



Annual General Meeting

Thursday, 17 September 2020, 8pm, Cooper Hall and Zoom

MEETING MINUTES

1. Welcome and Principal's Address

Rita Ransome, Co-chair, called the meeting to order at 8:04pm. Rita welcomed the attendees and introduced the DCA - a volunteer, social events organisation regulated by the Registry of Societies with a small elected committee and other committees made up of parent volunteers. All parents of DCIS students are automatically a member of the DCA so we welcome you to come help out.

Simon Mann, Principal, thanked the DCA, in particular Rita and Karyn, for the great year we've had. We are looking forward to another great year ahead and will work with the current government restrictions to continue our growth as a community. He thanked Zoe for linking the DCA to DCIS.

2. Overview of 2019-2020 Activities

Rita summarised the DCA events in 2019-2020. We accomplished a lot despite the school year being cut short by the pandemic and are proud of what we were able to achieve. Thank you to all the invaluable volunteers who came out to help! We couldn't have done it without you!

In Term 1, we had the used uniform sale, welcome picnic, Halloween event, Christmas Fayre and some Happy Hours. We are proud that we held the first ever Secondary Halloween event, which was very successful and well received by the students.

In Term 2, we were able to hold the used uniform sale, Secondary discos and a quiz night before the Circuit Breaker occurred. Unfortunately, the rest of the events for Term 2 had to be cancelled in light of Covid-19.

In Term 3, we put together a virtual Teacher's Appreciation. Thank you to all the parents who had their kids submit their thanks online to our teachers. They really appreciated the thanks.

The DCA also successfully led the class rep network, worked with the Student Council in its charity drives, and presented graduation gifts to the graduating classes in Y6, Y11 and Y13. Least but not all, the DCA, helped to decorate the school for various holidays, including Halloween, Christmas, and Chinese New Year.

Thank you again to all the parents who volunteered to help us make last year a successful year.

We always welcome feedback, so do get in touch with us if you have any feedback, new ideas or suggestions.

3. Financial report, including charity donation

Karyn Pereira, Treasurer, presented the financial accounts for 2019-2020. The DCA had an overall balance of around \$30k, and a net profit of \$4781. The majority of our income was derived from the

used uniform sales, Christmas Fayre and Halloween. Ticketed events like Halloween generally fund themselves. Money raised at events are used to reinvest in future events and charity donations. The healthy balance was also due to cancellation of the Teachers Appreciation Tea.

For charity, we donated a total of \$10k:

- \$6k Riding for the Disabled
- \$3k HOME
- \$1k Foodbank

For this year, we have also committed \$10k:

- \$6k Riding for the Disabled
- \$4k TBD approved migrant worker charity

4. Committee elections

A quorum is confirmed at the meeting –15 participants

Co-chair position 1: Rita Ransome standing for re-election – no objections, passed by simple majority

Co-chair position 2: Claire Venter, nominated by Lisa Chow and Rita Ransome – no objections, passed by simple majority

Treasurer: Karyn Pereira standing for re-election – no objections, passed by simple majority

Secretary position: Joanna Ip standing for re-election – no objections, passed by simple majority

Other positions (non-executive)

Lower Primary (LP) Coordinator: Joanna Ip

Upper Primary (UP) Coordinator: Helen Lydon Smith

Secondary Coordinator: Elisabeth Peyron

Social Media Co-ordinator: Ayca Arkan McElligot

Creative Director/ Social Secretary: JC Fulford Smith

Advertising Designer: Mieke Lobert

Pathways Family Coordinator: Deana Candelori

Japanese Family Coordinator: Fumiko Dobashi

South Korean Family Coordinator: Myeongioo Kim, Myung Hyekyung (Kim), Kim KuiYeom (Lucia)

Honorary Auditors: Francis Dibben, Sonia Voirol

We are happy to announce that this is the first year we will have a South Korean Family Coordinator. This is an important role as the number of South Korean families in our community has increased.

Thank you all for taking up these positions.

5. Resolutions

Francis Dibben and Sonia Voirol have volunteered to act as the Honorary Auditors for the financial year 1 August 2020 to 31 July 2021. Thank you.

6. 2020/21 events

With the current social distancing regulations, we are looking at ways to move our events online. We will focus on Term 1 for now and assess further as we move forward and find ways to work with the restrictions in place.

Halloween

- Primary dress up and door decorating contest have been approved and will be run by school
- Secondary dress up – waiting for school approval
- Halloween online cooking challenge (fee based) – may be more interesting for younger kids
- Halloween online dance challenge (fee based) – geared towards secondary
- Idea of secondary horror film video contest came up
- Murder mystery challenge for secondary

Christmas

- DCA Christmas cards for charity – there was mixed interest in this. Some parents stated they don't mail cards out anymore, some expressed they would only purchase if it was their own child's work of art, others did not like the competition idea. We will take this offline to gauge interest in this idea - whether competition, generic DCIS cards (with the Dover bears), or even virtual cards would be of interest before pursuing further.
- Virtual Santa experience – Simon Mann has volunteered to help
- Virtual storytelling
- Idea of calendar came up
- DCA campaign for parent businesses – direct benefit to students and families

Others

- Parents happy hour – virtual wine tasting event to be held in October
- Parents cultural tours, walking groups
- Online interviews and tips for interested topics – current ideas include tips for setting up the perfect background for Zoom, make up tips, etc. Please submit other ideas.
- UN Day Recipe Book Challenge – DCA Family cookbook

7. Any other business

Thank you for attending. As always, get in touch with us if you have any other ideas, suggestions or feedback.

The next DCA meeting will be on Tuesday, 3 November, 8.45am.

All DCIS parents are members of the DCA. Our aim is to promote a thriving school community spirit through various events.