



THE BRITISH
INTERNATIONAL SCHOOL
BUDAPEST

A NORD ANGLIA EDUCATION SCHOOL

OUR CODE OF CONDUCT

Our Code of Conduct

Our aim is to be a community within which every student is safe, happy, valued and able to grow and learn. This code of conduct sets out some basic expectations that, when followed, can help all students to flourish. We believe that our goals are best achieved when students, parents and all adults in the school have a clear and consistent understanding of expectations. They recognise their responsibility to work together to develop equitable approaches to meeting those expectations. In our multicultural, international community, it is important to understand that values and expectations may differ and so we need to be respectful. Whilst we acknowledge the rich diversity of languages in school, our language of communication and instruction is English.

We recognize that students may sometimes not meet our expectations. Our focus is always to help students remain on track while addressing the needs of those who may be adversely affected by poor behaviour. Restorative approaches and supportive monitoring plans are part of our repertoire of strategies. Where a student repeatedly falls short of expectations, tensions may arise between the needs of the individual and the needs of the wider school community. In these circumstances, there may be consequences for a student that serve to signal the seriousness of the matter and protect the well-being of the community.

Good behaviour is recognised, praised and rewarded, and our Code of Conduct serves as a guide to what we value as a school community.

Scope

Our Code of Conduct applies:

- to students while in school, travelling to and from school or at other times when in uniform or school kit;
- to students on trips, exchanges or when representing the school;
- to behaviour outside school if there is a clear link between that behaviour and maintaining good behaviour and discipline among the school community as a whole.

Our expectations

Respect yourself

Students are expected to:

- show commitment in all endeavours;
- wear the full correct uniform or adhere to the dress code with pride;
- bring correct equipment to lessons;
- hand in homework on time.

Respect our community

Students are expected to:

- conduct themselves in a safe, sensible manner, showing regard for others;
- behave in a reasonable and polite manner to all members of our community
- show respect for the opinions and beliefs of others;
- be respectful of cultural differences;
- refrain from inappropriate public displays of affection;
- arrive on time to lessons;
- follow instructions given by the teacher

Respect our environment

Students are expected to:

- show respect for the working environment;
- eat only in designated areas;
- keep our school free from chewing gum;
- keep our school free from alcohol, drugs and cigarettes.

The role of parents

Parents, guardians and carers are central to our success in developing a community in which all students can flourish. We expect parents to work with us in modelling and reinforcing exemplary behaviour, demonstrating respect for member of the community, our environment and this Code of Conduct.

Parents should support our approaches, our strategies and our sanctions and cooperate with us in restoring self-esteem, respect and communication when expectations are not met by their children. They should, in particular, support their children by ensuring that they arrive at school neatly dressed in full school uniform and that homework and other tasks are completed on time.

Procedures for dealing with unacceptable behaviour

It is the responsibility of staff to deal with minor incidents at the time they occur. The form tutor or class teacher should always be informed. It is the responsibility of the form tutor or class teacher to monitor students' behaviour generally.

More serious incidents can be dealt with by the teacher and the form tutor in consultation with middle leadership.

It is the responsibility of the Assistant Heads and the Deputy Head to monitor student behaviour across the school. The Assistant Heads/Deputy Head will become involved if a student's behaviour is a cause for concern beyond minor isolated incidents. More serious incidents and actions should be logged by the Assistant Heads/Deputy Head.

Consequences

Outlined below are examples of unacceptable behaviour and their consequences. This list is not exhaustive but serves as a guide.

Level	Incident	Possible Consequences	Recording and Communication
1	<p>These incidents are dealt with by the teacher and include:</p> <ul style="list-style-type: none"> • Chewing gum; • Not following instructions; • No homework; • Lack of equipment; • Short term lack of effort; • Disruption; • Littering; • Incorrect uniform; • Lateness; • Lack of respect; • Inappropriate use of technology; • Swearing. 	<ul style="list-style-type: none"> • Restorative approaches; • Verbal reprimand; • Removal of technology for the duration of the lesson; • Student Support and Monitoring Plan if applicable. 	<ul style="list-style-type: none"> • Student Support and Monitoring Plan; • Tutor or class teacher informed via iSAMS; • Recorded via iSAMS as a Level 1 Debit (Secondary).
Level	Incident	Possible Consequences	Recording and Communication
2	<ul style="list-style-type: none"> • Persistence of minor incidents (Level 1); • Rudeness; • Verbally aggressive behaviour; • Bullying; • Defiance; • Graffiti; • Harassment; • Swearing or use of offensive language. 	<ul style="list-style-type: none"> • Restorative approaches with the student; • Discussion with Form Tutor or class teacher; • Contact with parents by teacher/tutor/middle leadership; • Student Support and Monitoring Plan; • Referral to Assistant Head/Deputy. 	<ul style="list-style-type: none"> • Student Support and Monitoring Plan; • Noted on iSAMS; • Recorded via iSAMS as a Level 2 Debit (Secondary); • Email or correspondence to be copied to iSAMS .
Level	Incident	Possible Consequences	Recording and Communication
3	<ul style="list-style-type: none"> • Truancy from school & lessons; • Extreme rudeness; • Aggressive behaviour; • Refusal to comply with our Code of Conduct; • Theft/arson/vandalism; • Sexual contact/abuse; • Racial/sexual harassment; • Fighting/threatened violence; • Carrying a weapon; • Drug and alcohol related offence; • Physical aggression; • Bullying. 	<ul style="list-style-type: none"> • Meeting parents/ guardians; • Internal exclusions; • Fixed term exclusion; • Permanent exclusion; • Police, child protection or involvement of external agencies; • Student Support and Monitoring Plan. 	<ul style="list-style-type: none"> • Student Support and Monitoring Plan; • Parent correspondence; • Record actions in full on iSAMS ; • Recorded via iSAMS as a Level 3 Debit (Secondary).