



January PSG Meeting Minutes

Wednesday 10 January 2018

Began 10:15am, ended 11:30am

Parents Room (Room 213, upstairs of Early Primary building)

Parent Supporters Group

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Attendees: Mr McKenna (Teacher/International Day Coordinator), Susan Dineen (Director of Marketing and Admission), Alice Moe, Araya Phumpho, Carolyn Whitehouse, Chuleeporn K (Som), Gina Linane, HyunHee Lee, Karen Brent, Lenka, Louise Gillies, Louise Wiberg, Naline Thientaworn, Philip Brown, Rujira (Ying), Ruth Demery, Sharanya Ganeshkumar, Tommy Wiberg, Uma Nagulapalli, Vicky, Yuko Tsuji

1. Quick review of December PSG Meeting minutes and the recent PSG activities

- ❖ **Finnish Cooking Classes:** Thank you to the parents who hosted the Finnish cooking class. **Next cooking classes will be German cooking on Wednesday 31 January.** Please contact Sarah Collie or Carina Persson at regentsparentscookingclass@hotmail.com for reservation.
- ❖ **Christmas Fair "Carols by Candlelight":**
 - Thank you to all the parents who helped the successful family event. 21,630 THB was raised through the PSG stalls and table fees from outside vendors, which is to support PSG activities.
 - A special thank you must go to the wonderful Thai parents who ran the raffle stall and donated their sales of 9,550 THB to the PSG. The money will go towards a charity that the Thai parents will choose.
 - Please give your feedback about the "Carols by Candlelight" event. Please email to PSG_Secretary@regents-pattaya.co.th
- ❖ **Green Grub by Parents:** The parent volunteers hosted special Christmas themed Green Grub for Primary children on Friday 1 December.

2. Follow up items and responses from the Senior Leadership Team (SLT)

- ❖ **Visa application procedures for school trips abroad:** *Can the school suggest visa agencies?*
 - Although the Human Resources (HR) department will assist with visas by issuing the necessary documentation needed from school, it is responsibility of parents to obtain visas for school trips abroad.
 - For the upcoming FOBISIA Maths trip to China, the school has already provided the contact information of agency recommendations to the parents through the trip leader to apply for a Chinese visa for their children.
 - For future trips, the school will assist parents by making recommendation of available agencies to different countries.
- ❖ **Card system at the tuck shop:** *Is it possible to introduce the card system to the tuck shop?*
 - It is technically possible, but the cost of installing the system is very high. It should carefully be analysed from a cost-benefit perspective.
 - It should also be considered how the people who don't have the school ID cards (e.g. parents, Primary students and guests) can pay. Under the present circumstances, it seems that managing the dual payment system of cash and cards including temporary cards will be difficult.



3. Treasury information (as of Wednesday 10 January)

- ❖ **PSG main fund:** 58,822.50 THB
- ❖ **Green Grub fund:** 12,363.50 THB
- ❖ **Parents Cooking Classes Fund:** 3,554 THB
- ❖ **Secondhand uniform sales*:** 1,520.00 THB

*The uniform sales fund is to support Community Partners. The PSG is asking Parents for more donations for our Secondhand Uniform Shop. If you have any unwanted uniforms, PE kits, house colour shirts and school shoes, and you would like to donate them, please drop them off at the Parents Room, Room 213 upstairs of Early Primary building. There will be a collection box. (Please ensure items are clean, with no holes and are in wearable condition)

4. The PSG fund: Gina Linane (PSG Treasurer) made a proposal on the PSG main fund as follows.

- The PSG will donate any excess funds to the Community Partners, either now or at the end of this academic year. **A vote was taken and the 13 out of 19 parent attendees voted the latter. The PSG will take a vote on where to donate the excess funds at the last PSG meeting of this academic year.**
- The PSG will purchase small gifts (chocolates) and drinks for the Teacher and Staff Appreciation Day.
- The PSG will purchase fresh fruits for Primary Sports Days.
- To support Senior Games (Saturday 3 and Sunday 4 February) and Pattaya Family Bike Day (Saturday 3 February), the PSG may provide the initial cost of snow cones, sausage sizzles and refreshment stalls that will be run by the Year 12 students who will go to the Tanzania service trips in March. The cost should be reimbursed to the PSG, but all profits the students make will go to their service projects in Tanzania.
Parent attendees voted in favor of the motion above.

