



International College Spain's fees for the 2022/2023 academic year are listed below. Detailed information about the fees is given on the reverse of this sheet.

TUITION FEES:

Primary School - Early Years		
Kindergarten 3 and 4	Age 3 - 5	3,444 € / term
Infants	Age 5 - 6	3,675 € / term
Primary School		
Grades 1 and 2	Age 6 - 8	4,778 € / term
Grades 3, 4 and 5	Age 8 - 10+	5,292€ / term

Secondary School		
Grades 6, 7 and 8	Age 11 - 13+	6,332 € / term
Grades 9 and 10	Age 14 - 15+	6,930 € / term
Grades 11 and 12	Age 16 - 18+	7,245 € / term

EDUCATIONAL MATERIALS FEE:

Kindergarten + Infants	280 €/ year
Grades 1 through 5	350 €/ year
Grades 6 through 8	425 €/ year
Grades 9 through 12	595 €/ year

ADMISSION FEES: The following fees apply for students who are joining the school

APPLICATION FEE:	1,000 €
DEPOSIT:	1,500 €

The following fees apply for students who are entering Grade 1 or joining the school above that point:

ENROLMENT FEE:	3,000 €
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SPECIAL CHARGES: The following charges apply to users only:

- **School buses:** There are 7 separate routes. More information is available from the bus company Cartour directly icstransport@cartour.es
- **School lunches:** The cafeteria provides snacks and hot meals or students can bring their own food. Further information is available by email schoollunch@icsmadrid.org
- **Examination entry:** Students who sit for IB Diploma Programme, IB Middle Years Programme and other public examinations are required to pay entry fees.
- **English as an Additional Language:** Some students may be required to enroll in EAL classes. If the School decides that this is necessary, a supplementary charge of €3500 per annum will apply.
- **Learning Support:** Some students may be required to enrol into Learning Support classes. If the School decides that this is necessary, a supplementary charge of €3500 per annum in Primary and €3900 per annum in Secondary will apply.
- **First Language Tuition:** Tuition in other first languages (e.g. Arabic, French, Dutch, Hebrew, Italian, Japanese, Swedish etc.) can be arranged, but will involve an extra charge.

FEES 2022-23 - EXPLANATORY NOTES

The Tuition Fee covers the major costs of providing an international education in accordance with the school's Vision and Mission.

TUITION FEES

- **Payment of the Tuition Fees for the entire academic year, made before 1st June 2022, will gain a discount of 3% of the total Tuition Fee.**
- For the convenience of parents, the annual tuition fee is divided into three equal instalments made per term. The tuition fee for all students attending the school during the academic year is the sum of these three instalments. This includes Grade 12 who finish their examinations at the end of May where the full year's fees, stated in the Parent and Student Handbook, are due in three equal payments.
- Payment for each term must be made on or before the 1st of July, 2nd of December and 1st of March irrespective of each term start date.
- There is a discount of 5% of the Tuition Fee for the third younger brother or sister and a further discount of 10% for successive children.
- If a student leaves during the academic year and the Tuition Fee has been paid in full a return will be made for the term(s) which have not been started.
- Students who join or leave ICS when the term has already begun will be charged the full-term fee, regardless of the date of entry.
- There is a pre-payment of €700 for students re-enrolling. This fee must be paid for all students who will continue in the school the following school year. Its purpose is to reserve the place and is a pre-payment for the following school year's tuition fee and will be deducted from the first term's fees.

EDUCATIONAL MATERIALS FEE (EMF)

- The EMF covers the main costs of textbooks, workbooks, student stationery, presentation materials etc.
- The Educational Materials Fee applies annually for each student.
- Payment must be made on or before the 1st of September each year.
- The EMF cannot be returned, and the books remain the property of the family.
- Students who join or leave ICS when the school has already begun will be charged the full Educational Material fee, regardless of the date of entry.

APPLICATION FEE

- The Application Fee covers the cost of the admissions process.
- The Application Fee applies once only per student.
- Payment must be made before the formal admissions process can begin.
- The Application Fee will be returned if the school cannot offer a place to the student.

ENROLMENT FEE

- The Enrolment Fee reserves the place offered by the school and also contributes to the costs of improvements to the school's facilities.
- The Enrolment Fee applies once only per student from Grade 1 upwards, this applies to all students who have started in Kindergarten or Infants when they reach Grade 1.
- Payment must be made, immediately, following the formal offer of a place for the student.
- The Enrolment Fee will not be returned.

DEPOSIT

- The Deposit is used to ensure that all bills have been paid and that adequate notice of leaving the school is given.
- It applies once only per student.
- Payment must be made, immediately, following the formal offer of a place for the student.
- The Deposit is returnable, provided that no fees are outstanding, and the school is given two months' notice that the student will be leaving.

ADDITIONAL INFORMATION

- Tuition fees include medical insurance and an annual medical examination.
- Tuition fees for students in Grades 9 through 12 include the provision of careers advice and guidance on university placement. Parents are encouraged to get involved in these activities.
- The school is not liable to return fees in the event of having to close for a period of time due to "fuerza mayor" including natural disasters and medical epidemics and pandemics.

NON-PAYMENT OF FEES

If any fees are outstanding from the previous term students will not be allowed to return to school to start the following term. If any fees are outstanding students will not be allowed to participate in any trips organized by the school. If payment has not been made and the Director has not confirmed otherwise in writing, then you may be advised not to send your child to school. In addition, their places at the school can be re-allocated to students on the waiting list. The school also reserves the right to charge interest at the rate of up to 10% per month on overdue accounts. Delays in payment for optional services such as the school lunch card, the school bus service, the activities programme, etc. will result in the interruption of these services for the students concerned.

- **Please note that the only people responsible for payment of the school fees are the parents of the students.**
- **In the case of non-payment of any fees from a company, the parents must follow this up with their employers. The school will not pursue non-payment through companies.**