Dear Parents,

Greetings from Keita - the catering experts!

As part of the Classroom Delivery requirements,

we are pleased to offer you a monthly plan with three different options of food and beverage which will be delivered by our team, assisted by the teachers, in the classrooms of your child/children.

The options available are:

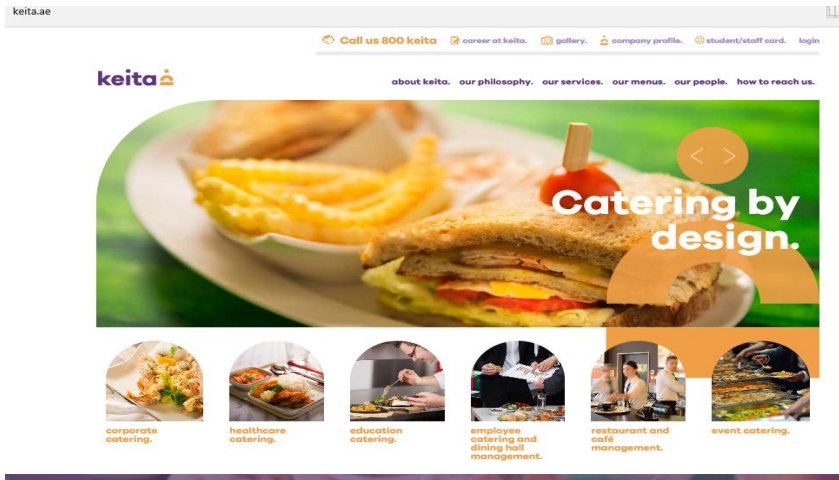OPTION 1: Morning Snack+ Lunch + Afternoon Snack = AED 32.00 per day
OPTION 2: Lunch + (Morning OR Afternoon Snack) = AED 25.00 per day
OPTION 3: Lunch only = AED 20.00 per day

In this power point you will find steps on how to register for the online system for payments, menu selection and order placement.

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How do order for my child or children

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Signing up with keita

keita
SIGN IN
Username

Password

Forgot Password?

Login

Sign Up

Enter user name and password
If you are a new customer click
→ sign up

keita

REGISTER
Please fill in your information

UserName	Username
Password	Enter Password
Retype Password	Enter Password
Name	First Name / Last Name

