



University Handbook

2021-2022

Careers and University Guidance Office:

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Collège Champittet Guidance Counselling Service

Collège Champittet offers a comprehensive service that guides and supports students throughout the university application process. **Students are however responsible for their own applications and must make sure they have all the necessary requirements for university admissions.**

The services include information regarding: Career exploration, the international application process for world-wide destinations, interviewing techniques, preparing an effective resume and/or portfolio, writing personal statements and essays, and relevant tips to assist with higher education research.

University Visits and Fairs:

- National and International Universities visit Collège Champittet each year to educate students about the diverse programs available in Switzerland and around the world. Students can meet with representatives from Switzerland, the UK, US, Canada and other EU countries.
- Students will be given information about University open days and International career fairs. Students can usually sign up directly and have to get permission via the Guidance Counsellor, notify **La Vie Scolaire**, as well as their **Maîtres de Classe**, of their absence if the event takes place during school hours (students living in the boarding house also need to notify their Supervisors).



Interview Preparation:

Students are given the opportunity to work on interview techniques in preparation for any interviews they may have. One-to-one interviews are usually required for very selective university admissions.

Admissions Testing:

- Advice for **SAT** testing required by the US entrance exams.

Collège Champittet may be organising a SAT weekend official training session with professional trainers in November if required otherwise information will be given about alternatives available. This training will take place depending on the number of applicants.

Students will receive the details by email and need to register prior to October 15th directly with the Career and University Guidance Office. The training is highly recommended for students in grades 12 and 13.

- Advice for UK entrance exams including the BMAT, LNAT, CAT, ELAT, HAT, IMAT, MAT, MLAT, OLAT, PAT and STEP.

Factors to consider when choosing a University

In Grades 12, 13 & 14, each student should:

- **Take time to reflect and evaluate goals and values**, assess your academic strengths, your special talents, skills, and other aspects that distinguish you. This assessment is necessary in determining schools that offer an excellent university environment in which you will be most productive and happy (and therefore, successful).



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- **Research appropriate courses**, programs, and school environment, so that your applications are effective and fulfil your specific academic, athletic, musical, social interests and any other elements that are important to you, as well as your future objectives.
- **Be aware of the academic profiles required by highly selective colleges and universities.** Universities may ask to receive school reports from the last three to four years, as well as your predicted grades.
- **Meet application deadlines both for universities and Collège Champittet** when submitting application materials and requesting letters of recommendation and transcripts. Please note that universities have different deadlines depending on countries and application systems.
- **Be aware of any required tests.** Register on-line by the deadlines to take the standardised tests, such as BMAT, UKCAT, LNAT, SAT, ACT, TOEFL, or IELTS. **Students are responsible for booking their own tests.**
- **Submit all required forms** and you may request all testing organisations to submit your official standardised test results to the universities (provide the university codes). You may also choose to send them independently.
- **Verify your correct name** on all official documents and use the same name on all documents (the name on your passport). Also, notify the school of any changes in name or address.



Studying in the UK



The higher education academic system in the **UK** is course (subject) based. Students apply for a specific course to pursue in University, such as English, and focus solely on the one or combined subject program they have selected to study. Most of the undergraduate degree programs in the UK (except for Scotland) take three years to complete. If you have a specific interest in a subject area and are certain this is the subject you would like to study at university, then the UK system is a good choice. If a student would also like to focus in one or two areas of study and not have to take classes in other areas, this system provides that opportunity (please also check 'Dual' or 'Joint' Degree options). Some of the course areas are more open to an interdisciplinary approach than others, such as European Studies or combined honours programs.

In **Scotland**, courses are four-year degree programs and have a more general approach that also allows the student to study more elective subjects. While students still apply for a course, the system is more multi-disciplinary and allows for greater flexibility in changing courses.

Applications to UK public universities are completed through the UCAS system (www.ucas.com). **Students may select a total of five courses**, which could include multiple courses at the same university. Usually, conditional offers are based on the predicted grades that are submitted by the Academic Dean and Guidance Counsellor to UCAS (***the predicted grades are based on your previous academic years – specifically Grade 13 - and realistic potential outcome for Grade 14, which may depend on the student's current work and***



efforts). Every course from each university lists the entry profile for predicted grades that are required for acceptance into the course.

The UCAS application system is very straightforward, with clear explanations of the entry points required, specific courses offered at every university, suggestions for writing the personal statement, and a tracking system for following university offers. For this subject-based system the students need to choose their subjects carefully to ensure they select subjects at High level which relate to the course they plan to pursue at university.

Student applications are evaluated by the Admission Officers and Programme Directors within specific departments at the university. (This course-based system is common in Europe.)

UK universities have several tuition structures: UK and EU students generally pay the same fees (except for Scotland) while international students pay a much higher tuition. *Swiss Nationals are usually considered within the EU fee structure, but this is not always the case. Students are therefore highly recommended to check directly with the University to clarify their fee-category. Due to the recent 'Brexit' decision there have been some concerns regarding British university applications. EU students who start a new course in England after September 2021-22 will be charged international student fees. Visa and country entry requirements for students should remain unchanged until further official notice by the British Government. *[For international students](#) please make sure you check well in advance the deadlines and conditions for your visa process directly with your Embassy.

Researching UK Courses and Universities

The UCAS (Universities and Colleges Admissions Service) website is the best place to begin the research process. Go to the UCAS website www.ucas.com and click on "Course Search". You can then search by course or by university. As you find courses of interest, you notice the letters "EP" listed after many course titles. These initials indicate the university has registered an *entry profile* on the website, and by clicking on the course title, you will be



able to view the profile. Entry profiles contain information about why one would study a course, what are the key skills and qualities sought in applicants (which is important as you write your personal statement!), where to obtain more information, what academic qualifications are needed, and a great deal of information about the course itself. The most important information in the Entry Profile includes the “*Entry qualification*” required for the course. This indicates the predicted points needed in the IB Diploma, French Baccalaureate, and Swiss Maturity to be given an offer for this course. In addition, the EP will indicate exactly what classes you will be required to take during each year of the course, which help you decide if this subject is realistic for you. Entry profiles are a great place to start the research process.

Many students have found the Higher Education League Tables, published by the major British newspapers such as *The Guardian* and *Times* to be very useful.

The UK Application Process

UCAS serves as the central clearinghouse for university applications in the UK. Applicants fill out a single online form, a reference is added, and once the form is submitted, UCAS forwards the application to the universities that the student has indicated. Each university then makes a decision about the application, forwards that information to UCAS, and it is then posted in the student’s UCAS account. The UCAS application limits you to a maximum of five courses, or four choices in clinical areas such as medicine or dentistry. These course choices could be at five different universities, or two courses could be chosen at the same university (e.g., one course called Psychology, and another called Social Psychology at University College of London would make up two course choices).



Starting the Application

Once an account is set up, the UCAS form can be completed. It requests demographic information, a list of courses to which the student is applying, a list of courses they are taking, and a one-page personal statement. The application fee can be paid online by credit card when the form is being submitted. The Guidance Counsellor should approve the data entered and complete the reference section, which will be written by the student's intended teacher – preferably in the desired field of study (*Important: The required teacher should agree to being the Referee only if he/she has assessed; good academic performance, effective interpersonal skills, proactive and constructive attitude in class, as well as efficient organisational skills*). Please make sure the teacher agrees to being the Referee and provide him/her with a completed CV also mentioning all the extra-curricular activities). The form is then submitted to UCAS, together with the predicted grades, which forward all the information to the chosen universities. An Admissions Officer determines whether the background, ability and examination scores suggest success in the intended course of study.

Since the UCAS application deadline is January 15th, the completed application must be submitted online no later than November 30th, so the reference can be added, and the form submitted before school closes for the winter holiday.

There are earlier deadlines for specific universities and courses. Students applying to Oxford or Cambridge (*it is important to know that you may apply to Oxford or to Cambridge, not to both*) must submit the UCAS form by **October 15th** to UCAS. If a student plans to apply to Oxford or Cambridge, discuss this with the Guidance Counsellor preferably at the end of Grade 12 to begin planning for submission of the work samples and tests which are often required by these two institutions. Students applying for OxBridge as well as for Medicine, Dentistry, Veterinary Science, and Veterinary Medicine courses **must complete their applications by October 5th** in order for the reference to be completed and the application to be sent to UCAS by the October 15th deadline. Interviews are almost always required for clinical courses.



Refer to Appendix 1 for useful links and information about applying to the UK.

Personal Statement

The personal statement is the chance to make a convincing case for admission. The personal statement can be no longer than 47 lines or 4000 characters, including spaces, and should focus on why the student has chosen to study the courses they have listed, and what interests you about your subject. Details about what they have studied, read, or experienced in relation to your course will help the Admission Officers assess their suitability for admission. Tutors are looking for intellectual ability, potential, commitment, and determination as it relates to your selected course. The UCAS website has a section on 'how to write' the personal statement. **University websites also offer advice on what they are looking for in candidates for specific courses.**

UCAS is very serious about detecting plagiarised personal statements. Each incoming personal statement is internationally checked against a library of personal statements from previously submitted applications and sample statements on websites and in paper publications. After the application is processed, the personal statement will also become part of the library of statements. Any statements showing a potential level of similarity of 10% or greater will be reviewed closely.

Recommendation: Please use 'British English' for your UCAS Personal Statement and try to avoid international English or American spelling options.

<https://www.ucas.com/ucas/undergraduate/getting-started/when-apply/writing-ucas-undergraduate-personal-statement>



The Reference and Predicted Grades

Since a student applies for a particular course of study at UK universities, the UCAS reference should specifically concentrate on their suitability for the proposed course of study and will include predicted results as reported by their teachers.

Important: Predicted Grades must be a **realistic projection** of the potential academic final achievement. Conditional Offers will reflect the prediction and the student will be required to achieve a specific score – or potentially lose their chance to attend that university. Students should therefore not consider the Predicted Grades as a ‘negotiation tool’ with the teachers, who will assess the students based on their previous grades and current work. Most schools choose to keep the predicted grades confidential within the academic team and without communicating them to the students. Please note that Collège Champittet has decided to adopt this system. Students will have a meeting with their Academic Dean regarding their academic situation following the preliminary evaluation with the Career and University Guidance Counsellor.

