



COLLÈGE  
CHAMPITTET  
FONDÉ EN 1903

The Swiss school  
open to the world



# Boarding House Handbook Juniors and Seniors 2020-2021



## Table of contents

Greetings from the Headmaster	Page 3
Greetings from the Head of Boarding	Page 4
School year calendar	Page 5-6
Boarding house organization	Page 7
Pastoral care and well-being	Page 8
Academic support in the Boarding House	Page 9
Packing list	Page 10
Accommodation	Page 11
Daily schedule Juniors and Seniors	Page 12-13
Prep time	Page 14
Meals	Page 15
Free time, electronics and extra-curricular activities	Page 16
Weekends and weekend schedule	Page 17-18
Code of conduct	Page 19
Sanctions chart	Page 21
Rewards chart	Page 22



## Greetings from the Principal

Dear Boarding Students,

For many of you, boarding is a completely new experience, indeed an exciting time of your life. Since the boarding house will be your “home” for the next months, we will do whatever we can to make you feel welcome and a full member of our community. You will find the answers to most of your questions in the following pages of this booklet.

Collège Champittet is much more than a school, it is a community in which you can thrive, identify and meet your potential, and acquire skills which will give you access to the best higher educational institutions in the world.

While being able to realise your academic ambitions is important, boarding at Champittet will add a further dimension to your education. French and English bilingualism is well established, both in the boarding house and during day classes. You will have a choice of many extra-curricular activities and sports on our unique campus. And, you will bathe in a culture of openness and mutual respect.

Together with your head of boarding, the house staff and the teachers, I will take a strong interest in your personal development at Collège Champittet and the progress you make in your studies. I will always be available if you need to speak or if I can help in any other way.

Given our fine set-up in this picturesque location and with the level of care you will receive, I am confident that you will soon feel at home, make friends for life and benefit from this amazing experience in order to build a successful future.



Philippe de Korodi, Headmaster



## Greetings from the Head of Boarding

Dear Boarders,

It is my pleasure and privilege to welcome you here in your second home at College Champittet. It is our aim to nurture and guide you through the number of diverse opportunities available to you during your stay in this unique and vibrant environment.

Our boarding house has a rich and varied history and stands proudly at the heart of the school. It is a place which encourages independence and resilience, all the while forging lifelong friendships and striving for academic excellence. We have a dedicated team of tutors and deputy directors who will provide first class support to you at all times.

The setup of our Boarding House enables us to empower boarders with student representatives, allowing for student voice to be heard and acted upon. Leadership is very much at the forefront of what we do, and there are numerous opportunities for you to forge your path here. Our dedicated prep time encourages independence, yet also allows for consultation to occur with an expert team of tutors who ensure that the highest standards are upheld in terms of working conditions and academic standards. You will find that a stable and structured environment awaits you to achieve your full potential with us.

A comprehensive programme of weekend activities has been drawn up for you to fully embrace everything that this amazing country has to offer. A real spirit of collaboration and team building takes precedence here, with your peers of differing ages and nationalities making our boarding environment diverse and unique. Bilingualism in both French and English is acquired over time and we deal with an ethos of mutual respect and openness.

With close links to some of the world's finest institutions based right here in Lausanne, we are well placed to help you unearth and discover new skills and hone your talents. My family and I warmly welcome you to Champittet.

With my very best wishes,



Shane Higgins, Head of Boarding



**Important dates – School & Bank holidays – School year 2020-2021**  
**Dates importantes – Vacances scolaires & jours fériés – Année scolaires 2020-2021**

<b>August-December 2020</b>	
Teacher's training days, school closed <i>Journées pédagogiques, école fermée</i>	24-25.08.2020
Returning boarders arrival day <i>Rentrée des internes réinscrits</i>	24.08.2020
New boarders arrival day <i>Arrivée des nouveaux internes</i>	25.08.2020
Boarding induction weekend <i>Weekend d'intégration de l'internat</i>	29-30.08.2020
Swiss bank holiday – school closed <i>Congé du Jeûne Fédéral, école fermée</i>	21.09.2020
<b>Autumn school holidays, school closed (Boarding house trip to Ticino and Firenze) Vacances d'octobre, école fermée (Voyage de l'internat au Tessin et à Florence)</b>	10-25.10.2020
Teacher's training day, school closed <i>Journée pédagogique, école fermée</i>	26.10.2020
Back to school <i>Reprise des cours</i>	27.10.2020
Leadership weekend at Château d'Oex ( <b>compulsory</b> ) <i>Weekend de leadership à Château d'Oex</i>	30.10 – 01.11.2020
Boarding house Loto & Christmas party <i>Loto de l'internat et célébration de Noël</i>	10.12.2020
Last school day <i>Dernier jour d'école</i>	18.12.2020 (end of classes 15.30)
<b>Christmas holidays Vacances de Noël</b>	19.12.2020-03.01.2021

