



26 August 2014

RE: INSTRUMENTAL LESSONS AND ABRSM EXAMS AUTUMN 2014

Dear Parent/ Guardian

Here at the British International School Shanghai Puxi, we have a thriving instrumental and singing tuition programme, giving students private music lessons with qualified professional musicians. We have over 160 lessons each week with 13 visiting staff.

Lessons take place during the normal school day. Each lesson is 30 minutes. The students are put on rotation so their lesson times will change every week. This means they will miss 30 minutes of a different class lesson every week.

The cost for each 30 minute lesson is 180 RMB. In Autumn Term, there will be 10 lessons (total: 1800 RMB). We offer lessons guitar, piano, voice, percussion, drums, clarinet, saxophone, flute, violin, cello, trumpet and horn. Lessons will commence on Tuesday 9 September 2014.

If you would like your child to be involved in the instrumental music programme, please fill in the attached form and return with the money for one term's lessons (1800 RMB) by **Friday 29 August 2014**. Once all forms and fees have been received, we will contact parents regarding timetables and teachers in the first week in September. All students wishing to receive instrumental lessons must fill in a form, even if they had lessons last year.

Laura Zhang will be available in the Parent's Hub each morning from 8:30am-9:30am and again at 2:30pm-3:30pm on Thursday 28 and Friday 29 August for you to return your form and payment.

To pay by credit or debit card:

There is a credit/debit card machine.

To pay by bank transfer:

The school bank account details are as follows:

Account Name:	The British International School Shanghai (上海英国学校)
A/C NO.:	404294-15836000001
Bank Name:	ANZ Bank Shanghai Branch (澳新银行上海分行)
Swift Code:	ANZBCNSH
Bank Address:	12F, Mirae Asset Tower, 166 Lujiazui Ring Road Shanghai 200120

Please put a reference on the transfer with the Student name, Class and Instrument e.g. Laura Zhang 4P Violin otherwise we may not be able to identify the payment.

To pay by cash:

If you would like to pay by cash, please complete the form and return this to the **primary parents' hub by Friday 29 August.**

Instrumental Teacher Meet and Greet

On **Tuesday 2 September** you are invited for an information session with our instrumental teachers commencing at 2:45pm for one hour in Stage One, the Primary Theatre. This will give you an opportunity to meet the teachers and also ask any questions that you have regarding lessons. This is an open invitation and we look forward to seeing you there as we commence another exciting academic year.

ABRSM – New Online Entry

The dates and deadlines for ABRSM exams (Associated Board of the Royal Schools of Music) in spring term are:

	Entry Deadline	Exam Date
Theory	December 2014	March 2015
Practical	December 2014	March/April 2015

If you would like to apply for an ABRSM exam, you can go the primary office 212(June's office) to ask for Laura Zhang. To find out more information about applying online, please visit <http://www.abrsm.sh.cn/EN/dl.aspx>

Yours faithfully,

Laura Zhang
Music Administration Assistant
music@bisspuxi.com

INDIVIDUAL INSTRUMENTAL & SINGING LESSONS TERM 1, AUTUMN 2014

REGISTRATION FORM

STUDENT NAME(S)	STUDENT SURNAME
CLASS TEACHER	FORM/CLASS
PARENT'S FIRST NAME	PARENT'S SURNAME
EMAIL ADDRESS	PHONE NUMBER
ARE YOU A RETURNING STUDENT?	YES NO
IF RETURNING, WHICH TEACHER DID YOU HAVE LAST TERM?	

Students should provide their own instrument. We are happy to provide advice about buying instruments.

The school can rearrange lessons with enough notice, but please note that students will still be charged if they forget a lesson or cancel without 24 hours prior notice.

I would like to enrol for lessons in the following instrument(s) and or voice (please tick below) and enclose the relevant fees. (10 lessons @180RMB = 1800RMB).

FLUTE		ACOUSTIC GUITAR	
CLARINET		CLASSICAL GUITAR	
SAXOPHONE		ELECTRIC GUITAR	
DRUMS AND PERCUSSION		BASS GUITAR	
PIANO		TRUMPET	
VIOLIN		VOICE (SINGING)	
CELLO			

PARENT SIGNATURE	DATE
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*Please return this form with the fees in a clearly marked envelope (Instrumental Lessons) to primary parents' hub by **Friday 29 August 2014**.*