

Welcome to Primary

2019 - 2020



Primary Leadership Team



Nonie Adams
Head of Primary



Clare Cannon
Deputy Head of Primary



Emma Brown
Assistant Head of
Primary

Primary School Office Staff



Ms Emma Ma –
PA to the Head of Primary



Ms Rachel Li –
Primary Secretary

How our Primary office staff can support Primary parents:

- communicate between parent and class teacher / bus department
- help parents sign up for ASAs
- set up meetings between parents and Primary staff, including the Primary Leadership Team
- help parents locate events taking place in school
- clarify information for parents regarding upcoming events
- provide Early Departure forms when requested
- And much, much more!

Absence

- If children are going to be absent from school for any reason please contact Rachel Li, our Primary school secretary, as early as possible in the morning, at rachel.li@britishschool.org.cn
- If parents know in advance about a child's upcoming absence from school please inform your child's class teacher plus Rachel Li.
- If we do not receive a reason for a child's absence we will contact parents to determine why the child is not in school. This is a safe guarding measure.
- For extended periods of absence and additional holiday requests, contact Nonie Adams, our Head of Primary at nonie.adams@britishschool.org.cn
- Home learning activities will be provided during long periods of absence.

Early Departure

- If you need to collect your child before 3.30pm, inform our Primary school secretary at rachel.li@britishschool.org.cn
- Prior to leaving school, you must collect a departure form from the Primary Leadership Office or Reception. This will be prepared for you by Ms Rachel.
- You will not be allowed to take your child off school premises without the signed form. Please hand the form to the guards at the front of school.
- Please come to the Primary office to meet your child – do not go to their classroom.

Communicating with the school

Between the hours of 8am and 4.30pm staff will be unable to respond to emails as they will be engaged in teaching your children, preparing lessons and resources, attending meetings or leading an ASA. However, parents will receive a reply to emails within 24 hours.

If there is something urgent which needs communicating please do email our Primary secretaries: prireceptionist@britishschool.org.cn

For changes to a child's normal bus transport routine, please email the Primary secretaries as well as the school transport department: SYBUS@britishschool.org.cn

The Primary secretaries will deliver messages to class teachers throughout the day as and when it is needed.

Uniform reminders:

- Plain black school shoes

Socks:

- boys – plain black, ankle
- Girls – plain white, ankle



Hair: above the collar or tied back (boys & girls)

Jewelry:

- Minimal – a pair of studs or sleepers in ears.
- No rings, bracelets, broches, necklaces



Our website

*Welcome to The British School of
Beijing, Shunyi*

We offer your child the finest international school education in Beijing. Our personalised approach, outstanding teachers and global learning opportunities will support your child to excel at every stage.




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Our Primary School Curriculum (Years 1 - 6)

Home > Learning > Our Curriculum > Primary School (Year 1 - 6)

The learning environment in our Beijing primary school is organised, stimulating and challenging for all children.



Enquire to our School
Learn more about The British School of Beijing, Shunyi
[Enquiry Form](#)

Apply Online Now!



Take a Virtual Tour

Our virtual reality tour gives you and your children a chance to explore our school campus from the comfort of your home. Follow the journey through our reception area, to our classrooms and sports fields, and immerse yourself in a lesson with the 360 degree view!



Assessment and Reporting

- Term 1 Assessment week
- Settling in Reports Friday 20th September
- Term 1 Parent-Teacher Consultations: Wednesday 25th and Thursday 26th September
- Term 1 and End of Year Report

 THE BRITISH SCHOOL OF BEIJING, SHUNYI
A NORD ANGLIA EDUCATION SCHOOL

Key Stage 2 Settling in Report – Autumn 2018

Student: _____ Class: _____
Teacher: _____ Date: _____

WAYS OF LEARNING	Rarely	Sometimes	Often	Always
Is a confident learner				
Strives for excellence				
Demonstrates initiative				
Works independently				
Takes care with presentation of work				
Shows resilience and perseverance				
Listens with concentration				