<b>January–April 2021</b>	
Back to school <i>Reprise des cours</i>	04.01.2021
Ski camp (7th-11th grades ; other students attend school) <i>Camp de ski</i>	18-21.01.2021
Day off after ski camp <i>Congé pour participants au camp de ski</i>	22.01.2021
Last school day (normal schedule) <i>Dernier jour de cours</i>	19.02.2021
<b>February half-term holidays, school closed (Boarding house trip to Gältur-Silvapark, Austria) Vacances de février, école fermée (Voyage de l'internat à Gältur-Silvapark, Autriche)</b>	20-28.02.2021
Back to school <i>Reprise des cours</i>	01.03.2021



Boarding house Ball at the Beau-Rivage Palace, Lausanne (TBC) <i>Bal de l'internat au Beau Rivage Palace, Lausanne (TBC)</i>	04.03.2021
Last school day (classes end at 12h10) <i>Dernier jour de cours</i>	31.03.2021
Teachers' training day <i>Journée pédagogique, école fermée</i>	01.04.2021
<b>Easter holidays, school closed</b> <b>(Boarding house trip to Portugal and Southern Spain)</b> <b><i>Vacances de Pâques, école fermée</i></b> <b><i>(Voyage de l'internat au Portugal et au sud de l'Espagne)</i></b>	02-18.04.2021

<b>Avril-Juin 2021</b>	
Back to school <i>Reprise des cours</i>	19.04.2021
Ascension break, school closed (Boarding house trip to Munich, Germany) <i>Congé de l'Ascension, école fermée</i> <i>(Voyage de l'internat à Munich, Allemagne)</i>	13-16.05.2021
Pentecost weekend, school closed (Voyage de l'internat à EuropaPark, Germany) <i>Weekend de Pentecôte, école fermée</i> <i>(Voyage de l'internat à EuropaPark, Allemagne)</i>	22-24.05.2021
Graduation ceremony for 14th grade <i>Cérémonie de fin de scolarité pour les 14<sup>ème</sup></i>	28.05.2021
Corpus Cristi, school closes at 12:10 <i>Fête Dieu, école fermée dès midi</i>	03.06.2021
End of classes at 12:10 <i>Fin des cours dès midi</i>	23.06.2021
Teacher's Conference, school closed <i>Conseils de classe, école fermée</i>	23-24.06.2021
Promotions Ceremony, end of school <i>Cérémonie de promotions, fête de fin d'année</i>	25.06.2021



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## Boarding house organisation

### **Director of the Boarding House**

Mr Shane Higgins

### **Deputy Director of the Boarding House (Logistics and operations)**

Mrs Michèle Bise

### **Deputy Director of the Boarding House (Pastoral care)**

Mr Yannick Muzenga

### **Deputy Director of the Boarding House (Academic support and achievement)**

Mrs Fanny Leluan-Higgins

To contact the Boarding House, students and parents must use the following email address and phone number (24/7)

[boarding@champittet.ch](mailto:boarding@champittet.ch)

**Tel : +41 79 701 56 68**

### Security Reminder:

The Collège Champittet and the Boarding House are under 24H video surveillance, indoor and outdoor. A member of staff lives on each floor.



## Pastoral care and well-being

### Tutors, Graduate Assistant and Boarding House management

Residential staff and non-residential staff are there to support boarders in their day-to-day life and help them achieve the very best on an academic and personal level. Students are encouraged to communicate and share their concerns or worries to an adult of their choice.

### Boarding school delegates

Students can talk with their boarding school delegates. The delegates act as a liaison between the boarders and the boarding house management. Regular meetings between boarders and delegates take place throughout the year to discuss issues, upcoming events and projects. Delegates meet with the Boarding House Management twice a month to feedback and work together.

### Nurse

The school nurse, Mrs Nancy Folly, is available every day during the school week. Boarders must tell the staff on duty as soon as possible and go to the nurse for a check-up at 07:45 if they are unwell. Doctor's appointments are made on case-to-case basis by the nurse. After 16:30 and at night, a full-time emergency service is available. If a student is on regular medication they must inform the boarding house management and hand in their medication to the boarding house office. Only the boarding house team is entitled to give medication to students.

### School counsellor

Students are able to make appointments to visit our school counsellor, Mrs Aline Allenbach. All conversations with the counsellor remain confidential unless a concern for the safety of the boarder or others arise.

### School mediators and Vie Scolaire

Should an issue arise at school, boarders may wish to use school mediators to help. School mediators are often teachers, appointed by the school. The Vie Scolaire is also there to help students during the day regarding absences, classes etc. Mediators also visit the boarding house on a monthly basis to talk with students.