Students should therefore apply to faculties that reflect their actual academic scores and always check the admission requirements prior to forwarding their application.

**Predicted Grades can be adjusted following the IB preliminary testing during January in Grade 14. The Guidance Counsellor will send the updated grades directly to the university Admission Officers and will therefore be notified of any changes.*

The Guidance Counsellor or chosen teacher will write the UCAS reference and will include content or quotations from relevant teachers to emphasise how the student is suited to study the course for which they are applying. To do that well, the Guidance Counsellor and teachers will need information from you about this.

You will therefore be required to complete the ‘Teacher Recommendation Questionnaire’ (TRQ – Refer to Appendix 12) as well as provide your updated CV when requesting a personal reference.



After Applying

After the application has been reviewed, the student will be informed of the admission decisions through a section of the UCAS website called "Track." at: www.ucas.com/students/track/

Instead of an outright acceptance, UK universities give "offers" of admission which are usually contingent upon meeting specific conditions. An offer requires certain exam results. The more popular the course of study, the higher examination scores needed. Some universities will make an offer contingent upon exam scores in particular subjects. For example, if a student applies for a chemistry course, they will need to be taking Chemistry HL and Math HL or SL and earn certain scores on both exams.

Each time a UK university decides on one of the applications, UCAS will post the offer in the students Track account, including all the details. Then the student will also eventually receive a formal offer in the mail. They cannot respond to any offers until they receive all of them. When the last decision is posted, they should speak with the Guidance Counsellor and then use their Track account to reply to their offers. They will be asked to code all their offers (could have as many as five) as "Firm," "Insurance" or "Decline."

Choose one firm and one insurance offer; all others must be declined. Since most offers are conditional upon examination scores and the student will not have received the exam results, this can be a difficult decision, so speak with the Guidance Counsellor. Once the student has made a commitment to courses, they cannot change their mind.

If students did not receive any offers, they can participate in a process called "Extra" in which they can apply one at a time to additional courses until they receive an offer. See the Guidance Counsellor for help with this process. Students who receive offers, but do not make the scores required by their firm or insurance offer can enter a process called "Clearing" in which they can compete for available places based on their actual scores. Clearing begins in mid-August, when the British 'A' Level results are received.



Applying to UK - Grade 14 Student Timeline

September

- ✓ Bring a draft of your personal statement and your list of universities to the Career and University Guidance Office. Register online through UCAS if you have not already opened an account.
- ✓ **Check if there are any special tests or written work that must be submitted for courses.** Students are responsible for registering for tests and turning in requested written work. (This should have been fully researched in grade 13)
- ✓ **Check your Champittet email address on a regular basis!!!**, as well as the College Bulletin board for university news and events.
- ✓ **Attend University guidance fairs and Open Days that may interest you.**

(Students should participate in guidance sessions and university open days from Grades 11 and 12)

***Notify the Guidance Counsellor if you are interested in applying to Oxford, Cambridge, or courses in medicine, dentistry, veterinary science, and veterinary medicine as soon as you have decided.

October

- ✓ Applications for OxBridge and medicine, dentistry, veterinary science courses must be completed on UCAS along with any required supplements by October 1.
The UCAS submit deadline is October 15.
- ✓ Meet periodically with the Guidance Counsellor over the next few weeks.
- ✓ Complete your final personal statement and submit it for proof reading. Your reference cannot be started until your personal statement is completed.



November and December

- ✓ Complete your course research and finalize your university choices.
- ✓ November: Final decision for IB examinations – IB Certificates or IB Diploma
- ✓ Complete your UCAS application and discuss it with the Guidance Counsellor
- ✓ The College Champittet deadline for submitting all UCAS applications is **December 10th**. Please note that it is highly recommended that you complete your UCAS application by November since some courses and universities are very competitive and early applications may have an advantage. After you have checked and completed all sections, you may pay the fees by credit card and then send the UCAS reference request-link to the Guidance Counsellor (also notify by email)
- ✓ Students who have applied to OxBridge or medical courses may be invited for interviews and additional testing in December.
- ✓ Plan to visit the universities you have applied to, if possible, during the holiday/mid-term breaks. (It is advisable to visit Universities in grade 13)

March and April

- ✓ Universities are expected to have sent out all decisions by the end of March. You cannot give your response until you have received all offers.
- ✓ The UCAS "Extra" begins in February. If you have not received any offers, you may use Extra to select additional courses.
- ✓ Discuss your choices with your Guidance Counsellor and select your Firm, Insurance, and Declined choices. Submit a list of your offers, including the conditional points, to the Guidance Counsellor.
- ✓ Fill in any forms regarding finance and accommodations as soon as possible.
- ✓ Focus on your studies and prepare for the examinations. Your acceptance is contingent upon completing your exams at the level of your offer.



May

- ✓ Indicate your Firm, Insurance, and Declined choices on the UCAS Track website no later than the first week in May (**the deadline will be indicated by UCAS**). The earlier you can respond the better for your accommodation choices.
- ✓ Take the IB / FB examinations.
- ✓ **Important! Make sure you arrange with the Dean/or Coordinator to have your final IB results sent to UCAS with your UCAS student number.**

July

- ✓ **Get your IB** examination results and hope that you have met your offers (Firm, or if necessary, Insurance). Please make sure you also provide your final results directly to your Admissions Officer as soon as they become available. The final IB Certificate will be ready during late August. For universities that request earlier transcripts, you should therefore ask IB to forward your transcripts directly through:

<http://www.ibo.org/programmes/diploma-programme/assessment-and-exams/requesting-transcripts/>

***French BAC and Swiss Maturity** students need to inform the School Office should they need specific final transcript formats for the universities.

- ✓ If you do not make either choice, you should contact the University Admission Departments and write an ulterior motivation letter. The Academic Dean and/or Guidance Counsellor will also write a supporting recommendation letter upon request. If you miss by 1 or 2 points the university may still accept you, although should the course be very competitive with many applicants, they may not. You may have to wait until mid-August after the British A level results to have a final answer on your acceptance.



August

- ✓ Mid-August is the start of vacancy information for courses, known as CLEARING, if you did not meet your IB points for your Firm or Insurance offer. You may also be eligible for ADJUSTMENT if you exceeded your predicted grades. ADJUSTMENT provides an opportunity to adjust your course selection to a more competitive course. More information about ADJUSTMENT is available on the UCAS website.

Important: *Swiss Maturity students should ALWAYS notify the University Admissions Office regarding their late final grades!

Some universities may not accept final results after August 15, but others may allow an extension.

- ✓ Students sitting the Swiss Maturity examination will therefore need to make sure the University Admission Department will allow them an extension for the deadline. This does not always pose a problem, but each University has a different administration system and therefore needs to be contacted directly by the student to make sure there are no issues. **When you register for your Swiss Maturity exams you should add an official request to pass them as early as possible due to your UK/USA university applications (please ask your Academic Dean). This may not always be possible, but you are highly recommended to ask to be placed within the earlier examination groups.**



Studying in Ireland



The Irish university application process is relatively simple, requiring students to register online for the course of study through the **CAO (Central Applications Office)** www.cao.ie . The CAO lists all the courses on offer and gives information on how to apply. Entry requirements for courses vary from year to year, depending on the number of places available and the number of applicants, thus there exists a great deal of competition for the more sought-after programs. Students will know if they are accepted once their results are available. The online discounted closing date for applications is February 1st. [Central Applications Office \(cao.ie\)](http://www.cao.ie)

Before submitting the application, it is essential to gather as much information as possible about:

- The course of study you are planning to take
- The institution you are planning to attend
- Student visa
- Funding
- Accommodation

How to apply to a higher education institution in Ireland depends on whether the student is an EU or Non-EU candidate. Once you are happy with the choices you will need time to gather the necessary paperwork, arrange accommodation, visa, and funding.

For more details on courses and the application process to applying to universities in Ireland, visit the following sites:



www.cao.ie The Central Application Office, the online site for undergraduate courses.

<http://www.educationinireland.com/en/Where-can-I-study-/View-all-Universities-Colleges/>
- Education in Ireland

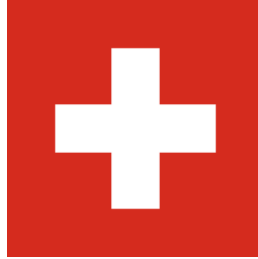
<http://www.universitiesireland.ie/> - Universities Ireland: Promoting Irish Universities

<http://www.iua.ie/> - The Irish University Association

Refer to Page 17 for Swiss Maturity students – late examinations



Studying in Switzerland



www.crus.ch

www.studyinginswitzerland.ch

The Universities

Switzerland's universities comprise of cantonal universities, Federal Institutes of Technology, and well-established private universities. The language of instruction may vary depending on the establishment and location.

The language of instruction is French at the Universities of Geneva, Lausanne, and Neuchatel and at the Swiss Federal Institute of Technology in Lausanne (EPFL). The languages of instruction are German and/or French at the University of Fribourg (Fribourg is the capital of the bilingual Canton of Fribourg).

German is the language of instruction at the Universities of Basel, Bern, Lucerne, St. Gallen and Zurich and at the Swiss Federal Institute of Technology Zurich (ETHZ).

At the University of Lugano (USI), Switzerland's university in the Italian-speaking part of Switzerland founded in 1996, courses are mainly taught in Italian.

Students wishing to study in English may consider the private universities and EHL, which is bilingual French and English.



Study Programmes

The number of university graduates continues to rise each year in Switzerland. Nevertheless, all study programmes have remained open to students having a valid maturity certificate or other certificate qualifying for university entrance. Exceptions are study programmes in medicine (human medicine, dentistry, veterinary medicine) and chiropractic, as well as in human movement and sports sciences. There may be entrance examinations to the study programmes in medicine and partly in human movement and sports sciences depending on the number of applicants for admission in any given year. The limited number of openings is the reason why international students, apart from some special cases, are not admitted to the study programmes in medicine. Currently those wishing to study veterinary sciences in Switzerland are required to possess a good level of German.

