



Parent Guidance Policy

Purpose

To ensure The British International School, Abu Dhabi communicates effectively with its Parents/ Guardians and offers opportunities for Parents/ Guardians to contribute to and participate in school life and to achieve the School's vision and mission.

Policy

The school's Parental Guidance Policy has been developed in accordance of the Private Schools Policy and Manual, Policy 56 and it will encourage engagement of the parent community in the educational process. The school endeavours to maintain a good relationship with Parents/ Guardians in the development of the school and its community.

School's role

The School's Principal and staff shall recognise the important role Parents/ Guardians play in the student's educational development and will:

- Provide clear, annual communication guidance for Primary and Secondary correspondence with parents. This includes a weekly newsletter, letters, emails and meetings.
- Offer an open door policy with clear communication channels for parents to discuss academic or behavioural issues that arise in the classroom or other areas relevant to school and its activities.
- Use regular communication forums to inform Parents/ Guardians about students' academic performance, the curriculum, teaching methodology, assessments, and the Parents/ Guardian support of their children's' learning at home.
- Provide opportunities available for Parents/ Guardians to participate in School activities through the PTA and Class Parents Representatives.
- Inform Parents/ Guardians of all relevant school policies and procedures and ensure Parents/ Guardians have continuous and easy access to said policies and procedures.
- Keep a record of all communication with an involvement of Parents/ Guardians.

Parents' and Guardians' Role

The school actively encourages the school community to be involved in school life including but not limited to:

- Attending periodic Parents/ Guardians meetings and evenings
- Becoming an active member of the School's Parent Teacher Association (PTA)
- Participating in extra-curricular activities organised by the school such as scientific, cultural, social or sporting or arts events, subject to ADEC approval





- Voluntary participation in School and community events such as UAE National Day celebrations, graduation ceremony, international week and more. Subject to ADEC approval.
- Participating in committees formed by the School's Senior Leadership Team and the PTA
- Playing an active role in their children's education including: ensuring their children's punctual attendance at School every day, their completion of homework assignments, and staying informed of their progress.

Parents' and Guardians' Rights

The school provides the right to parents to be involved in school life and ensure to:

- Protect students' privacy in all ways, including protection from the dangers of the internet (refer to the Child Protection Policy and Internet Usage Policy)
- Update parents with regular reports on student's progress
- Meet with parents to discuss the students' progress, behaviour and academic performance
- Inform parents of school policies that have an impact on Parents/Guardians and their children
- Have opportunity to obtain information about the placement of their child in a teaching group