### Chaplain

A chaplain is available on campus. He welcomes students to contact him should they wish to. A Catholic Sunday mass is celebrated in the Chapel of Collège Champittet at 10am.

### Safeguarding lead

Mrs Zufferey is the pastoral and safeguarding lead for the school. Should an important matter arise, she will intervene and support students on a range of issues.





## Academic support and excellence in the Boarding House

Mrs Leluan, academic adviser, is the key contact for day-to-day academic matters. She oversees the academic progress and achievements of boarders by meeting regularly with them and liaising with teachers, doyens and the vie scolaire. She is supported by the director and the deputy directors in tutoring students. At the beginning of the academic year, students meet with their allocated coach to set out their academic objectives and discuss interpersonal skills. Students are expected to meet monthly with their allocated coach to discuss their academic performance and progress.

### Prep time and Tutors

Prep time is an essential component to succeed at Champittet. Working regularly and being organised in all aspects of schoolwork will help you achieve your objectives. Use prep time wisely and ask for help if you need it. Tutors are here to support your learning and consolidate your knowledge. Tutors have specific subject knowledge but can also help with homework instructions, recommendations of website and so on. Tutors who supervise prep time will keep track of the work you complete and report to Mrs Leluan.

### Academic support and learning skills

As Academic adviser, Mrs Leluan has an initial meeting with all boarders to discuss strengths, weaknesses and targets for the coming academic year. The aim is to identify and promote each student's learning skills, monitor and guide academic progress in collaboration with the teachers. Regular meetings will ensure a thorough follow-up and early intervention. If things become difficult in, boarders must not wait for their next meeting, they should inform their allocated coach and/or Mrs Leluan who is able to support and liaise with teachers and appropriate staff to find solutions. She is in regular contact with families regarding student's academic progress and achievements.

### UCAS support

Our Enrichment programme provides increased and targeted support in collaboration with the school for those students with the desire to excel and who have the potential to be admitted to prestigious and selective universities with tutorial help, extra readings, and talks with external visitors. This is run by Mrs Leluan along with other staff with specific subject knowledge.

### University and Career Guidance

Students also have access to the school's University and Career guidance Counsellor, Mrs Mary Mayenfisch, to discuss their plans post-Champittet.



## Packing list

- Students must bring their own clothes and towels, as well as suitable sportswear attire: gym shoes, hiking boots, T-shirts, tracksuits, a waterproof jacket, and swimwear.
- For the ski season (after October half-term) students must bring winter clothing and personal ski equipment if possible. On request, we will rent all the ski and snowboard equipment for the winter season (there is an extra charge incurred).
- Students are provided with the compulsory Champittet uniform (including physical education kit) on the first day of their arrival. It must be worn until the end of their lessons. **Champittet Bracelets equipped with a microchip must be worn at all times for safety reasons.**
- Bedding is provided by the School.
- Boarders are expected to bring their laundry bag downstairs, next to the dining hall, before breakfast on Thursdays. Full boarders will be given a laundry bag with a white logo (free washing) and a laundry bag with a red logo (billable washing) for their clothes. Weekly boarders will be given a bag with a red logo for their laundry, this will be charged monthly.
- Students should avoid bringing expensive personal belongings to school (> 200. Chf). They must deposit their money and valuables in the safe provided in their room. Bedroom doors must be locked at all times. **The school declines all responsibility for theft in the bedrooms.**

In addition to casual everyday clothing such as t-shirts, jeans, sweaters, socks, trousers, pyjama, etc. Students should bring the following items as these are useful when we are doing trips and outings:

**Backpack medium size – aprox.30 liters – or rucksack (mandatory), rain jacket, warm jacket, pair of hiking shoes (expedition), pair of trainers (indoor and outdoor), leisure daily wear shoes, sport clothing, slippers, toiletry (toothpaste, shampoo, shower gel), bath and hand towels, bathrobe, swimming clothes, sunglasses, sun cream, Swiss adaptor (if needed).**

### Notes:

- It would be useful to bring along a basic set of stationery (pencil-case, pencil, set of pens red, blue and green, eraser, ruler, compass, scissors, glue-stick, calculator).