Admission Requirements

Admission to Bachelor Programmes

For access to Swiss universities a valid Swiss maturity certificate or an equivalent foreign upper secondary school-leaving certificate qualifying for university entrance is required.

See Appendix 8 for IB requirements in Switzerland.

See Appendix 9 French Baccalaureate requirements in Switzerland.

Each Canton (and sometimes the universities) makes its own decision as to the certificates and qualifications it recognises. Detailed information on general and country-specific access and admission requirements can be found at the CRUS/Swiss ENIC Web site (There are special regulations for study programmes in medicine and human movement and sports science).

Admission to a Master's Programme



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The prerequisite for access to a Master's programme is a successfully completed Bachelor level programme. Graduates of Bachelor programmes have access to certain Master's programmes, as listed in the data base available at uni-programme.ch. Each of the universities makes its own decisions as to whether a foreign Bachelor's degree gives the holder access to Master's programmes without entrance examinations, or access under certain conditions, or access with further requirements, or does not give access to Master's programmes.

The universities require good knowledge of the language of instruction (see www.crus.ch for an overview). At the Master's level especially, the universities offer an increasing number of study programmes in English. For students that do not hold fully recognized certificates qualifying for university entrance, the admission requirements also include a university entrance examination (see www.crus.ch)

Required Steps If You Want to Study in Switzerland

If you fulfil the requirements listed, proceed as follows:

a) Apply for Admission

Contact the University of your choice prior to the admission deadline. Most of the universities (but not all) accept online applications. The main documents that you will have to send to the university are your upper secondary school-leaving certificate (the original or a notarized copy) and an up-to-date passport photograph.

For specific requirements and potential examinations entry tests please contact:

UNIL Admissions: 021 692 2100



EPFL Admissions : 021 693 43 45

EPFL: <http://bachelor.epfl.ch/procedure-inscription> (Création: Compte personnel)

Condition d'admission : <http://bachelor.epfl.ch/admission-premiere-annee>

UNIGE Admissions : 022 379 77 39

UNIL: <http://www.unige.ch/dife/boussole/futursetudiants/info.html>

EHL Admissions: 021 785 11 00

EHL: <http://www.ehl.edu/en/study/bachelor-program/admissions-requirements>

ECAL Admissions: 021 316 99 33

ECAL: <http://www.ecal.ch/fr/2043/admission/formations/inscription-online>

University Entrance Examination for Foreign Applicants

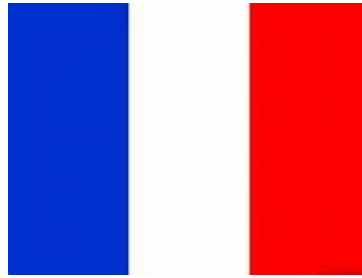
Central Entrance Examination

Students that do not hold fully recognised foreign certificates qualifying for university entrance must pass a central university entrance examination (see www.crus.ch)

For the Ecole Hôtelière de Lausanne and ECAL students should check that they consult the selection process and plan well in advance. Places are limited and students will need to fulfill several pre-requisites to be considered as candidates.



Studying in France



If you are interested in studying at universities in France, the main web sites for information are: <http://www.education.gouv.fr> , www.campusfrance.org,

Parcoursup is a pre-registration platform for the first year of higher education studies. If you wish to apply <https://www.parcoursup.fr/> gives you access to information about courses, you can apply for your studies and respond to admissions proposals from higher education establishments. You can apply on Parcoursup from the 20th January to the 11th of March (Paris time).

There are many **Public Universities** spread throughout the country, from the Sorbonne, founded in 1179, to the new high-tech campus of Nice-Sophia-Antipolis. The French government supports its universities. This means that tuition fees are usually affordable.

The application procedure for universities starts in December for non-Europeans and follows a very strict calendar. In February, non-French speakers will be invited to take a French language test (TCF = test de connaissance du français) which is the equivalent of the English TOEFL. A good level in French B High (between 5 and 6 on the IB scale) is sufficient. The written expression counts more than the oral performance.

Thanks to the European Credit Transfer System and the new European structure of higher education (“Bologna Process” implemented in France 4 years ago), it has become easier to establish equivalencies between degrees within Europe. One of the most important cornerstones of this agreement was the introduction of international Bachelor’s and Master’s degree programmes which until that point had only existed in Anglo-Saxon countries.



In France, this new programme is called L M D (Licence – Master – Doctorat)

- Three years for the Licence (“bachelor”): L1 – L2 – L3
- Two years for the Master: M1 – M2
- Three years for the Doctorate.

Equivalences

No predetermined set of equivalences between French and foreign degrees is officially recognised in France.

Each institution is free to set its own admission criteria and make its own admission decisions based on each applicant's background and the demands of the program to which the applicant seeks admission. This freedom allows French institutions to compose well-qualified and well-balanced student cohorts, while protecting the integrity and the reputation of the education offered.

Admission Requirements for French Universities

The following is the eligibility criteria to study in France for MBA, Engineering, Bachelors, Masters and PHD programs to get admission into French universities:

Eligibility:

The student who completes Secondary School in France receives a diploma known as the Baccalaureat. That entitles them to enter University. There are two different type of education institutes you can choose from Universities and Grandes Ecoles (described as competitive Institutes). There are about 87 Universities and over 300 Grandes Ecoles in France. The university covers all disciplines and trains students for research. The Grande Ecoles take in lower numbers of students in areas that have a direct career applicability. These can be either public or private institutions.

The National Degree: 3 years of Bachelor’s degree (Licence). 1 or 2 years for a Master’s Degree.



Institution Degree: 3 to 4 years for Bachelor, 1 year for a Master's Degree.

The French education system is very different to others.

You will have to apply to Universities and let them decide on the applicability of your previous academic background and experience to the course you are interested in studying.

The Grandes Ecoles take in a lower number of students after a rigorous selection process and offer courses that specialize students in area that directly applicable to future career. In the Grandes Ecoles you will have to prepare for competitive exams. After selection the school or institute informs you of how to go ahead in processing your application.

Application Process

The guidelines that remain common for all schools and institutes are the following: In general, expect to be asked to provide the following types of information about yourself on your application form(s): your academic performance (Grade Point Average, scholarships, etc...), your selling points/talents (how you view yourself), letters of recommendation (how others view you), your hobbies and interests, your knowledge of current events in France, your resumé and official college transcripts to date, etc...

The Personal Statement/Essay:

Your Personal Statement/Essay is like a written handshake; it is the first impression you give to the Admission Officers. Your personal statement is your opportunity to emphasise your best qualities and to show your writing and communication skills. In addition, if your transcripts are not the greatest, you can use your personal statement to explain why this is the case, or to go into detail about your other talents outside school. While your grades do factor into the equation, other extracurricular activities count as well, so it is important to list them. Even if there is a minimum grade requirement you do not meet, you may still be able to participate in a program if you write a strong Personal Statement/Essay and have good letters of recommendation. Remember to show maturity and to tell your audience



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what you are hoping to learn and get out of your study program. Briefly explain your personal and academic goals. Most study program administrators particularly want to know why you wish to study in France.



Studying in other EU destinations



For other EU destinations the application conditions and deadlines may be very different depending on:

Country, faculty and university selection processes.

For general deadlines you may check the following links and review the 'Bologna Agreement' universities.

StudyEurope: <http://www.studyineurope.eu/application-deadlines>

Please also review: **Appendix 5 for the Netherlands** and **Appendix 6 for Germany** and do not hesitate to contact the Career and University Counsellor for further information.



Studying in the US



In the US, students apply to schools as part of a general admissions process, not to departments within schools. The terms “college and “university” are used interchangeably when referring to US institutions. Usually, college refers to an institution devoted primarily to undergraduate education. The standard undergraduate program lasts four years and the students graduate with a degree (Bachelor of Arts, or Bachelor of Science). A university is usually a larger institution offering combination of undergraduate and graduate (Master’s or Doctorate) degrees. Typically, universities are committed to research as well as teaching. Both institutions are equal in providing excellent academic programs and both offer four-year bachelor’s degrees.

Universities and colleges in the US are based on a liberal arts system in which students choose the institution and study a broad range of subjects in the first two years before selecting a final subject as a major for the final two years. Except for certain majors, such as engineering and other professional programs, most students take a variety of courses that provide a general broad education. The “core” requirements of a liberal arts education help to ensure all students have a breadth of knowledge when they graduate, in addition to their specialised area. This academic approach is great for students who are unsure of the course or major they would like to study.

The application process in the US is somewhat more complicated than other systems, like the UK and Canada. Universities and colleges in the US set their own criteria for determining who they admit. Although many schools use the Common Application or



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the Universal Application systems which allow students to fill out one form to submit online to schools, most competitive schools also have supplementary essays. In addition, schools have a variety of deadlines and set their own policies regarding standardised testing requirements and other required materials. For this reason, it is very important for students to keep track of the requirements of each school and to be very organised with their applications.

Acceptance to US schools is based on a holistic evaluation of many aspects of a student: grades, predicted grades, talents, extracurricular activities, leadership skills, recommendations from teachers and counsellors, students' essays, and standardised test scores (if required). However, since US universities think the best predictor of college success is academic performance in secondary schools (Grades 11-14), the grades earned on term reports (transcripts) and the rigour of the courses taken are the most important factors considered.

Since the university application process in the US requires students to complete very personalised, thoroughly researched applications and essays to maximise positive results, Collège Champittet limits the number of applications to eight institutions, unless a student depends on a financial award. In addition, students are strongly encouraged to make themselves known to admissions officers through personal contact and indicate why they have a strong interest in attending a particular field of studies.

Applying to US Colleges

Normally students apply to six or eight institutions: two "likely admit" school which they are an extremely strong candidate for; two to four "possible" schools –those that generally accept students with profiles similar to theirs; and one to two "reach" schools – colleges that normally accept students with grades and test scores higher than theirs or that are



highly competitive even if they have the grades/test scores. Because of the large numbers of outstanding students applying to most selective schools, many acceptance decisions will be based on extremely subjective distinctions.

