careers at Beau Soleil by overcoming a range of difficulties or learning from earlier mistakes. It should be emphasised that Beau Soleil will treat this information with the strictest confidentiality within the restricted group which manages student admissions.

#### Please read carefully and select any that are applicable to the student applying

□ Has the candidate ever been diagnosed with learning dificulties of any kind (e.g. dyslexia, dyspraxia, acute anxiety, hyperactivity, attention deficit, Asperger's Syndrome, autism)?

□ Has the candidate ever been the subject of a psychologist's report? (If so, a copy of this should be submitted with this statement)

□ Does the candidate have any health conditions or disabilities (physical or psychological), past or present, that have had an impact on his or her capacity to attend school fully and regularly?

□ Has the candidate ever suffered a traumatic event of which the school should be aware in dealing appropriately with their personal needs?

□ Has the candidate encountered other difficulties or demonstrated particular needs of which you feel the school should be aware in order that his/her academic progress and integration into school life can be positively supported?

□ Has the candidate ever used drugs or controlled substances, including so-called «soft» drugs such as marijuana? Has the candidate ever consumed alcohol to excess to the point of losing consciousness? Has the candidate ever misused medication? (Even isolated incidents of the behaviours mentioned above should be mentioned here)

□ Has the candidate ever exhibited any of the following behaviours ? Violence or aggression towards others; selfmutilation; suicidal tendencies (threats, attempts); kleptomania (compulsive stealing); mythomania (fabrication of untrue stories); abuse of property (grafiti, car damage, window-breaking)

□ Has the candidate ever been expelled from a previous school?

□ Has the candidate ever been refused readmission to a school, or encouraged to leave for any reasons?

□ Has the candidate ever been suspended from school for any reason?

□ Has the candidate ever been the object of a police enquiry?

□ None of the above

Please provide further information on any items checked above

Please note that before a conditional offer can be made, the necessary assessments and interviews will need to be completed. The Beau Soleil admissions team will be in contact to confirm requirements.

Please select all that apply regarding applicant's health

Impaired vision
Impaired hearing
Any physical disability

Underlying medical conditions
Unable to participate in sports or sport camps
My child has no health concerns

Explanation of each health item selected

## Personal Information Collection Statement

1. The personal data collected from applicants and/or their parents/guardians pursuant to this application form will be handled by our staff, kept confidential and used by Collège Alpin Beau Soleil ("we" or "us") for the following lawful and relevant purposes :

- assessing the suitability of applicant's admission to Collège Alpin Beau Soleil (the «School») or its Summer Camp programme
- processing applications for admission
- verification of the applicant's academic records and other information
- school/camp administration and operation after admission
- sending communications to parents and students including but not limited to newsletters and information about the school or camp
- statistical and research purposes
- alumni activities

2. If any of our communications constitute direct marketing we will separately seek your consent where required by law.

3. We may disclose some of the data to third parties such as agencies (including the Swiss government), service providers and contractors (whether within or outside the jurisdiction in which the School is located) appointed by us to undertake some of our academic, pastoral and administrative functions. This includes transferring data between our affiliates. We will not disclose any personal data to any other external bodies or organisations unless:

- such disclosure is expressly provided for under this Statement;
- permitted to do so by the applicant or his/her parent/guardian; and/or
- permitted or required by law.

4. Personal data may be stored in our or our affiliates' database systems (which may be located within or outside the jurisdiction in which the School is located) and online portals and where application is successful, such personal data will form part of the applicant's official student records. It may also be stored in online student resources such as the global classroom.

5. Where such personal data is not required or allowed to be retained by law, such personal data will be destroyed as soon as the personal data are no longer required to fulfil the relevant purpose.

6. We may place a student's photo, video footage, name or work from the school in our or our affiliates' website, social media, marketing materials, corporate communications (including annual reports) or publications. If an applicant or his/ her parents/guardians do not wish for such data to be so used, please inform us.

7. Failure to provide the requested data may result in us being unable to process the application and may influence the outcome of the application.

8. All practicable and reasonable steps will be taken to ensure that personal data held by us is accurate. We will take all practicable steps to ensure security of the personal data and to avoid unauthorised or accidental access, collection, use, disclosure, copying, modification, disposal, erasure or other use.

9. Applicants or their parents/guardians have the right to access or correct personal data held by the School. Requests for access and correction should be addressed in writing to the Principal (addressed to the School). We may levy a charge for accessing the information.

#### Please confirm:

□ I hereby acknowledge that the above information is correct, that I have read and will adhere to the terms as stated in the school's General & Financial Conditions.

I acknowledge that I have read and agree to the Personal Information Collection Statement

□ I understand that additional charges will occur, should the applicant have additional educational needs and require extra support lessons.

□ I have made full and honest disclosure with regards to my child's physical and mental health and well being.

By signing this form, the parent or guardian of the applicant indicates acceptance of all the clauses of the general terms and conditions and, in case of re-enrolment, of any updated version for successive years, as well as the various clauses of this contract.

Parent 1 / Guardian	
First name	Last name
>>	>>
Date	Signature
>>	>>

Parent 2 / Guardian	
First name	Last name
>>	>>
Date	Signature
>>	>>

## Documents

The completed form should be returned to College Alpin Beau Soleil together with:

□ Copies of school reports (current and previous year) □ Handwritten essay of motivation, completed by the student applying. This should be 150 to 200 words and also include details about yourself, your family and place where you live.

□ Completed scholastic file from your current school □ Any other certificates or awards

Derived Proof of payment of the CHF 3,000 application fee

## How did you hear about us?

How did you hear about our school? Please check all that apply.

□ Agency :	□ Embassy
Former student	Family and friends
□ Bank	□ Internet research
🗖 Alumni	□ Press
Event/Fair	Social Media
Current school	□ Other :

