



25 April 2014

RE: ABSENCE OF MR. GROCOTT

Dear Parents and Guardians,

As you may be aware from your son or daughter, our Geography and ESS teacher and Head of Year 11, Mr. Daniel Grocott has been absent from school since our return from the spring break two weeks ago. We understand that the timing of this is most unfortunate for students taking exams in Year 11 and 13. The reason for Mr. Grocott's absence is related to the critical health concerns of a close member of his family, and this has caused him to need to return to the UK to help care and attend to this situation. He is planning to return to BISS as soon as possible but, at the moment, we have no clear timeframe of when.

It is important for you to know that Mr. Grocott's exam classes had covered all the syllabus content prior to the break and his plan was to work on past papers until students leave school next week. We have made sure that his exam classes and past paper revision plans have been put into practice. These classes have continued as normal, and are being covered by specialist teachers where possible, or by teaching staff that have experience in IB or IGCSE, so that we can help, advise or find out answers as quickly as possible to any queries that arise. The Science department are covering IB ESS classes and the Geography department are also setting suitable cover work for the remaining Year 13 classes. Mr. Kelly is also ensuring that Mr. Grocott's Head of Year 11 responsibilities are being covered. We have also invested in an extra revision website (geographyalltheway.com) that covers both IB and IGCSE Geography content and your child will be informed about access to this in the next couple of days.

I realise this is far from ideal and we hope for a resolution of all of these difficulties in the next few days and weeks. If you have any questions or queries relating to this situation please feel free to contact me.

Kind regards,

Chris Share
Head of Secondary