How is an applicant assessed for admission?

This is the question that many students and parents ask. How does a US college or university decide who is admitted? Admission to US institutions is much more complicated than other systems. Each college may ask for different information and each one may weigh application components differently. The following list shows schools' decision-making criteria. The US takes a holistic approach in reviewing each applicant and no single factor is considered in isolation.

✓ Academic Record

All university admission officers place major importance on your term grades as recorded on your transcripts. Student's grades are the best predictor of college success, and therefore, colleges look at grades from Grades 10 or 11. Of course, admissions may be impressed with an improvement in grades over the years and Grade 13 and term 1 of Grade 14 are the most important grades. Schools are interested if the student takes the most challenging courses at the highest levels. Each university has its own system of calculating GPA (Grade point average) to compare grades in different programs.

✓ Standardised Tests (SAT or ACT)

Most universities are interested in standardised test scores, although they are evaluated in the total context of a student's school performance and make up one part of the application. The more selective the institutions, the more interest there seems to be on scores since all the applicants have top grades.



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There are more and more universities that have made standardised tests optional (see www.fairtest.org for a list). In addition, colleges and universities may not require standardised tests from students attending high school outside of the US. Make sure to check the testing policy of each school!

✓ **Extra-curricular Involvement**

Schools are looking for students who are members of a learning community and get involved outside of the classroom. Quality of involvement, commitment, and leadership in activities are important.

✓ **Community Service**

Service is highly recommended and valued as a sign the student will contribute to the university community and beyond. CAS credits received in the IB program and work experience help strengthen a student's application.

✓ **Essays**

College essays allow the student to come alive and show who they are, how they write, and what distinguishes them from others.

✓ **Guidance Counsellor and Teacher Recommendations**

These recommendations have an impact on the student's chance of admission. Students should select teachers who know them well and provide both the Guidance Counsellor and teacher with the requested background information. Of course, motivation to learn, class involvement, and positive, polite behaviour will have an important impact in the reference.

✓ **Individual Factors**

Admission Officers also look at individual factors that can play a role in acceptance, such as outstanding talents or achievements, alumni affiliations, or ethnic backgrounds.



✓ **Character**

Never underestimate the role that character plays in an application and how a student can distinguish themselves. Does the application prove that the student possesses characteristics such as individuality, responsibility, a concern for others, and self-reliance?

The US College Application

Most colleges and universities encourage online applications. The student begins an online application by creating an account – ***make sure to remember the password and user name!***

The Common Application, used by many colleges and universities is available at www.commonapp.org . It is important to answer all questions accurately, with correct spelling and grammar.

A complete application usually includes the following:

- Application form
- Personal essay and for some schools supplemental essays
- Application fee
- Transcript and predicted grades
- School Profile
- School Report (Guidance Counsellors and Teacher recommendations)
- Proof of finances for international students

Some helpful tips:

- On the application form for an individual university, it is highly recommended that students do not list the other places they are applying to.



- Essay questions should be completed offline as a word document, then cut and pasted (or submitted as PDF files). The essay is probably the most important element of the student's application.
- Do not include your standardised test scores on your Common Application, especially if you are applying to test optional schools. These must be forwarded directly to the University admissions office by the student with the student Common Application code number.
- **Keep a copy of the online application and provide your Counsellor with your university codes.**
- **Refer to Page 17 for Swiss Maturity students – late examinations**

The US Application Essay

The essay is the opportunity for the student to come alive in the application and show who he or she is as a person. It is a chance to hear the student's voice, to show how they think and write and what is interesting about "their" story. The student has the choice of a variety of questions and so needs to trust their instincts and choose what interests them and what feels right. There is no set style or subject matter, just make sure the essay is grammatically correct and appropriate. It is essential to show that they are a decent writer and an interesting person with something to say. Give plenty of time to write the essay and write several drafts before the final one.

US Application Tests

Students for whom English is a second language should be aware of the TOEFL (www.toefl.org) or the IELTS (www.ielts.org) requirement for all schools to which they are applying. To register for the SAT and for all information about the PSAT and SAT's go to www.collegeboard.org. For information about the ACT www.act.org

Research Links for the US (see appendix 3)



Applying to US – Grade 13 Timeline

First Semester

- Focus on your studies and perform to the best of your ability.
- Plan and pursue your CAS activities or work experience.
- Participate and get involved in extra-curricular activities in your areas of interest.
- Attend College fair days.
- Participate in meetings with visiting college admissions representatives.
- Research colleges on websites, publications, university books, visits.

Second Semester

- Schedule an individual Guidance Counsellor and a parent/student meeting.
- Register online and take in May and June the SAT and the SAT Subject Tests, and/or the ACT in April, and if necessary, TOEFL (Test of English as a Foreign Language) or the IELTS (International English Language Testing System), which are scheduled regularly at test centers.
- Explore personal qualities, abilities, academic goals, and special interests.
- Research specific colleges and universities. Learn about the admission process and specific requirements.
- Create a file system to organize your college search, testing, and application information.
- Develop an initial list of potential colleges (ideally not more than 12) and contact for additional information.
- Plan summer college visits, consider summer courses or other enriching activities, including summer jobs or internships

Summer

- Visit campuses, research schools of interest, contact schools with relevant questions and express interest in programs.



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- Check requirements and application documents for schools, i.e., Common Application, Supplemental forms, essays, standardised tests.
- Write drafts of the personal essay and other required essays.
- Attend a summer program, internship, volunteer, get a job, or actively pursue an interest.

Applying to US – Grade 14 Timeline

September

- **Register for the SAT** and the SAT Subject Tests you would like to take in October, November, or December, if you are not satisfied with your previous test scores. If you are taking the ACT, register for the October, ACT Plus Writing test. Take the TOEFL or IELTS, if necessary.
- Attend College Fair Days and talk with the colleges you are interested in making applications.
- Narrow college choices to a maximum of eight.
- Meet periodically with the Guidance Counsellor over the next few months.
- **Begin completing applications online**, especially if an application is for Early Decision or Early Action, which may have application deadlines as early as **November 1st**. Notify the Guidance Counsellor of your intention to apply Early and submit the Guidance Counsellor report forms by the end of the month. If you are using the Common Application online, have the Guidance Counsellor and teacher forms sent electronically via email so that they may complete their recommendations and complete your school report.

October

- Take the October SAT, SAT Subject tests, or ACT Plus Writing (if you have not already).
- **Complete “Teacher Recommendation Questionnaire” (TRI) form (Appendix 12)** available from the Guidance Counsellor; politely ask teachers in person to kindly write your recommendation (provide your teacher with your completed TRQ and



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CV). It is the student's responsibility to obtain recommendations, often from two teachers, and to provide the appropriate teacher recommendation forms required by the colleges, filled out at the top by the student and signed (these letters and forms are confidential and should be turned in by the teacher directly to the Guidance Counsellor). Students using the Common Application online or other school online applications will have the teacher forms sent electronically via email for the teachers to complete online. Requests for teacher recommendations and the forms (online or paper) should be submitted to teachers *at least three weeks* before the college application deadline (not including vacation days).

- Early Action/Early Decision applications should be finished this month with the appropriate deadlines met for teacher recommendations and Guidance Counsellor report forms.
- Continue to meet college representatives, your Guidance Counsellor, and visit schools.

November

- **All applications with deadlines in December and January must be finished and submitted to the Guidance Counselling office by December 1st.** *It is the student's responsibility to check and meet deadlines for all colleges, as well as submit all required student forms and materials.* (All documents to be completed by the Guidance Counsellor must be submitted to the Guidance Counselling office at least 3 weeks in advance of deadlines.) Students must submit a "Final University Form" which lists all documents required (e.g. transcripts, predicted grades, recommendations, Common Application or individual college forms) by each college along with the deadlines and the admission's mailing address, telephone, email, and fax.
- Take the SAT's, if necessary. This may be the only month the SAT Language with Listening Subject Test is offered.
- Send SAT scores online to meet Early Decision/Early Action deadlines.
- Complete CSS/Financial Aid PROFILE, if required.



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- If you will need a student visa (non-U.S. citizen) to attend college in the U.S., download the financial certification form from each college website and ask your parents to start obtaining the required documents from their bank.

December

- All applications for December and January deadlines are due by December 1st.
- Take the December SAT, if needed.
- Make certain you have the appropriate testing agency send your official SAT, ACT, and/or TOEFL, IELTS scores directly to the colleges.

January and February

- **Complete the FAFSA** (Free Application for Federal Student Aid) financial aid form if you are a U.S. citizen and will be requesting financial aid. Your parents must figure out their U.S. taxes (but they do not need to file their taxes) to complete this form. The FAFSA should be completed online and only submitted after January 1st. See www.fafsa.ed.gov
- Continue to complete all applications with later deadlines or with rolling admissions policies.
- Go to the college's web page to see if you can check the status of your application. Check that all supporting documents have been received.
- If you do not receive confirmation that your application was received, contact the university/college.
- Midyear reports go out by the last week in January to most colleges. Make sure you have filled out, signed, and submitted the college mid-year report forms to the Guidance Counsellor, if you are using paper forms.

March and April

- Focus on your studies and prepare for the examinations. Your acceptance is contingent upon your completion of Grade 14 with acceptable grades. If your grades drop, your acceptance could be withdrawn.



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- Letters of acceptance begin to arrive depending on the schedule used by each college. As you receive decisions, please email your Guidance Counsellor so our files can be updated.
- Review college acceptances and financial aid packages; talk with college financial aid officers.
- You have until May 1st to make your final decision (except in the case of Early Decision applications). Notify the chosen college of your decision to attend and send a deposit to hold your acceptance. If your reply is not postmarked by May 1st, your acceptance can be withdrawn.
- Once you have made your decision, notify all the schools you did not choose, so they can offer admission to others.
- If you are placed on a “waitlist” see your Guidance Counsellor to review your options.