## Accommodation

- At the beginning and end of the school year, a room check is carried out. Any damage done to the facilities will be charged to the student.
- Television sets, equipment used to heat food and water as well as refrigerators are strictly forbidden in rooms.
- For safety reasons, it is strictly forbidden to smoke (electronic cigarette included) in the buildings and in the rooms, or to use incense or candles (this may lead to severe punishment and immediate confiscation). Setting off the fire alarm system will be severely punished and the costs incurred will be charged to the student.
- Eating or drinking is not allowed in bedrooms, except for water and fruits. All food should be stored in the Salon Mixte. No food should be kept in bedrooms. If food is found, it will be confiscated and the boarder will receive an annotation.
- Prescribed medication must be declared upon arrival and handed to the boarding house management.
- Music in the room is acceptable only to the extent that the sound level is reasonable and does not disturb the other students. By reasonable, we mean that the music must not be audible in the corridor, with the door closed.
- Students may decorate their rooms but care must be taken not to incur any damage to the walls or to the furniture. Any damage will be charged to the student.
- In the morning, students must make their beds and tidy their rooms before lessons. Daily room checks will be undertaken. **Rooms must remain clean and tidy throughout the day.**
- The lift is not to be used by students.
- At the end of the year, students who wish to leave their personal belongings in the storage provided by the boarding house for the summer holidays may do so.





## Juniors Daily Schedule

07:00	Wake up
07:25	Meeting in front of the dining room
07:30	Breakfast – roll call
08:00 – 12:10	Lessons
12:15	Lunch and free time – roll call
13:15 – 15:10	Lessons
15:10 – 15:30	Afternoon snack and break
15:30 – 16:25	Lessons or free time
16:30 – 17:30	Sports, workshops, activities or study time – check
17:55 – 18:55	Prep time
19 :00 – 19:55	Evening meal and free time – roll call
20:00 - 21:00	Prep time
21:00 - 21:30	Free time on campus
21:30	All students are on their floor / Electronics handed in
21:45	In rooms – curfew
22:00	Lights out, silence in rooms

Respecting this timetable is essential to ensure the smooth running of the day within our community. Being punctual is expected and you must adhere to all roll calls.

### **IMPORTANT**

Several times a day, outside of lesson times, we will conduct an attendance check for security reasons. **ALL STUDENTS MUST BE PRESENT DURING THESE CHECKS.**



## Seniors Daily schedule

07:00	Wake-up
07:25	Meeting in front of the dining hall
07:30	Breakfast – roll call
08:00 – 12:10	Lessons
12:15	Lunch and free time – roll call and check in/out
13:15 – 15:10	Lessons
15:10 – 15:30	Afternoon snack and free time
15:30 – 16:25 / 17:15 / 17:25	Lessons or free time – check in/out
17:30 – 18:30	Sports, workshops, activities or study time – check in/out
19:00 – 19:55	Evening meal and free time – roll call
20:00 – 22:00	Prep time
22:00 – 22:30	Free time on campus
22:30	All students are on their floor / Electronics handed in
22:45	In rooms – curfew
23:00	Lights out, silence in rooms

Respecting this timetable is essential to ensure the smooth running of the day within our community. Being punctual is expected and you must adhere to all roll calls and check in/out.

### **IMPORTANT**

Several times a day, outside of lesson times, we will conduct an attendance check for security reasons. **ALL STUDENTS MUST BE PRESENT DURING THESE CHECKS.**



## Prep time

- At the first bell, students must go to their allocated study room and follow the seating plan. Work will begin immediately in silence.
- Students must bring all their study material and will not be allowed to return to their rooms or lockers. If a student exceptionally forgets something they will be allowed to go and get it but will get an annotation.
- Complete silence is to be observed during prep time. Students are forbidden to get up or to ask questions to another student without the tutor's permission. Working in pairs is allowed only in the second hour of prep time upon permission.
- During prep time, the tutor will check on students individually. If a student has a question concerning their work, or needs help, they should raise their hand and wait silently at their desk until the supervisor is available.
- Each student must check their homework every day through the Ecole Directe platform. Each student keeps her/his homework diary up-to-date and must have it during prep time. The homework diary must be signed daily by the tutor (Juniors only).
- Lateness will not be tolerated. Any lateness will be recorded and minutes will be added to your study time. Absences or lateness beyond 15 minutes, without previous authorization from the boarding house management will not be tolerated and will have to be explained. If the boarder has no valid reason, he or she will not be allowed to go out during their free time for a week.
- Students must hand in their mobile phones at the beginning of each session. The use of laptops is accepted from grades 11 onwards during evening prep time, but only for academic and research purposes, and for a limited period of time. The misuse of electronic devices will lead 2 annotations. School Ipads can only be used for academic purposes.
- Study hours are exclusively for the completion of homework and academic research. No student is authorized to leave during the study hours unless for toilet breaks.
- Students must bring their necessary materials / books / folders / charged computers. Failure to do so will lead to one annotation.
- At the end of the study period, students must leave their desk in a clean and tidy state.
- No eating is allowed during study time, including chewing-gum. Students may drink water.
- At each mid-term report (demi bulletin), students (except FLE) can study the second hour of study time in their rooms if their grades are:
  - 4.8 out of 6 for the Matura Diploma
  - 5.5 out of 7 for the IB Diploma
  - 16/20 for the French Bac
  - 8/10 for the grades up to grade 10



