



## April PSG Meeting Minutes

Wednesday 4 April 2018

Began 9:05am, ended 10:20am

Parents Room (Room 213, upstairs of Early Primary building)

Parent Supporters Group

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**Attendees:** Sarah Osborne-James(Principal), Susan Dineen(Director of Marketing and Admission), Carina Persson, Carolyn Whitehouse, Claudia Von Sydow, Gina Linane, HyunHee Lee, Karen Brent, Kylie Day, Lenka Vybiralikova, Mangala Shanbhag, Mini Sharma, Montip Sahaya, Olga Katasonova, Olimpia Cristea,Rujira (Ying), Sandra Megasari, Silvia Kuehner, Thomas Lambert, Tipyawadee Chayviriya, Vicky, Yelda Cetin, Yuko Tsuji

### 1. Presentation from Ms Sarah – Principal

#### International Baccalaureate Diploma Programme (IBDP)

- Ms Sarah gave a short but informative presentation on IBDP. She talked about what the IBDP is, academic success through the IBDP course at Regents and the benefits of IBDP.
- **The presentation will be available on the school website shortly.**

### 2. Quick review of the recent PSG activities

- ❖ **Moodle training led by/for parents (Tuesday 20 March):** The PSG hosted our first Moodle workshop. Ms Nicole (Head of Primary Computing) gave a demonstration of how to use Moodle.
- ❖ **CHQ training led by/for parents (Tuesday 27 March):** The PSG hosted our first CHQ workshop just before the parents were required to log in to CHQ to sign up for their child's CCAs. Khun Arm (CCA administrator) and Mr Bond (Head of Sport and Enrichment) joined us to support parents.
- ❖ **Car park clean up (Thursday 22 March):** The PSG supported the whole school Eco Day by working together with Year 8 students to clean up the outside car park.
- ❖ **Australia and New Zealand Cooking Class (Wednesday 28 March):** Thank you to the parents who hosted the cooking class. **The next cooking class will be Japanese cooking on Wednesday 16 May.** Please contact Sarah Collie or Carina Persson at [regentsparentscookingclass@hotmail.com](mailto:regentsparentscookingclass@hotmail.com) for reservation.

### 3. Follow up items and responses from Senior Leadership Team (SLT):

- ❖ **Update on the International Day fundraising:** The school assumed all the cost below. 100% of the money raised through the International Café will go towards charity.
  - **Total expenditure (School funded): 110,034.00 baht**
    - Tent & sound system hire: 61,418.00 baht
    - Ice box rental: 2,000.00 baht
    - Ice bags: 2,000.00 baht
    - Stage 6x20m rental: 18,000.00 baht
    - Vinyl banner: 1,600.00 baht
    - Electric points: 600.00 baht
    - Drinks for sale: 24,416.00 baht
  - **Total income (Raised through the International Cafe): 192,440.00 baht**
    - 25% of the raised fund will go to the Tanzania project that Nord Anglia Education supports.

Black = Meeting agenda

Blue = Response to PSG

Red = Need from PSG

Green = Need from School

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- 75% of the fund will go to community partners. The students voted and the destinations will be confirmed at the beginning of Term 3. **-Awaiting further information from Senior Leadership Team (SLT)**

- ❖ **Lunch variation during Secondary Outdoor Education:** Only fried rice and fried chicken are provided for lunch during Secondary Outdoor Education trips. Providing more variety of food is requested. **-This happened due to misunderstanding about lunch order between the school and Epicure. It has been corrected now.**
- ❖ **2 teachers for 1 subject in Secondary:** Ms Amos (Head of Secondary) answered that this is common in Secondary. **The PSG advised the SLT that the school should inform parents.**
- ❖ **Cover teachers in Secondary:** Concerns were raised about cover teachers. When a subject teacher is off school, another teacher who isn't a teacher of the subject covers the class. **-In Secondary, currently, any teachers can cover classes when class teachers are off. Ms Sarah (Principal) recognised that this is not ideal. Next year, the school will hire a full-time covering teacher.**
- ❖ **LAMDA exam:** No LAMDA class is offered at Regents this year, but it will restart next academic year.
- ❖ **Fried food at the tuck shop:** Concerns are raised about deep fried or oily food the tuck shop sells every afternoon in terms of healthy eating. **-Epicure stopped selling fried food after school.**
- ❖ **Gifts for leaving teachers:** A lot of the PSG fund was spent for leaving teachers gifts last academic year. **-Ms Sarah (Principal) appreciated the Teacher and Staff Appreciation Day that the PSG hosted in January. The SLT and the PSG agreed that the event is an ideal way to show parents' appreciation to all teachers and staff and the PSG allocate a budget to the event rather than gifts just for leaving teachers.**

#### 4. Treasury information

- **PSG main fund:** 38,658 baht
- **Second hand uniform sales:** 2,380 baht
- **Green Grub fund:** 2,514 baht
- **Parents Cooking Classes Fund:** 3,212.50 baht

#### 5. PSG Board and Committee 2018-19 and Annual General Meeting (AGM)

- The Annual General Meeting (AGM) of the PSG will be held on Wednesday 2 May from 9-11am in the Roundhouse. The PSG plays a vital part in the school community and all parents/guardians are invited to support the AGM. This is your chance to hear and see what the PSG has done and how the funds you have helped to raise have been used.
- The AGM is also an opportunity for you to elect a new committee members.
- Nominations should be sent to the PSG Secretary in advance of the AGM, for existing committee members willing to stand for re-election and for anyone wishing to stand as a committee member. **The positions to be filled and the job descriptions will be announced shortly. If interested, please contact Yuko Tsuji at [psg\\_secretary@regents-pattaya.co.th](mailto:psg_secretary@regents-pattaya.co.th)**

#### 6. Refill station

Kylie Day and Eco Committee suggested a project to set up a refill station in the school where students and parents can refill products such as floor cleaner, washing detergent and shampoos etc. The aim of the project is to encourage people to reuse their plastic bottles.



## 7. Upcoming PSG events

- ❖ **Term 3 Welcome Coffee Morning (Wednesday 25 April, 9-10am at the tuck shop area):**  
About 20 new families will be joining Regents in Term 3. The PSG is looking for translators and country ambassadors. If interested, please contact Yuko Tsuji at [psg\\_secretary@regents-pattaya.co.th](mailto:psg_secretary@regents-pattaya.co.th)
- ❖ **Moodle training led by and for parents (Thursday 10 May, 8:40-9:40am in the Primary ICT Room):** This session is for both Primary and Secondary Parents. To sign up, please contact Yuko Tsuji at [psg\\_secretary@regents-pattaya.co.th](mailto:psg_secretary@regents-pattaya.co.th)
- ❖ **May PSG meeting as Annual General Meeting (Wednesday 2 May, 9-11am in the Roundhouse):** All parents are invited to support the AGM.
- ❖ **Movie Night (Friday 4 May, 6:30pm)**
- ❖ **Car Boot Sale (Sunday 24 June)**
- ❖ **Day trip for parents (New academic year 2018-19)**

## 8. Next PSG Meeting as Annual General Meeting

Wednesday 2 May 2018

9:00-11:00am

The Round House

## 9. Contact

PSG Chairperson

[PSG\\_Chairperson@regents-pattaya.co.th](mailto:PSG_Chairperson@regents-pattaya.co.th)

PSG Secretary

[PSG\\_Secretary@regents-pattaya.co.th](mailto:PSG_Secretary@regents-pattaya.co.th)

Informal Facebook page

<https://www.facebook.com/groups/333805723471348/>