May

- Take the IB, French Baccalaureate or Swiss Maturity examinations.
- Tell your Guidance Counsellor and programme Coordinator which school you have chosen so that your Final Report with your transcript and your official results will be sent to the appropriate university or college.



Study in Canada



In Canada, there is a distinction between a university and a college. Universities grant undergraduate bachelors and advanced degrees while colleges focus on vocational and technical training. The academic approach is similar to the US curriculum and organisation. Universities are organised within faculties (schools), such as the Faculty of Arts and Social Sciences or the Faculty of Applied Sciences.

Canadian universities generally do not require SAT exams. A TOEFL or IELTS is often requested for international students if they have not been in an English-speaking school for at least three years. This requirement can be waived if the student meets the English Language proficiency requirements, which usually includes a letter from the Guidance Counsellor.

The Universities' online applications request basic background information of the student as well as an online fee payment of approximately 60 to 100 CAD. Letters of recommendation and personal statements are not usually required. Canadian students seeking financial aid may be required to provide additional material. After applying, each university will send an email or letter acknowledging receipt of application and requesting transcripts and predicted grades. The letter will also contain a student's personal student number which is important to include on all documents, so please give this to the Guidance Counsellor.

Transcripts, predicted grades and a school profile are sent to Canadian universities after the first term grades are reported (usually the third week in January). Students need to provide the Guidance Counsellor with the list of names and addresses of the universities where they are applying along with their student candidate number received from the university.



Final transcripts will be sent at the end of term 2 and students should inform their programme co-ordinator which university should have access to the final exam results.

Canadian universities notify students of acceptance as soon as they make their decisions, from three weeks after receiving transcripts and predicted grades, to several months if they are waiting for additional results which they base their decision on.

The [Study in Canada](#) site is a useful guide for higher education in Canada.

A [Directory of universities](#) is available from the Association of Universities and Colleges in Canada. They provide information for Canadian and international students.

MacLean's magazine conducts an [annual ranking](#) and review of Canadian universities.

The Ontario Universities Application Center, <http://www.ouac.on.ca/> is the standard on-line application site for Ontario universities.

[ScholarshipsCanada.com](#) is Canada's most comprehensive scholarship portal. This extensive database can help find scholarships, student awards, bursaries and grants, in addition to information about student loans, applications and budget planning.

Additional sources for financial aid for international and Canadian students can be found on the eduPASS site, www.edupass.org/finaid/canadian.phtml, FinAid <http://www.finaid.org/>

Information on the Millennium Excellence Awards for Canadians can be found at <http://www.millenniumscholarships.ca/>

Refer to Page 17 for Swiss Maturity students – late examinations



Studying in New Zealand and Australia



Universities in Australia and New Zealand offer undergraduate, postgraduate and doctoral programmes. There are hundreds of programmes available covering a vast array of subjects – from Antarctic studies to accounting, mathematics to marine biology, sport coaching to speech therapy, environmental science to economics.

A student's application will be assessed on their exam results. Students applying for degrees in medicine or dentistry may have to sit extra tests as part of the application process. Each university sets its own entry requirements, so they vary considerably. Entry requirements for each degree are clearly set out by the institutions.

The academic year in Australia and New Zealand starts in February (rather than September). The first term runs from February to June, the second from July to November. The long university holiday falls over the southern hemisphere's summer – November through to February. Almost all programmes can be started in the first semester (February) and some can also be started in the second (July).

Students apply between five and 18 months before your course is due to start. If a student has already finished school or university, it is up to them when they apply within that timeframe. If a student is currently studying, they can apply for a conditional offer in their final year. This works in the same way as it would in the UK or Ireland – their place will be dependent on them getting certain grades in their final exams. Alternatively, they can wait until they have completed their studies, and go for an unconditional offer. Students should



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apply at least five months before the course is due to start. Some specialist courses, such as medicine and dentistry, and performance-based courses such as drama, music and art, have earlier deadlines. Most universities take between three and six weeks to assess an undergraduate application.

For more information on studying in Australia and New Zealand in general, and Australian universities, in specific, please visit the following links:

The Australian government site: [Search | Tertiary Education Quality and Standards Agency \(teqsa.gov.au\)](https://www.teqsa.gov.au)

The Australian Universities' Review: Australia's oldest and most widely read journal dedicated exclusively to higher education issues: <http://www.aur.org.au/>

Refer to Page 17 for Swiss Maturity students – late examinations



Appendix 1

Useful Links and Information - Applying to Universities in the U.K.

UCAS (<http://www.ucas.com/>) is the Universities & Colleges Admissions Service site for applying to universities in the UK. All students must apply through UCAS for British universities. You can go directly to [UCAS course search](#) to research subjects and universities.

Quality Assurance Agency produces [reports on universities](#) by subject and by institution.

A [map and links](#) to all the universities and a web site for Open Days can be found at <http://www.opendays.com/>

[The British Council](#) <http://www.britishcouncil.fr/>

[Springboard](#) (<http://springboard.com/>)

Bachelor's Degree courses as well as many further education options are described. The site also includes a great page for planning a gap year.

Foundation Degree

<https://www.ucas.com/undergraduate/what-and-where-study/choosing-course/foundation-degrees>

Lists subjects in which foundation degrees exist, arranged by subject and by institution. Also describes what a foundation degree is.

The Newspaper League Table (Ranking) Sites that Evaluate Universities by Course:

[The Education Guardian](#) <http://www.theguardian.com/education/universityguide> (Guardian University Guide)



Additional Financial Aid and Career Information Sites:

Government site for Information on financing studies in 2005 and 2006: www.dfes.gov.uk/studentssupport

UK Financial Aid – From the Council of International Schools ([CIS](#)) provides information on financing UK studies.

[UK University Rankings and Tables 2021 \(studyin-uk.com\)](#) Sunday Times Ranking 2021



Appendix 2

SAT & ACT Information and Test Dates

Important Standardized Test Information

Most students take the SAT and/or ACT for the first time in the spring of Grade 11. Many students take the tests twice, once in Grade 11 and again in Grade 12. Students are responsible for registering for the tests online and for having their official test scores sent by the testing agencies to their selected schools. It is also highly recommended that students take the SAT Subject Tests (one-hour subject-based tests) in areas of particular interest and strength of the student. Note that not all Subject Tests are offered at each test administration. Be sure you check the standardized test requirements for each college; some may not require students attending high school outside the U.S. to submit test scores.

For information about testing centres see the Guidance Counsellor.

For a list of colleges and universities that do not require standardized test, visit [the Fair Test website](#).

SAT Test Dates

SAT - www.collegeboard.com

The **SAT** measures critical reading (800 points), math (800) and writing (800) skills.

For more information about the test, please visit the PSAT page:

(<http://www.collegeboard.com/student/testing/psat/reg.html>)

ACT - www.act.org

The **ACT – American College Testing** is a subject-based standardized test that is also accepted by all U.S. universities. More students in the U.S. now take the ACT than the SAT.



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The ACT contains four multiple-choice tests that cover English, mathematics, reading, and science. An “optional” 30-minute writing test is included in the ACT Plus Writing scheduled only in October, December, and April. Many colleges now either recommend or require the Writing Test, so unless you are sure your school choices do not, students should take this option.

TOEFL & IELTS

Students for whom English is a second language should be aware of the TOEFL (Test of English as a Foreign Language) or the IELTS (International English Language Testing System) requirement for all schools to which they are applying. Both tests are accepted as proof on English language proficiency and both are scheduled regularly at test centres in Switzerland.

To learn more information regarding the TOEFL, including registration, visit the TOEFL website (<http://www.ets.org/toefl>)

To learn more information regarding the IELTS, including registration, visit the IELTS website (<http://www.ielts.org/>)



Appendix 3

Links and Information for Applying to U.S. Colleges and Universities

College Search Engines:

The following college related web sites provide information on colleges and universities in the U.S, about academics, admission requirements, and the application process as well as other useful information and advice. You need not try all of the sites since the information is somewhat similar, but you may find some sites are more accessible and manageable than others.

A complete resource for college and university online courses is available in this database of U.S. colleges and universities online guide: <http://www.onlineschools.org/guides/>

The College Board(<http://www.collegeboard.org/>)supervises the SAT exams and provides online registration for the SAT. Their website offers a great deal of information about colleges. You can do a refined search, for example, for the colleges that match your interests and abilities. You can also do online SAT practice and request information be sent to you.

The **Common Application Website** <https://apply.commonapp.org/Login?sto=1> gives you a complete list of all the colleges which accept the Common Application. In addition, you may download the application and the supporting documents you need. Remember that many of the colleges require that you submit a special supplement to the Common Application (usually just one or two pages).

[U.S. News Edu](#) provides rankings, guides, and other information related to college admission.

The National Association for College Admission Counseling (<http://www.nacac.com/>) is a great source for information. This site has many important documents for students and their parents.

[The Princeton Review](#) website can help you research colleges and prepare for the SAT.



[College Confidential](#) has many application tips, discussion forums, and information about what college life is like.

[Colleges.com](#) offers a complete guide for the process of preparing for college with college listings, advice, and resources.

[CollegeData](#) is an online college advisor, the site has facts, advice and tools to help you choose, prepare, apply and pay for college.

The CIS website ([Council of International Schools](#)) has a lot of good information for students and parents.

[The Chronicle of Higher Education](#) offers timely and well-researched articles on issues related to higher education. Their webpage for students:

[www.unigo.com](#): U.S. college reviews, videos, photos, searches and other information for students by college students.

<https://www.niche.com/colleges/search/best-colleges/> – College Guides written by students covering every aspect of college life.

Scholarship and Career Links:

The following sites provide additional information on financial aid, scholarships, and careers:

A free and comprehensive resource for online courses is available at:

<http://www.onlinecourses.com/>. This resource is a collection of open college courses in over 24 subjects that spans videos, audio lectures, and notes given by professors from schools including the University of Michigan, Tufts University, Harvard, the Open University, and MIT. This is a great resource for students (and parents) looking to explore additional educational topics.

[EduPASS](#) offers financial aid information for international students studying in the U.S.