## Meals

- All meals are compulsory. Every boarder must be present at mealtimes and are expected and encouraged to make healthy choices. Students must be present in the dining hall between the 1<sup>st</sup> and 2<sup>nd</sup> bell. At the 2<sup>nd</sup> bell students must be standing in silence.
  - Minimum allocation time for the meals is as follows:
- Breakfast: **7:30 – 7:35** (Boarding House roll call)
- Lunch: **12:10 – 12:20** (Vie Scolaire/Pastoral care roll call)
- Dinner: **19:00 – 19:30** (Boarding House roll call)
- Students sit in groups: juniors and seniors, according to a seating plan which should be strictly adhered to. When they have finished eating and the table has been cleared, they may ask for permission to leave the dining room.
- Mornings and evenings, students enter the dining room in an orderly fashion and remain standing, without touching any food or drink, until the prayer has been read and the announcements have been made.
- The table will be laid out and cleared by the boarders according to a rota. Every boarder is expected to take part in the life of the boarding community.
- Punctuality at meals is expected. Any lateness will lead to confiscation of phone for the evening. Attendance to meals is compulsory. Non-attendance at meals will lead to no free time in the evening.
- Students are expected to have good table manners and show respect for the food and the kitchen staff. Students may not enter the staff or kitchen areas.
- Electronics should not be used during mealtimes and should not be placed on the table. Their use will lead to confiscation and one annotation.
- Sportswear, shorts, inappropriate shoes (flip flops with and without socks) and outfits that do not respect the established dress code (as defined by the school) are strictly forbidden in the dining hall, including during weekends.
- No drinks, food (except fruit) or cutlery may be taken out of the dining room.
- It is forbidden to order food from off campus at any time and under any circumstances unless agreed by the Head of Boarding. Bringing food or soft drinks in the dining hall is strictly forbidden during mealtimes.
- Energy drinks are strictly forbidden on campus.

The spoken languages in the dining hall at all times are French and English. A warning will be issued. If the boarder continues, he or she will have to eat at another table, on his/her own.

We remind our students and parents that as a diverse community, we respect all cultures and nations, we ask our students to do the same.



## Free time, electronics and extra-curricular activities

### Free time

- Juniors can check out on Wednesday afternoons in groups of minimum 3 from 13:30 until 17:30 and on Friday after lessons from 15:10 until 18:30.
- Seniors can check out after lessons from 15:10 until 17:15.
- Senior students are allowed check out on Wednesday afternoons from 13:30 until 18:30 and on Friday after lessons from 15:10 until 18:30.
- Students are not allowed in their rooms or on their floors during the day from 09:00 to 15:10 except on Wednesday afternoons and during their lunch break. Failure to respect this rule will lead to an annotation.
- For P.E., students must get changed in the changing rooms in the Saint-Bernard building, as is expected of any day student at College Champittet.
- Girls are not allowed onto the boys' floor and vice versa.
- Day students are not allowed in the Boarding House without permission, including the salon mixte. Any breach will lead to an annotation for the inviting boarder and one coche for the day student. The Vie Scolaire will equally be informed.

### Electronics

- At the start of the school year, students give an exhaustive list of all their electronic devices. It will be updated when needed. All electronics will be labeled with the boarder's name, if an undeclared device is found, it will be confiscated for a month.
- All computers / telephones / Iphones / I pads / other electronic devices with Wi-Fi connectivity must be handed in at 21:30 (Juniors) and at 22:30 (Seniors) and placed on the common room shelves for the night, except on Saturdays. Failure to comply will result in an annotation and the confiscation of these items.
- 14<sup>th</sup> graders are allowed to keep their phones at night unless otherwise specified by the Boarding House management.

### Extra-curricular activities

- Juniors and Seniors are required to choose 3 mandatory extra-curricular activities per week which are selected at the beginning of each term. They cannot change these activities during term-time.
- Seniors who wish to have more supervised study time instead of the daily extra-curricular activity may do so by asking the boarding house management. The request must be made before the end of lunch break on that day. This can only be granted once a week.