WAYS OF BEING

Demonstrates respect				
Is polite and well-mannered				
Interacts well within a group				
Is organised and on time				

WAYS OF THINKING

Demonstrates creativity				
Responds well to feedback				
Readily takes calculated risks				
Willingly contributes to discussions				

Maths target: _____

Reading target: _____

Writing target: _____

Comments: _____

Class Teacher's Signature _____

Headteacher's Signature _____

THE BRITISH SCHOOL OF BEIJING, Shunyi
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Home Learning

	Reading	Phonics/Spelling	English	Mathematics	Topic
Y2	10 minutes daily Optional OverDrive Reading Challenge	Phonics-based spellings. 10 words per week plus spelling task	Weekly task	Weekly task	Optional Topic Challenge
Y3	15 minutes daily OverDrive Reading Challenge	Phonics-based spellings. 10-15 words per week plus spelling task	Weekly task	Weekly task	Optional Topic Challenge
Y4	20 minutes daily OverDrive Reading Challenge	10 -15 words per week plus SPaG task	Weekly task	Weekly MyiMaths task	Optional Topic Challenge
Y5	20 minutes daily OverDrive Reading Challenge	15 words per week plus SPaG task	Weekly task	Weekly MyiMaths task	Optional Topic Challenge
Y6	20 minutes daily OverDrive Reading Challenge	Daily SPaG 15 words per week plus SPaG task	Weekly task	Weekly MyiMaths task	Topic Challenge – at least one option per topic to be completed

Primary residential trips 2019 - 2020

- Year 2: Sleepover at school, Thursday May 21st
- Year 3: Northern Hills

Wednesday May 20th – Friday May 22nd

- Year 4: Pingyao
- Year 5: Xi'an
- Year 6: Northern Hills

Monday May 18th – Friday May 22nd



Reading at BSB



- We begin each year with a baseline assessment. New students are assessed when they arrive during the year.
- This determines their guided reading (instructional) and home reading (independent) level.
- Home reading is an opportunity to practise the skills learnt in class, and also develop their fluency, vocabulary, comprehension and confidence. Children should read at home every day!
- Students participate in daily reading- guided reading, quiet reading, library session, teacher reading, individual reading, shared reading and buddy reading.

OverDrive

- Available 24/7
- Over 800 titles to choose from, including some audio and read-along books.
- From EYFS to Year 6.
- Login details in their reading record.



Find your next favourite read!

Borrow an eBook today

Reading challenges



Curriculum presentations and workshops for parents

- 25th September- Keeping Myself Safe- an overview of learning in this PSHE unit. For parents of students Nursery to Year 5.

Later in the term-

- Mathematics
- Talk for Writing
- Global Campus



Home – School Communication - Seesaw

Last week you received an email from the class teacher detailing how to sign up to Seesaw.

As a parent you will receive a minimum of 3 learning summaries:

- One for English/EAL
- One for Maths
- One other subject e.g. Science, Topic, Computing etc.



Students will post 3 times a week in Years 2-6

An announcement with home learning attached where appropriate

A post detailing which child is the Star of the Week and the reason why

Any announcements about events, tuck shop days etc.

Questions? Queries? Concerns?

We are here to help. Please feel free to:

- email us
- pop into the Primary Leadership Team offices and speak to us
- talk to us when you see us around school
- arrange a meeting through Emma Ma

Useful email contacts

- Nonie Adams, Head of Primary:
nonie.adams@britishschool.org.cn
- Clare Cannon, Deputy Head of Primary:
clare.cannon@britishschool.org.cn
- Emma Brown, Assistant Head of Primary
emma.brown@britishschool.org.cn
- Emma Ma, PA to Head of Primary
emma.ma@britishschool.org.cn
- Rachel Li, Primary Secretary
Rachel.li@britishschool.org.cn