UserTypes

Parent ○   Staff ○

☑ I agree to the Company **Terms of Service** and Privacy Policy

Signin   SUBMIT

Parent/staff will receive an email for confirmation
Please click on the email to activate your account.
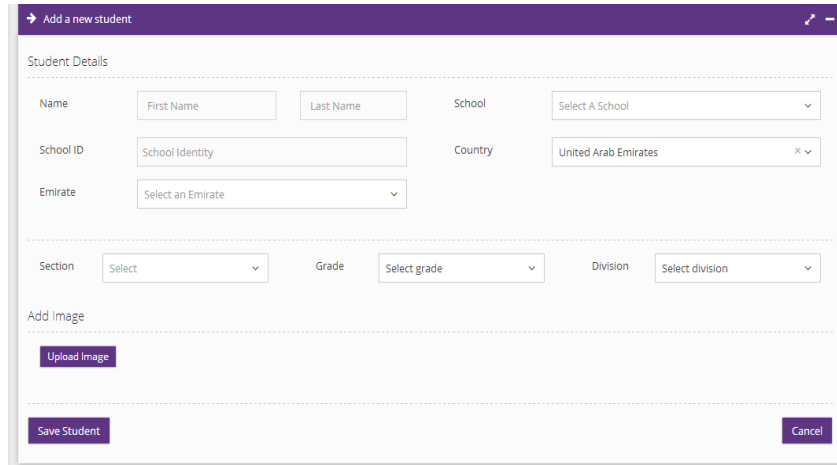**The email will take back to the login page and after you log in the email will send you to the parents dashboard.**
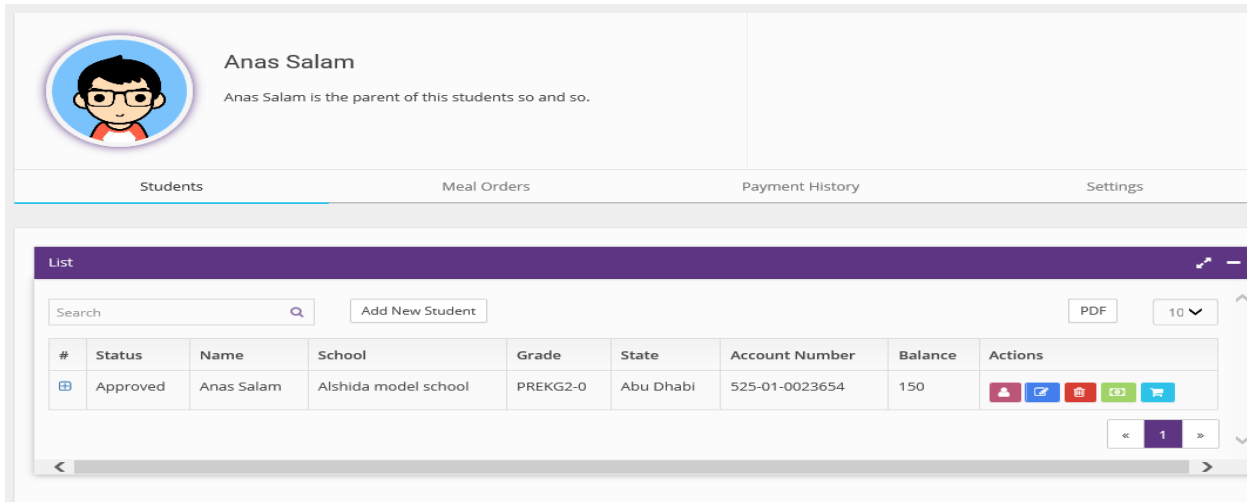
https://keita.ae/

keita

add a student
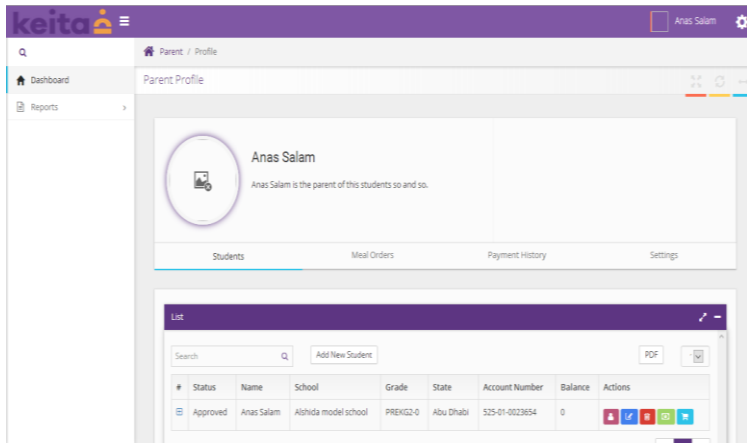
Click add new student

Fill the student details and school ID number

Student dash board

Student account

List

Search		Add New Student						PDF	· ⌄

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
⊞	Approved	Anas Salam	Alshida model school	PREKG2-0	Abu Dhabi	525-01-0023654	0	👤 ✎ 🗑 💵 🛒

« **1** »

👤 view student   ✎ edit student   🗑 delete student   💵 online recharge   🛒 select menus

Click online recharge icon 💵

List

Search		Add New Student						PDF	· ⌄

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
⊞	Approved	Anas Salam	Alshida model school	PREKG2-0	Abu Dhabi	525-01-0023654	0	👤 ✎ 🗑 💵 🛒

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top up cards enter the amount and click next

Payment Portal

⤢ ⟳ ↔

Payment Wizard

Recharge for Anas Salam

Amount	Amount	Pay With	Credit Card ◯ Debit Card ◯ Direct Debit ◯
First Name	Anas	Last Name	Salam
Street	Al Falah Street	City	Abu Dhabi
State	Abu Dhabi	Postal Code	Postal Code
Country	United Arab Emirates × ⌄	Email	anasbinsalam.ar@gmail.com

Next

←───→

parent profile settings

Anas Salam

Anas Salam is the parent of this students so and so.