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[College Data](#) is a super website that can help you find your personal “college match,” and also provides good information on scholarships.

[Fast Web](#) is the place to go for the best scholarship information.

More International scholarship information can be found on:

<http://www.internationalscholarships.com/>

<http://www.nafsa.org/>

FAFSA, Free Application for Federal Student Aid, (<http://www.fafsa.ed.gov/>) is the U.S. government site for student aid for U.S. citizens.

[CollegeView](#) is another NACAC approved college search engine with information on careers, college, and financial aid solutions.

During the summer, there are several activities and programs for Secondary School students who want to explore their interests. If you would like to pursue an organized academic, cultural immersion, or community and service-based program, there are many resources available online. There are also brochures on summer programs available in the University section in the ISP library.



Appendix 4

Financial Aid and Financial Certification for a US Visa.

A major concern regarding US college education is cost. For US citizens, federal financial aid is available, if you demonstrate “financial need” as determined by a federal formula. Need-based financial aid in the form of grants, low-interest loans, and student work-study programs may be available to qualified students on the basis of the information submitted online, on the FAFSA (Free Application for Federal Student Aid www.fafsa.ed.gov).

On FAFSA, parents provide information concerning their assets, income, and other data from their US income tax forms. To apply for need-based financial aid, your parents complete the FAFSA after January 1st of Grade 12. See www.collegeboard.com for further information.

All schools clearly state their policies toward financial aid, for both US citizens and international students. “**Need-blind**” means they make decisions that are not based on financial need –they admit qualified students and then provide whatever financial aid the student needs. “**Need-aware**” schools consider if a student can pay or not, awarding financial aid to those who demonstrate a financial need. With budget cuts and the current economic situation, financial need awareness may play a role in some admission cases.

Not all institutions offer financial aid to non-US students. Many colleges and universities expect international students to find their own sources of money and clearly state, if the applicant cannot fund college expenses, do not apply.

Universities require financial information for international students as part of their application, although a few ask for it at a later date (See International Student Certification of Finances www.collegeboard.org). Students must provide proof of funds, generally a statement from a bank official proving sufficient funds are available.



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If schools offer funding for international students, there are specific forms that students requesting aid need to provide, such as the 'International Student Financial Aid Application or the CSS/Profile'. Every university has its own policy on financial aid, the required forms, and the deadlines for forms. All the required forms can be accessed through the university's Financial Aid section on its website. Students should be aware that financial aid for international students is very limited and highly competitive.

Since each university determines its own financial aid policy, it is very important that students check the university websites for the financial information required. In addition, there are Financial Aid Administrators or Advisors at each institution to help answer your specific questions. When in doubt, call them!

Non-US citizens are required to obtain a visa from the US Department of Immigration before entering the US to attend college. To be eligible for a visa, you must have sufficient funds to pay for university expenses. After accepting a candidate, the university will issue an I-20 Form. A student visa is issued to the student by the American Embassy upon receipt of the I-20 Form.



Appendix 5

Studying in the Netherlands (in English)

The programs differ from one university to the next.

Some starting websites:

- [Nuffic, Netherlands Organization for International Cooperation in Higher Education](#)
- [Study in Holland](#)

Leiden University College The Hague



Leiden University College The Hague (LUC) is a joint initiative of Leiden University, the oldest and most prestigious university in the Netherlands (est. 1575) and the city of The Hague, the judicial capital of the world. The College, which is highly selective, is based on a Liberal Arts and Sciences ethos but focuses on the kinds of themes for which the city of The Hague is well known, as the international city of peace and justice. Hence, the College offers a BA and a BSc degree in the field of 'Global Challenges' with content centered around issues of peace, justice and sustainability. Students find opportunities for internships and research in the various NGOs and other organizations that are based in The Hague. LUC provides a challenging academic education and prepares students for prominent positions in international society.

For more information, please visit their website, www.lucethehague.nl.

University College Maastricht (UCM)



At the **University College Maastricht (UCM)**, students can choose between three concentrations: Social Sciences, Humanities and Sciences, but they must take an additional four courses outside their concentration to learn how people in other academic areas think and work. One science concentration at UCM offers students the opportunity to enroll in several research master's programs in the medical field and allows them to take the MCAT (Medical College Admissions Test) which is required for entering a medical school in the USA. UCM uses Problem-Based Learning (PBL) in which students work in small tutorial groups (12 maximum) on an academic or practical problem (teachers only help them along).

For more information, please visit their website at www.ucm.nl.



University College Utrecht (UCU)



Universiteit Utrecht

University College Utrecht (UCU) is the best Dutch university according to the Shanghai Academic Ranking of World Universities (<http://www.shanghairanking.com/>). After graduating, 91% of UCU students enroll in a Master's program; of these, 36% of graduates continue their studies abroad. The most popular universities are the London School of Economics, the University of Oxford and the University of Cambridge.

For more information, please visit their website at:

www.uu.nl/ucu. Deadline for application is March 1.

Roosevelt Academy (RA)



Roosevelt Academy (RA) is in the historic heart of Middelburg in the southwest of the Netherlands. Roosevelt Academy is one of the international honors colleges at Utrecht University. There are only 600 students in total and 200 spots per year. Unique to RA are the special performing arts and medical programs. Students can freely select courses in their first year, albeit with their prospective major in mind (Cultural Anthropology, Film, Theater and Media Studies, Art History, Rhetoric and Argumentation, etc). Roosevelt Academy is a so-called residential college. All students are required to live on campus in one of the three student dorms across the town, all within easy biking distance of one another.

For more information, please visit view <https://www.ucr.nl/>



Amsterdam University College

Amsterdam University College (AUC), founded only two years ago is another option.

For more information, please visit:

www.auc.nl

Deadline for Application: March 1.

Tilburg University



Tilburg University, in the very south of the Netherlands, offers majors in Humanities (European History and Culture), Business and Management, Social Sciences and Law in Europe. For more information, please visit:



www.tilburguniversity.edu

Deadline for application: April 1

Fees & Tuition

Dutch Universities are state funded. Tuition fees are therefore low: 1,713 Euros per year for European citizens and from 6,500 to 9,000 Euros per year for Non-Europeans.



Appendix 6

Studying in Germany (in English)

JacobsUniversity Bremen

<http://www.jacobs-university.de/>

Bachelor of Applied and Computational Mathematics, Bachelor of Art in Comparative Literature and Culture (Integrated Cultural Studies), Bachelor of Arts in Integrated Social and Cognitive Psychology, Bachelor of Arts in Integrated Social Sciences, Bachelor of Arts in International Politics and History. Tuition fees: 18000 € per year (a private institution)

Berlin School of Economics and Law (Hochschule für Wirtschaft und Recht Berlin)

<http://www.hwr-berlin.de/> During the first two years of the programme students study in Berlin, the third year they spend at one of more than 60 partner universities around the world. Bachelor's in international business management entirely taught in English. One additional semester will be spent in an international company. Other programmes available. No Tuition fees.

Universität Magdeburg <http://www.ovgu.de/> (Otto-von-Guericke Universität) in Eastern Germany between Berlin and the medieval towns of Werningerode, Quedlingburg, Goslar in the Harz-Mountains offers an entirely English taught B.Sc.in Management and Economics. Small class sizes of an average intake of 80 students (50 % of places reserved for international candidates) allow for better individual attention. One or two semesters may be studied abroad with travel grants available. No tuition fees.

SRH Hochschule, Berlin

<http://www.srh-hochschule-berlin.de/> (a private state-approved university of applied sciences with an alternative, innovative concept of teaching (practical oriented peer group learning style mentored intensively by the teaching staff). Bachelor of Economics – Business Administration. Tuition fees: 8400 € per year

Hochschule für Technik und Wirtschaft Berlin (HTW Berlin)

<http://www.f3.htw-berlin.de/>

Bachelor of International Business. Entirely taught in English. 7 semesters, including an internship abroad. Special attention is given to the specific structures of the EU and the integration of European countries. No tuition fees. For accommodation and living costs students should allocate 600 € per month

Fachhochschule Süd-Westfalen (South Westphalian University of Applied Sciences)

<http://www.fh-swf.de/>

Bachelor's in business Administration with informatics focuses on International Economics. In cooperation with the Swiss/German University, Jakarta (Indonesia), an international team of



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lecturers prepares international students in a study course exclusively taught in English to efficiently master global demands. Tuition fees: 500 € per semester

Hochschule Furtwangen University

<http://www.wirtschaft.hs-furtwangen.de/> (in the South-West of Germany) has BA programmes in International Business Management and International Business Administration ranked amongst the top of all 550 German bachelor programmes (third place in the top ten). Languages and communication skills are an integral part of the programme. For native English speakers the first foreign language is German (at all levels), the second is Chinese (beginners), French, or Spanish. Tuition fees: 500 € per semester.

Hochschule Flensburg

in cooperation with **Syddansk Universitet** close to the German border, the Bachelor programme of Sciences in European Studies is taught on the Sonderborg campus of the Danish university. Tuition is in English and there are no fees charged for Europeans. Non-Europeans pay 10, 700 € per year

Brandenburgische Technische Universität, Cottbus

Bachelor of Environmental and Resource Management combines knowledge of several closely related fields (technical subjects, natural sciences, sociology, economics).

The choice and combination were strongly influenced by issues of 'Agenda 21'. No tuition fees. For accommodation and living expenses students should allocate 600 – 700 € per month.

Hochschule Ravensburg-Weingarten University of Applied Sciences,

<http://www.ee.hs-weingarten.de/> Bachelor of Engineering, (Electrical Engineering and Information Technology). The programme starts every summer semester. In the first two years the course is taught in English. During this period part of the standard curriculum is "German for Foreign Students". If students have passed this language course, they can do a practical semester in a German company to gain experience of working as an engineer. The last two semesters are mostly offered in German. Most foreign students are accommodated in the students' residence.

Universität-Karlsruhe, Carl Benz School

<http://www.carlbenzschool.de/>

Countless Nobel Prize winners and pioneers in engineering have studied and taught here.