5. Parent volunteers update

- ❖ **Still need Coordinators and volunteers for the following events.** If interested, please contact Yuko Tsuji at PSG_Secretary@regents-pattaya.co.th
 - **Teacher Appreciation Day (Tuesday 16 January)**
 - **International Day (Friday 9 February)**
 - **Movie Night (Friday 16 March *provisional date)**
- ❖ **Parent Class Contact (PCC):** **Still need volunteers to cover all classes in Primary and all tutor groups in Secondary.** Please contact Gina Linane at psg.classcontactcoordinator@gmail.com
- ❖ **Primary Golden Table:** Many parents have signed up for volunteering. The volunteers will be asked to serve on a rotation basis.
- ❖ **Green Grub:** New parent volunteers are welcome. Please contact Christine Foulon at green.grub.parents@hotmail.com

6. International Day information and Q&A from Mr McKenna

- The school will appreciate parents' involvement in the International Day on Friday 9 February. The school asks parents to help the event by running International Café.
- If any parents are interested in showcasing the cuisine of their country in the International Café, please contact Mr McKenna at patrick.mckenna@regents-pattaya.co.th, and fill the form provided to ask arrangement of facilities. www.bit.ly/IntDay18 (case sensitive).
- Questions from parents: Is there any possibilities for Primary children to be involved more in the event?...**Primary students will be involved in the event by joining the traditional Country Parade, dress-up and many activities throughout the event.**

Black = Meeting agenda

Blue = Response to PSG

Red = Need from PSG

Green = Need from School

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- Questions from parents: Where will the money donations from the International Cafe go towards?... **The Secondary students will decide where to donate after the event. The PSG will confirm with Mr McKenna.**

7. Activities for Parents

The PSG will organise a fun day trip for parents and Moodle workshop with parent translators after February half term break. **Further information will follow shortly.**

8. School canteen / Tuck shop:

- ❖ **Healthy eating:** Concerns are raised about deep fried or oily food the tuck shop sells every afternoon in terms of healthy eating.
 - Many Day and Boarding students go to the car park area outside of school after school, where the students can buy any snacks/drinks including deep fried food and sugary drinks from many outside vendors. It is considerable from the points of view of safety, health and hygiene. This is the reason why Epicure created the BBQ station on campus.
 - Epicure sells deep fried food and sausages every afternoon. Approx. 30-40 portions are prepared mainly for the Boarding students and Boarding Staff every day.
 - Epicure also received requests from parents that parents want to buy food/ snacks for themselves while they are waiting for their children during after school activities.
- ❖ **MSG:** A question raised about MSG in the food from the canteen.
 - **The school's policy is No MSG in the school canteen.**

9. PE Department's request for help with sport CCAs in Term 2 and 3

PE Department is looking for parent volunteers for coaching sports CCAs such as valley ball, cricket, rounders, athletics and softball. Parent volunteers needed also for coaching FOBISIA activities such as T-ball, football, athletics and basketball. If you have coaching experience and interested, please contact Gina Linane at psg.sportscordinator@gmail.com

10. Next PSG Meeting

Wednesday 7 February 2018

9:00-10:30am

Parents Room (Room 213, upstairs of Early Primary building)

11. Contact

PSG Chairperson

PSG_Chairperson@regents-pattaya.co.th

PSG Secretary

PSG_Secretary@regents-pattaya.co.th

Informal Facebook page

<https://www.facebook.com/groups/333805723471348/>