Students	Meal Orders	Payment History	Settings

Parent Details

Name	Anas Salam	Address	Al Falah Street
Phone	971-569394250	Fax	0-0
Country	United Arab Emirates	State	Abu Dhabi
City	Abu Dhabi	Street	Al Falah Street
Email	anasbinsalam.ar@gmail.com	Website	

Login Details

Username	anasbinsalam.ar@gmail.com

Edit   Image Upload   Change Password

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top up cards
Click pay via network online portal

Network ›

Payment Portal

Payment Wizard

Recharge for Anas Salam

Pay via networkonline

Choose your payment options

Payment Option	VISA	mastercard	JCB		

Card Number

Card Holder Name

Expiry Date
Month ⌄   Year ⌄

CVV Number

Transaction Details

Merchant Name :KEITA CATERING LLC

Order Number :order-4afcf

Amount (AED) :1000

PAY NOW   CANCEL

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keita

keita Catering LLC
ICAD Building D, Abu Dhabi, UAE
Ph: 02-6446461, Fax: 02-6446344

To ,
Anas Salam
Al Falah Street

PAYMENT RECEIPT

Payment Date:27-11-2016

Payment Mode:

Total Amount
100 AED

Payment Ref.Number	Invoice Date	Invoice Amount	Payment Amount
	27-11-2016	100 AED	100 AED

NB : This is a payment confirmation message from KEITA

Digital Internet Service LLC
Technopark , Trivandrum, Najda Street, Abu Dhabi, Abu Dhabi, United Arab Emirates
Email : mrriyad@gmail.com, Phone : 91-508922937 , 971-508922937

payment invoice

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How do I select menu for my child?

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Student account

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
⊞	Approved	Anas Salam	Alshida model school	PREKG2-0	Abu Dhabi	525-01-0023654	0	

view student **edit student** **delete student** **online recharge** **select menus**

Click online Select menu

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
⊞	Approved	Anas Salam	Alshida model school	PREKG2-0	Abu Dhabi	525-01-0023654	0	

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Selecting the menu

select menus from menu calendar

to get calorie and ingredients of menu Item

To get calorie and ingredients details → mouse moves over to menu item name

Complimentary items selector

Select complimentary menu item names and click Ok

Weekly menu selection screen

after completing the selection >> click purchase button

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For getting previous meal orders / meal order

Anas Salam
Anas Salam is the parent of this students so and so.

| Students | Meal Orders | Payment History | Settings |

List

Student	Meal	School	Date	Price
Anas Salam	Baked andalouze fish & rice	Alshida model school	29-11-2016	15
Anas Salam	Spring rolls & Vegetables	Alshida model school	30-11-2016	15

PDF   10

« 1 »

Click→ meal orders, to see all the orders placed
Payment history

Anas Salam
Anas Salam is the parent of this students so and so.

| Students | Meal Orders | Payment History | Settings |

List

Status	Online Ref.Id	Student	Parent	Amount	Date	Payment Invoice
Approved		AnasSalam	AnasSalam	100	27-11-2016	
Approved		AnasSalam	AnasSalam	100	27-11-2016	
Approved		AnasSalam	AnasSalam	100	27-11-2016	
Approved		AnasSalam	AnasSalam	15	27-11-2016	
Approved		AnasSalam	AnasSalam	-15	27-11-2016	

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For Support:
Toll free customer service number:
800-KEITA (53482)

Customer support mail:
info@keita.ae

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