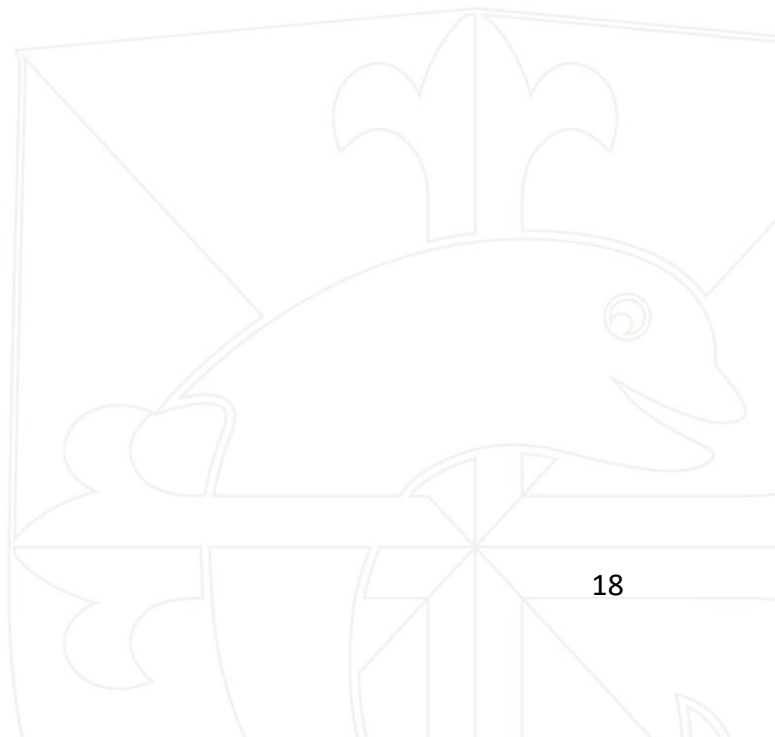
## Weekends

- The weekend officially starts on Friday after classes and ends on Sunday at 18:30. The boarding house must be notified of any lateness by the parents or guardians no later than 12:30 on Sunday afternoon. Failure to do so will result in an annotation. Students staying at school for the weekend, including weekly boarders, are required to attend the weekend meeting every Wednesday at 19:45.
- Students may only check out on Friday if their rooms are tidy. Check in before 18:30 is compulsory for all students.
- Requests for weekend permissions of full-time and weekly boarders must be sent in writing to the boarding management team/head of boarding by Wednesday evening 7pm Swiss time at the latest (e-mail: [boarding@champittet.ch](mailto:boarding@champittet.ch)).
- All junior students must take part in both weekend activities. Every last weekend of the month Juniors can choose to opt out for one activity, in agreement with the Boarding House management. If the student's behaviour is not satisfactory, he/she will lose this privilege.
- Senior students are allowed to go out until midnight on Saturday evenings. An alcohol test will be carried out upon their arrival on campus.
- All senior students must take part in one organised activity during the weekend. Every last weekend of the month, seniors can choose to opt out of the activity, in agreement with the Boarding House Management. If the student's behaviour is not satisfactory, he/she will lose this privilege.
- Supervised prep periods are scheduled every weekend.
- Boarding students may invite a day student for an evening or for certain outings. Requests must be made to the boarding house **no later than Wednesday 7pm Swiss time by email ([boarding@champittet.ch](mailto:boarding@champittet.ch))**. The request will be considered before being approved.
- Boarding students can take part in Sunday mass with the Catholic parish of Lausanne. Mass starts at 10:30 in the Chapel at Collège Champittet.



## Weekend schedule

Friday	19:00	Dinner
	20:00	Activities/Free time/Films on campus
	22:30	All students are on their floors. Handing in of mobile phones and electronic devices
	22:45	In rooms – curfew
	23:00	Lights out, silence in rooms
Saturday	09.30	Breakfast
	10:30 – 11:30	Prep time
	12:00	Lunch
	Afternoon	Activities
	19:00	Dinner
	20:00	Outing
	00:00	Check-in
	00:15	Lights out, absolute silence in room
Sunday	Free morning at school -(optional breakfast at 09:30)	
	10:30	Optional English mass
	12:00	Brunch
	Afternoon	Activities
	19:00	Dinner
	20:00-22:00	Prep time
	22:30	All students are on their floors. Handing in of mobile phones and electronic devices
	22:45	In rooms
23:00	Lights out, absolute silence in room	





