

THE BRITISH INTERNATIONAL SCHOOL

Puxi, Shanghai



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ANGLIA**
EDUCATION

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24 November 2014

RE: FOBISIA SWIMMING 22 -25 JANUARY 2015

Dear Parent/ Guardian,

As you may be aware through conversations with your son or daughter and our previous communication the FOBISIA Swimming Championships will be held in Bangkok from 22 -25 January 2015. You are receiving this letter as you have already expressed an interest in the trip and we can move forward quickly with our bookings.

As outlined in my earlier correspondence, the approximate cost of the trip is 6500rmb. In order to keep costs down and book convenient flight times we would like to book flights next week. In order to do so, we request payment of 6500RMB and a copy of your son or daughters passport.

If your child is still able to attend, could you please return the attached reply slip, medical form and a copy of your child's passport by Thursday 27 November. Slips should be placed in an envelope labeled "FOBISIA Swimming for Mr. Hitchings" and handed in to the secondary PE office letter box. Payment must be made at the school uniform shop, located in the Parents' Hub. Our new payment procedures are attached to this letter.

We are very much looking forward to taking our students on this adventure and I look forward to your help and support in making the event a success for our students.

Yours faithfully,

Thomas Hitchings

Director of Sport

REPLY SLIP: FOBISIA SWIMMING JANUARY 2015

Please complete and return to the Secondary PE Office Letter Box for the attention of Mr Thomas Hitchings by Thursday 27 November 2014.

Student name: _____ Form Class: _____

Please tick as appropriate

- My son / daughter will attend the FOBISIA Swimming championships in Bangkok.
- I do not want my son / daughter to participate in the FOBISIA Swimming Championships in Bangkok.
- I have enclosed a copy of my son/ daughter's passport and Chinese visa and medical form
- I have scanned and emailed a copy of my son/ daughter's passport and Chinese visa to t-hitchings@bisspuxi.com

Name of Parent: _____ Signature: _____

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**PROCEDURE FOR COLLECTION OF MONIES FOR TRIPS, BISCAP, MUSIC
LESSONS ETC.**

For payments greater than RMB200, please use the following method:

1. Bank Transfer to The British International School Shanghai 上海英国学校
 - Bank province 省市 : 上海 市 - Shanghai
 - Bank City 城市 : 上海 市 - Shanghai
 - Bank Name 银行名 : 中国建设银行 - China
Construction Bank
 - Bank sub branch 银行支行 : 中国建设银行股份有限公司上海
华漕支行 - CCB HUA CAO Branch
 - Bank address 银行地址 : 上海闵行区华漕镇金丰路 492-50 号
- No. 492-500, Jinfeng Road, Huacao, Minhang, Shanghai
 - Account Number 账号 : 31001628616050003155
 - Name of child and to what it relates should be put on the
reference (e.g. RJohnson – FOB13) or a copy of the bank remittance
should be provided to k-yao@bisspuxi.com . On receipt of funds an
email acknowledgement will be provided.
2. Credit Card or Debit card at either the Finance office at 158 Baole Road or in
the uniform shop. A receipt will be provided.
3. If paying cash at either the Finance office at 158 Baole Road or in the uniform
shop, please place in a sealed envelope clearly labeled with your child's name
and FOBISIA swimming January 2015, for the attention of Mr. Hitchings. A
receipt will be provided for cash payments.