In 2006 the Universität Karlsruhe was awarded the status of an elite university and now ranks among the top three universities in Germany. Carl Benz School of Engineering, an institute within the big university, offers a B.Sc. in Mechanical Engineering + 12 weeks internship. Students can also develop their English and German skills. Tuition fee: 12,000 € per year



Hamburg-University of Applied Sciences

www.haw-hamburg.de/information-engineering

Bachelor of Information Engineering. Basic studies during semester 1 to 4, industrial placement during the 5th semester, (20 weeks), major studies during semesters 6 and 7.

Hochschule Mannheim, University for Applied Sciences

<http://www.hs-mannheim.de/>

Bachelor of Science in Electrical Engineering and in Automation Technology awarded after a 7 semester-course of study comprising 210 credits. During the first two semesters lectures and lab courses are held exclusively in English. In the subsequent semesters instruction is primarily in German. Language instruction is an integral part of the degree programme. In addition, all-day language classes in three-week sessions take place in the semester breaks. Tuition fees: 500 € per semester. Deadline for application is May 15th. Intensive language courses start in September.



Appendix 7

List of Swiss Universities

<https://www.swissuniversities.ch/en/higher-education-area/recognised-swiss-higher-education-institutions/>

Official higher education institutions

According with the Swiss law on publicly financed Swiss Universities and the body CRUS, there are 12 general higher education institutions in Switzerland (10 cantonal universities and two federal institutes of technology plus a number of specialized universities), e.g., Universities of Applied Sciences:

- University of Basel (Basel), German-speaking
- University of Bern (Bern), German-speaking
- University of Fribourg (Fribourg), French- and German-speaking
- University of Geneva (Geneva), French-speaking
- University of Neuchâtel (Neuchâtel), French-speaking
- University of Lausanne (Lausanne), French-speaking
- University of Lucerne (Lucerne), German-speaking
- University of Lugano (Lugano), Italian/English-speaking
- Cambridge Corporate University CCU - English/ German speaking
- University of St. Gallen (HSG) (St. Gallen), German/English-speaking
- University of Zurich (Zürich), German-speaking
- Swiss Federal Institute of Technology Lausanne (Lausanne), French-speaking
- Swiss Federal Institute of Technology Zurich (Zurich), German/English-speaking

Universities of Applied Sciences

Berner Fachhochschule, BFH

Ecole d'ingénieurs et d'architectes de Fribourg | Hochschule für Technik und Architektur Freiburg (HES-SO), French and German-speaking

Fachhochschule Nordwestschweiz, FHNW (*German*: Fachhochschule Nordwestschweiz)

Fachhochschule Ostschweiz, FHO (*German*: Fachhochschule Ostschweiz)

Haute école spécialisée de Suisse occidentale, HES-SO, (Western Switzerland), French-speaking

Hochschule Luzern, HSLU, German-speaking



Scuola Universitaria Professionale della Svizzera Italiana, (SUPSI), Italian-speaking

Zürcher Fachhochschule, ZFH

LRG - University of Applied Sciences, LRG-UAS

Kalaidos Fachhochschule

Fine arts universities

- Conservatorio della Svizzera italiana, Lugano (Teilschule der SUPSI)
- Conservatoire de Musique de Genève
- Dipartimento Ambiente, Costruzioni e Design, Canobbio (Teilschule der SUPSI)
- École cantonale d'art de Lausanne (ECAL, teilschule der HES-SO)
- Ecole cantonale d'art du Valais, Sierre ECAV
- Haute école d'arts appliqués Arc, La Chaux-de-Fonds (Teilschule der HES-SO)
- École cantonale d'art de Lausanne (ECAL), Lausanne (Teilschule der HES-SO)
- Haute école d'arts et de design, Genève (Teilschule der HES-SO)
- Haute école de musique de Lausanne - HEMU (Teilschule der HES-SO)
- Hochschule der Künste Berne (Teilschule der BFH)
- Hochschule für Gestaltung und Kunst, Basel (Teilschule der FHNW)
- Hochschule für Musik Basel und Schola Cantorum Basiliensis (Teilschule der FHNW)
- Hochschule Luzern – Design & Kunst (Teilschule der HSLU)
- Hochschule Luzern – Musik (Teilschule der HSLU)
- Scuola Teatro Dimitri, Verscio (Teilschule der SUPSI)
- Zürcher Hochschule der Künste (Teilschule der ZFH)

Pedagogical universities (diplomae recognized by EDK)

- Alta Scuola Pedagogica Ticino (SUPSI)
- Haute école pédagogique des cantons de Bern, du Jura et de Neuchâtel
- Haute école pédagogique du canton de Vaud
- Pädagogische Hochschule Wallis
- Haute école pédagogique fribourgeoise



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- Interkantonale Hochschule für Heilpädagogik Zürich
- Pädagogische Hochschule Graubünden
- Pädagogische Hochschule Bern
- Pädagogische Hochschule Nordwestschweiz (Teilschule der FHNW)
- Pädagogische Hochschule Rorschach
- Pädagogische Hochschule St. Gallen
- Pädagogische Hochschule Schaffhausen
- Pädagogische Hochschule Thurgau
- Pädagogische Hochschule Zentralschweiz
- Pädagogische Hochschule Zürich (Teilschule der ZFH)
- Schweizer Hochschule für Logopädie Rorschach SHLR
- Eidgenössisches Hochschulinstitut gemäss Berufsbildungsgesetz (BBG), Art. 48
- Eidgenössisches Hochschulinstitut für Berufsbildung, EHB

Institutions accredited by the Swiss University Conference (SUK)

Facoltà di Teologia di Lugano

The Graduate Institute of International and Development Studies (Institut universitaire de hautes études internationales et du développement IHEID) in Geneva

Theologische Hochschule Chur (THC)

Franklin College Switzerland (programme accreditation since 2005, full university institution accreditation since 2013)^[2]

Cambridge Corporate University - CCU

CPI Institute of Graduate Studies / Cambridge Corporate University

Other institutions of higher education

The Swiss university law considers as institutions of higher education according to articles 3 and 12 further:

- Stiftung Fernstudien Schweiz, Brig
- The Swiss Graduate School of Public Administration (IDHEAP) in Lausanne
- The Institut Universitaire Kurt Bösch (Institut Universitaire Kurt Bösch, IUKB) in Sion



- Cambridge Corporate University CCU - ACC/SQ Accredited
- Multinational Intelligence Studies Campus

List of private colleges

N.B: Some private universities and schools do not have accreditation and their degrees can not be recognized, for more information you need to ask the official department of education in your countries.

- Swiss Education Group (César Ritz Colleges, Hotel Institute Montreux, IHTTI Hotel and Design Management, Swiss Hotel Management School and Culinary Arts Academy)
- AGSB University
- Glion Institute of Higher Education
- Les Roches International School of Hotel Management
- Educatis University [2]
- European University
- American University in London, AUL School of Graduate Studies
- IFM University Institute of Finance and Management
- BHMS - Business & Hotel Management School - Lucerne
- LUG - Lemman University Geneva
- BSL - Business School Lausanne
- Hotel and Tourism Management Institute
- Montreux School of Business (MSB), Montreux
- DCT University Center
- European Graduate School - EGS University
- European University
- Franklin College Switzerland
- Geneva Business School
- IMI
- IMD
- International University in Geneva
- L.U.de.S. University in Lugano
- Victoria University
- SBS Swiss Business School, IACBE accredited and Eduqua Certified
- Sustainability Management School
- Swiss Management Center



- UBIS University of Business and International Studies
- UGSM-Monarch Business School
- Webster University Geneva

Useful links to research Swiss Universities

Conférence des Recteurs des Universités Suisses www.crus.ch

Career / Study path in Switzerland www.orientation.ch

Swiss Universities Information www.swissuniversities.ch



Appendix 8

International Baccalaureate - University requirements Switzerland

General Provisions

Recognition of foreign upper secondary school-leaving certificates: general provisions for all countries

Recognised upper secondary school-leaving certificate

- International Baccalaureate

with the following general education subjects

1. First language (native language)
2. Second language
3. Mathematics (Higher Level / Standard Level)
4. Natural sciences (biology, chemistry or physics)
5. Humanities and social sciences (geography, history or economics / business and management)
6. Elective (one subject from category 2, 4 oder 5 or computer science or philosophy. Computer science and philosophy can only be chosen as a sixth subject)

Language skills and/or exams under reserve

The following subjects are recognised

- All languages
- Economics
- Business and management
- Geography
- History
- Philosophy
- Biology
- Chemistry
- Physics
- Mathematics: applications and interpretation standard or higher level; analysis and approaches standard or higher level
- Computer science



Admission requirements of each university

valid for the academic year 2021/22

Current Admission requirements of each university * may be subject to change. Students need to keep checking

EPFL

International Baccalaureate including the subjects 1) mathematics, 2) physics, and 3) first modern language at the HL level (SL in a 'Language A' subject is also accepted for the modern language). The total points must be 38 out of 42 or above (excluding bonus points). Three of the following additional subjects must have been completed at the SL (or HL) level: 1) applied mathematics or computer science, 2) general geography, 3) general history or general philosophy, 4) second modern language, 5) chemistry or biology (both Mathematics: Analysis and approaches and Mathematics: Applications and interpretation are considered as mathematics subjects, not as applied mathematics ones). Otherwise: Entrance Examination EPFL

ETHZ

Admission without entrance examination if the following requirements are fulfilled:

1. 38 out of 42 points (without bonus points);
2. At Higher Level (HL): a) mathematics or further mathematics, b) physics or chemistry or biology, c) 1 language A;
3. At Standard Level (SL): three additional subjects of the following: physics, chemistry, biology, geography, history, economics or business management, 1 further language only, computer science.