## Code of conduct

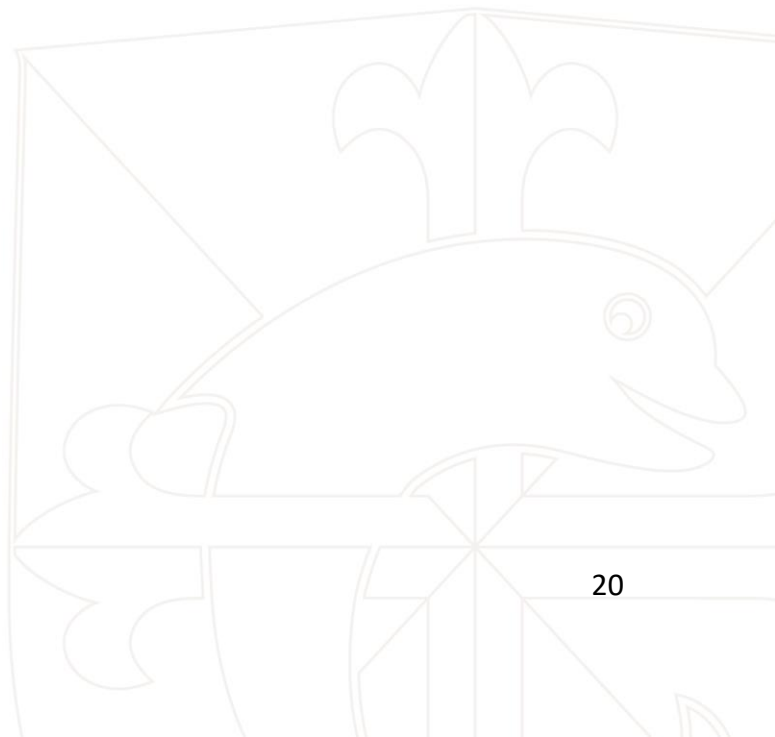
- Appropriate language must be used in the Boarding House. In the presence of an adult, only FRENCH and ENGLISH are to be used.
- All students are expected to adhere to the dress code and pay the utmost attention to personal hygiene. The dress code is clearly defined by the Vie Scolaire. The Collège Champittet school uniform must be worn from breakfast time until the end of lessons. Boarding house staff will ensure that uniforms are worn correctly.
- Smoking is strictly forbidden to all Junior students on or off campus. If students do not respect this rule there will be given a direct detention and parents will be notified. Junior students are not allowed near or inside the smoking area. If a student is found near the smoking area they will be given a direct detention. Systematic breach of this rule will lead to a blame.
- Smoking: Students who are 16 years old and above will need written parental permission. We strongly discourage students from smoking for educational and health reasons. We consider senior students to be role models for our Junior cohort. Smoking is strictly forbidden on the whole campus except in the smoking area. Infringement of this rule will lead to an annotation and parents will be informed.
- Students who do not have parental permission to smoke are not allowed near or inside the smoking area. If a student is found near the smoking area they will be given an annotation and parents will be informed. Systematic breach of this rule will lead to a detention.
- The consumption and storing of alcohol on campus is strictly forbidden. In accordance with Swiss Law, we only allow students above the age of 16 to drink alcohol in moderation while off campus (max. 0.5mg). The Boarding House management will run regular alcohol tests. Any excessive drinking will be severely punished and boarders will receive an immediate blame that can lead to suspension
- The consumption and storing of illegal drugs, legal highs or any type of illicit substances is strictly forbidden. The school reserves the right to test a student for drugs at any time. If the test is positive or if the student possesses illicit substances, the student will be presented to the School Disciplinary Board, which may lead to immediate expulsion.
- For safety reasons, Champittet bracelets equipped with microchip must be worn at all times to access the buildings and bedroom.



## Respect of the boarding house rules

In the boarding house we encourage our students to maintain and display exceptional behavior and respect the house rules. Students demonstrating consistently positive behavior and/or attitude will be rewarded accordingly with bonuses, gratifications and an official Certificate. In the unfortunate case of disregard for our rules students will receive sanctions according to our Sanction Chart.

In order to ensure a positive and rewarding experience at College Champittet, students need to respect themselves and each other. They must take responsibility for their actions and uphold the values of the school and its community.





## Sanctions chart

### Disciplinary review – may lead to Expulsion (equivalent to 3 blâmes)

- Repeated serious offences or serious breach of the boarding house rules (violence, bringing and/or consumption of illegal drugs or legal highs, excessive drinking etc)
- Serious breach of house rules, endangering of someone's life or integrity, bullying, harassment, hate speech

### Suspension

- Repeated breaches of the behaviour code despite warnings and previous sanctions
- One-off serious offence/breach of the code of conduct
- Frequent disobedience and disregard for others (bullying, harassment, hate speech, violence, threats)

### 1 blâme (equivalent to 5 detentions)

*Letter to parents and record in the school file*

- Alcohol issues (test above 0.50, alcohol consumption outside of designated days, alcohol consumption by juniors)
- Bringing alcohol on campus

### 1 detention (equivalent to 5 annotations)

*2 hours detention on Wednesday with given work/task + no outing for the entire day*

- Smoking without authorization
- Going off campus without authorization
- Being in someone else's room after lights out
- Rude language and attitude and/or behaviour or arrogance towards staff
- Misuse of internet (access to unauthorized, age-sensitive, illegal websites and applications)

#### 1 annotation (= 5 coches)

- Lateness
- Unauthorized presence on the floor  
Or in the bedrooms
- Eating or drinking in the bedroom
- Smoking outside of set places and times
- Non-respect of the dress code

