Dover Court Association AGM Agenda - Tuesday 13th June 2017 @ 8.00pm

Dover Court International School, Cooper Hall

All DCIS Parents and guardians are invited and welcome to attend.

Purpose of the DCA

- Everyone as a parent or guardian is a member of DCA
- Objectives

i. Foster the relationship between the school and parent communities
ii. Establish and engage in activities to support the school and advance the education of students
iii. Co-ordinate and organize activities, functions and information services that promote and encourage a spirit of community

DCA Communications 'how will we communicate?'

- Email: This has been established and in use for DCA communications
- Facebook page: This has been established and in use for DCA communications and parent information
- Class Rep Coordinators and Class Reps
- School web site
- Central Teacher communication on DCA activities

1. **Chairperson's Welcome to AGM**: Zoe Hancock

2. Advice of Committee nominations for open roles and voting process

- All meeting participants requested to vote
- Confirmed 11 attendees to vote which meets the requirement of a voting quorum

3. **Financial Update**: Csaba/Zoe

- $10,800 current bank account statement
- Based on events up to the end of year and payment of Teachers appreciation tea, forecast of $8000 in account at the end of the school year

4. Key Activities since last meeting

- Learn to cycle: Bicycle classes
- Successful with 13 students attending and the second week this coming Saturday

5. Upcoming Events

- June 17th 3pm-7pm Family sports day – free event
  - Raising money for Happy Football Cambodia Australia
  - Sports - Gymnastics (The Yard), Football (Chelsea / PE), netball (PE Dept), Archery (Simply Archery) ,Tennis (Sports 4 Kids)
    - Team submissions reminder to classes
  - Dunk tank
  - BBQ, Ice cream / drinks, Cake sale – Brownies
    - Volunteers for Activities and ice cream/drinks sales – have enough volunteers

- Thurs 22nd June School discos years 3, 4 and years 5/6
  - Year 3: 4pm-5pm
  - Year 4: 5.15pm-6.15pm
  - Years 5/6: 6.30pm-7.30pm
  - DJ arrives at 3pm for set up
  - Photo booth
  - Consent forms sent out, $5 admission cost
    - Class parents to follow up
  - Flavoured water and popcorn for each sessions
  - Silicon bands with Dover Court
  - Zoe to follow up with school photographer for attendance

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- July 3rd Appreciation tea @ 3pm – NEW DATE
  - Food ordered
  - Coffee and Tea to be confirmed, look for where can hire a hot water urn
  - Collection of Thank you notes started
  - Representative from each class with their child/ren
  - Request for volunteers for set up from 2pm

- July 6th Second hand uniform sale 9.30-12.30
  - Request for volunteers

- Shoe Collection
  - Collection of school shoes on second last day of school
  - Store them and bring back for start of term family picnic for children to polish prior to donation to charity

6. **Events for Next School Year** – refer over page
   - Reviewed and no objections

7. **Committee member Nomination Vote Count**
   - Co Chair: Karen – 12 votes
   - Co Chair : Effie – 12 votes
   - Treasurer: Jo Bradshaw – 13 votes
   - Handover at the end of the term

8. **Any other business**

NEXT MEETING DATE: Wednesday 30th August

Term 1 Dates	
Friday, 18th August, 9.00am – 3.00pm in Cooper Hall	Student Orientation in 2 sessions **DCA USED UNIFORM SALE**
Monday, 21st August	**Term 1 Starts**
WED 23RD AUG	**Parent Workshop - DCA 'Transitions' Workshop with DCIS Educational Psychologist – Need to confirm Vivienne availability**
Saturday, 26th August	DCA Family Picnic : **FLYERS, STICKERS FOR ATTENDING PARENTS, DESIGNATED AREAS FOR YEAR LEVELS**
WED 30TH August, 7.15pm – 8.15pm in Cooper Hall	DCA Parent Association Meeting : **MOVED TO WED 30TH AUGUST (post Parent Curriculum Evening)**
Wednesday, 30th August, 8.45am – 9.30am in Cooper Hall	Welcome to the Red Dot? – **UNDECIDED MAY REMOVE**
TUESDAY 26TH September– 8.30-10am Cooper Hall	**CLASS REP WORKSHOP: Bronwyn slides**
Tuesday, 10th October, 8.00pm – 9.00pm	**DCA Parent Association Meeting**
Monday, 16th October – Friday, 20th October (inclusive)	**Term 1 Half Term**
Friday, 3rd November	DCA Family Halloween Event
THURS 9TH Nov, 8.30-9.30am Cooper Hall	**XMAS FAIR PLANNING CLASS PARENTS (morning)**
Saturday, 9th December	DCA Christmas Fair
Friday, 15th December	DCA Used Uniform Collection
Friday 15th December	**Term 1 Ends**
Term 2 Dates	
Friday, 5th January, 9.00am – 12.00pm	**New Student Orientation**

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Friday, 5th January, 9.00am – 12.00pm	DCA Used Uniform Sale
Monday, 8th January	**Term 2 Starts**
Tuesday, 16th January, 8.00pm – 9.00pm	DCA Parent Association Meeting
Friday, 2rd February, 6.30pm – 9.00pm	**PARENTS QUIZ NIGHT (changed from Movie Night)**
Saturday 10th March, 6.30pm to 9.00pm	**DCA MOVIE & MUSIC NIGHT**
Friday, 23rd March, 7.30pm - 9.30pm in Cooper Hall	DCA Secondary School Disco
Thursday, 29th March	DCA Used Uniform Collection
Thursday, 29th March	**Term 2 Ends at 3.00pm**
Term 3 Dates	
Friday, 13th April, 9.00am – 11.30am in Cooper Hall	**New Student Orientation/All Staff In School**
Friday, 13th April, 9.00am – 11.30am	DCA Used Uniform Sale
Monday, 16th April	**Term 3 Starts**
Tuesday, 17th April, 8.45am – 9.30am in the Cafe	New Parent Coffee Morning
Tuesday, 17th April, 9.00am- 10.00am	**DCA Parent Association Meeting** (moved to morning to flow on from New Parent coffee morning)
Saturday, 9th June, 3.00pm – 7.00pm	DCA Family Sports Day
Tuesday, 12th June, 8.00pm – 9.00pm in Cooper Hall	DCA Parent Association AGM Meeting
Thursday, 21st June, 4.00pm – 7.30pm in Cooper Hall	DCA School Discos, Years 3-6 4.00pm – 5.00pm Year 3 5.15pm – 6.15pm Year 4 6.30pm – 7.30pm Year 5 and Year 6
Friday, 29th June	**DCA Collect Uniforms & Used Uniform Sale**
Friday, 29th June	**Term 3 Ends at 3.00pm**