Otherwise: Reduced Entrance Examination ETHZ

Basel

Recognised with a minimum of 32 out of 42 points (not counting bonus points) and including 6 subjects, one out of each of the 6 categories mentioned above. At least 3 of these subjects must be taken at Higher Level (one of which must be mathematics or another natural sciences subject)

In the category 6. Elective also accepted: Computer Science, Music, Philosophy, Psychology, Social Anthropology

Bern

Recognised with a minimum of 32 out of 42 points (not counting bonus points) and including 6 subjects, one out of each of the 6 categories mentioned above. At least 3 of these subjects must be taken at Higher Level (one of which must be mathematics or another natural sciences subject)



Fribourg

Recognised with a minimum of 32 out of 42 points (not counting bonus points) and including 6 subjects, one out of each of the 6 categories mentioned above. At least 3 of these subjects must be taken at Higher Level (one of which must be mathematics or another natural sciences subject)

Genève

Recognised with a minimum of 32 out of 42 points (not counting bonus points) and including 6 subjects, one out of each of the 6 categories mentioned above. At least 3 of these subjects must be taken at Higher Level (one of which must be mathematics or another natural sciences subject)

Lausanne

Recognised with a minimum of 32 out of 42 points (not counting bonus points) and including 6 subjects, one out of each of the 6 categories mentioned above. At least 3 of these subjects must be taken at Higher Level (one of which must be mathematics or another natural sciences subject)

Luzern

Recognised with a minimum of 32 out of 42 points (not counting bonus points) and including 6 subjects, one out of each of the 6 categories mentioned above. At least 3 of these subjects must be taken at Higher Level (one of which must be mathematics or another natural sciences subject)

Neuchâtel

Recognised with a minimum of 32 out of 42 points (not counting bonus points) and including 6 subjects, one out of each of the 6 categories mentioned above. At least 3 of these subjects must be taken at Higher Level (one of which must be mathematics or another natural sciences subject)

St. Gallen

Recognised with a minimum of 32 out of 42 points (not counting bonus points) and including 6 subjects, one out of each of the 6 categories mentioned above. At least 3 of these subjects must be taken at Higher Level (one of which must be mathematics or another natural sciences subject) + HSG admission test

Zürich



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Recognised with a minimum of 32 out of 42 points (not counting bonus points) and including 6 subjects, one out of each of the 6 categories mentioned above. At least 3 of these subjects must be taken at Higher Level (one of which must be mathematics or another natural sciences subject)

USI

Recognised with a minimum of 32 out of 42 points (not counting bonus points) and including 6 subjects, one out of each of the 6 categories mentioned above. At least 3 of these subjects must be taken at Higher Level (one of which must be mathematics or another natural science)

EHL

New requirement 32 points, interview, essay, tests. May be admitted with 28 if exceptional interview, essay



Appendix 9

French Baccalureate requirements for Swiss Universities

With the following general education subjects (during the last 3 years)

1. First language (native language)
2. Second language
3. Mathematics
4. Natural sciences (biology, chemistry or physics)
5. Humanities and social sciences (geography, history or economics/law)
6. Elective (one subject from category 2, 4 or 5 or computer science or philosophy. Computer science and philosophy can only be chosen as a sixth subject)

Language skills and/or exams under reserve

Admission requirements of each university

valid for the academic year 2021/22

EPFL

New system (from 2021): Baccalauréat général with the specialties mathématiques and physique-chimie in première and in terminale. The moyenne générale must be 16,00 or above. Otherwise: Entrance Examination EPFL

Old system (until 2020): S-series Baccalauréat général. The moyenne générale must be 16,00 or above. Otherwise: Entrance Examination EPFL

ETHZ

Baccalauréat général with proof of the following: tuition in the subjects 1. Mathématiques spéciales *or* expertes 2. Physique-chimie *or* Sciences de la vie et de la Terre and 3. language of instruction *or* première langue vivante during the last two years (classes de première et de terminale) before the upper secondary school-leaving certificate. These subjects must be part of the final exam and passed with a minimum grade average of 70% (14,00/20). The 'moyenne générale' must be 16,00/20 or above. Four of the following subjects must – in addition to the three subjects above – also have been part of the final three years of schooling: physics, chemistry, biology, computer science, another language, geography, history, economics. Otherwise: Reduced Entrance Examination ETHZ

Basel



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Upper secondary school-leaving certificate with spécialités mathématiques during the penultimate and the final school year and sciences de la vie et de la terre or physique-chimie during the penultimate and the final school year + certificate of university admission in the desired academic subject provided by a recognised French university **or** a grade average of 12/20

Bern

Upper secondary school-leaving certificate with spécialités mathématiques during the penultimate and the final school year and sciences de la vie et de la terre or physique-chimie during the penultimate and the final school year + certificate of university admission in the desired academic subject provided by a recognised French university **or** a grade average of 12/20

Fribourg

Upper secondary school-leaving certificate with spécialités mathématiques during the penultimate and the final school year and sciences de la vie et de la terre or physique-chimie during the penultimate and the final school year + certificate of university admission provided by a recognised French university **or** a grade average of 12/20

Genève

Upper secondary school-leaving certificate with spécialités mathématiques during the penultimate and spécialités mathématiques or option mathématiques complémentaires during the final school year and spécialités sciences de la vie et de la terre or physique-chimie during the penultimate and the final school year + a grade average of 12/20

Lausanne

Upper secondary school-leaving certificate with spécialités mathématiques during the penultimate and the final school year and sciences de la vie et de la terre or physique-chimie during the penultimate and the final school year + certificate of university admission in the desired academic subject provided by a recognised French university **or** a grade average of 12/20

Luzern

Upper secondary school-leaving certificate with spécialités mathématiques during the penultimate and the final school year and sciences de la vie et de la terre or physique-chimie during the penultimate and the final school year + certificate of university admission in the desired academic subject provided by a recognised French university **or** a grade average of 12/20

Neuchâtel

Upper secondary school-leaving certificate with spécialités mathématiques and sciences de la vie et de la terre or physique-chimie during the penultimate and spécialité mathématiques or spécialité sciences de la vie et de la terre or physique-chimie during the



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final school year + option mathématiques complémentaires if the spécialité mathématiques has not been chosen during the final school year + a grade average of 12/20

St. Gallen

Upper secondary school-leaving certificate with spécialités mathématiques during the penultimate and the final school year and sciences de la vie et de la terre or physique-chimie during the penultimate and the final school year + HSG admission test

Zürich

Upper secondary school-leaving certificate with spécialités mathématiques during the penultimate and the final school year and sciences de la vie et de la terre or physique-chimie during the penultimate and the final school year + certificate of university admission in the desired academic subject provided by a recognised French university **or** a grade average of 12/20

USI

Upper secondary school-leaving certificate with spécialités mathématiques during the penultimate and the final school year and sciences de la vie et de la terre or physique-chimie during the penultimate and the final school year + certificate of university admission in the desired academic subject provided by a recognised French university **or** a grade average of 12/20

EHL

With French Bac From 2021: you are required to choose the mathematics specialty in Première and the mathematics specialty or the option mathematics complementary in Terminale. A GPA of 12/20 is required (regardless of the specialties chosen).

For the September 2022 and February 2023 school years, students who have followed the baccalaureate curriculum (under the new reform), must have taken at least the SVT or Physics/Chemistry specialization in première (in addition to the Math specialization). During their senior year (September 21-June 2022), students have two options: 1) Follow the CNED courses in parallel and obtain an evaluation that proves that the course content is acquired 2) Take the "SVT-bio" or "physics-chemistry" support course at the school preparing for the baccalaureate, with a final certificate stating that the course content has been acquired.



Appendix 10

Career Guidance – Useful Links

College Entrance Exams

TOEFL www.ets.org

IELTS www.ielts.org

Entrance exams for the US

(SAT) www.collegeboard.org

(ACT) www.act.org

Entrance exams for the UK (Medicine & Law)

(UKCAT) www.ukcat.ac.uk

(BMAT) www.admissionstests.cambridgeassessment.org.uk/adt/bmat

World Ranking Website

Times world ranking www.timeshighereducation.co.uk/world-university-rankings/

[Times Higher Education Impact Rankings](#)

QS Top Universities www.topuniversities.com

University Search Rankings for US

US University Search www.collegedata.com

US News & World Report www.usnews.com



University Search & Rankings for UK & Ireland

UCAS-UK

www.ucas.com

The Student Room

www.thestudentroom.co.uk

Central Applications Office Ireland

www.cao.ie

Guardian Ranking

www.guardian.co.uk

University Search and Rankings for Switzerland & France

[Conférence des Recteurs des Universités Suisses](http://www.crus.ch)

www.crus.ch

Career / Study path in Switzerland

www.orientation.ch

Search & Ranking for France

www.letudiant.fr



Appendix 11

Student Profile Questionnaire

Please answer the following questions as completely as possible. This information will allow us to help you through the college application process. This must be completed before a recommendation can be written.

Thank you.

Name: _____

1. Describe your background, where you lived, went to school, and include languages you speak.
2. Describe your strengths and weaknesses as a student. Include not just academic subjects, but also your approaches to learning, ie. Study skills, participation in class, interest in learning, willingness to undertake challenges.
3. What have been your contributions to College Champittet or to previous schools?
4. What three words would you use to describe yourself? Give examples which illustrated these characteristics.
5. Do you have any special interests, talents or hobbies? Please describe.
6. What do you think you would bring to a university? How would you contribute?
7. What would you most like a university to know about you, or what do you think are your most distinguishing characteristics?



Appendix 12

Teacher Recommendation Questionnaire

Please complete this form for your teacher who will write a recommendation for you. Provide as much detail as you can.

Teacher's Name: _____ Date: _____

Student's Name: _____

Email: _____

I will be applying to an Early decision or Early Action College. Yes ___ No ___

1. I tentatively plan to apply for the following Colleges / Universities. (State name of College and where it is)
2. What subject areas do you think you will study in College? Why have you chosen those?
3. A teacher's recommendation usually concentrates on your academic performance. In general, how did you contribute to this class? More specifically, give two incidents or examples to illustrate your contributions.
4. What out-of-class experiences have you had that are related to this subject area (e.g., summer courses, reading, activities, things you did but weren't required to do for the class, etc.)?
5. Describe a project, paper or activity in this class you were proud of or especially enjoyed.



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Please attach your CV to this form for the teacher