#### 2 annotations

- Use of computer/laptop/lpads for non-academic purposes during study time

#### Confiscation

- For 1 day : use of electronics with WiFi during meals or after lights out
- For 1 month : undeclared electronics or devices with WiFi

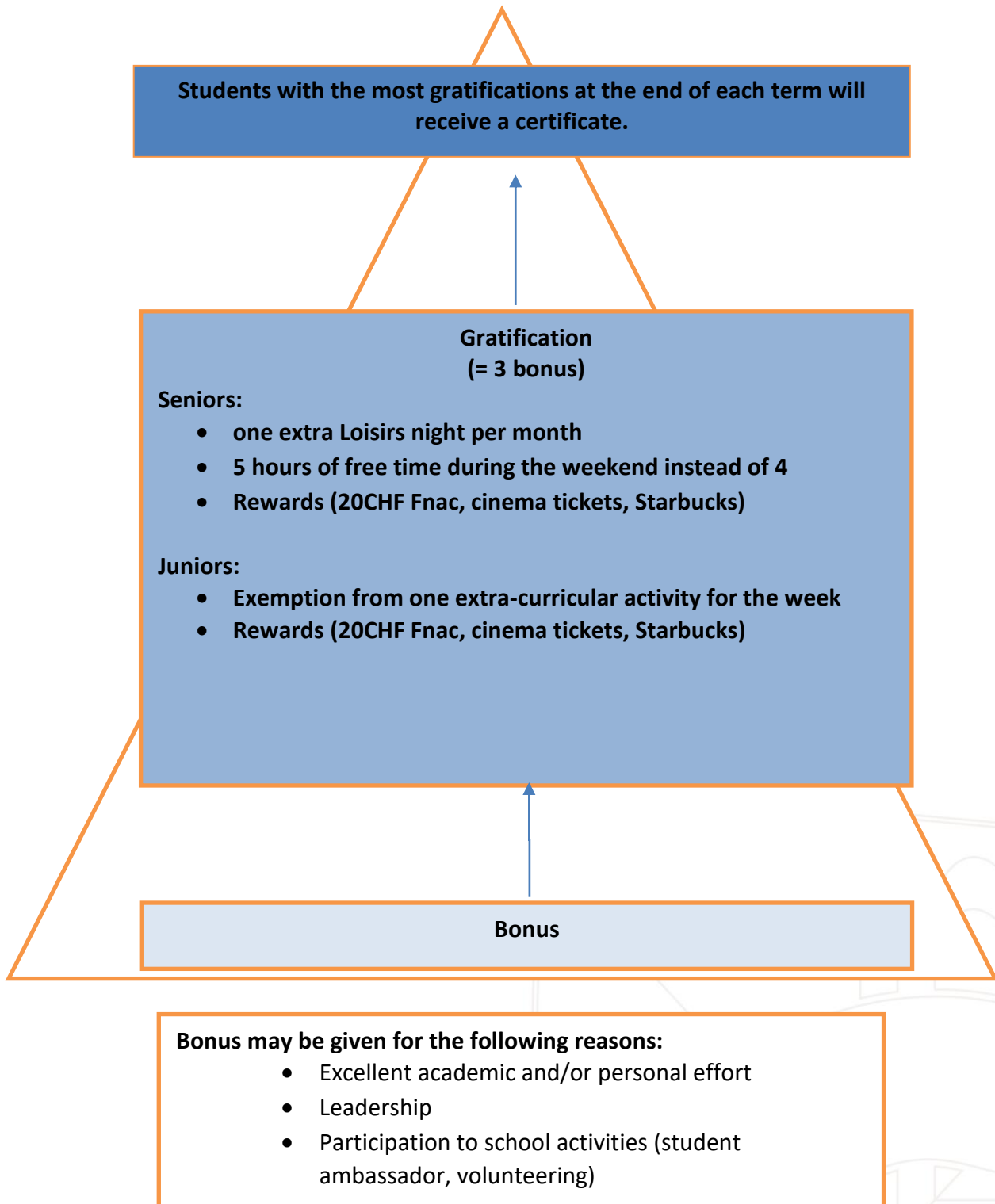
#### 1 coche

- Non-respect of the bedroom rules : untidy bedroom including desk, sink, cupboards, shelves and drawers, lights on, unmade bed



## Rewards chart

In the Boarding House we celebrate our boarders' positive actions and successes. We actively seek to encourage and reward the achievements of each and every student during their time with us.





COLLÈGE  
**CHAMPITTET**  
FONDÉ EN 1903

The Swiss school  
open to the world

Chemin de Champittet 1  
1009 Pully  
Switzerland

+41 21 721 05 05  
champittet.ch  
info@champittet.ch

