



Secondary Rewards & Behaviour Policy

Policy Title	BSY Secondary Rewards & Behaviour Policy
Policy Lead	Head of Secondary
Date Approved by SLT	February 2019
Next Review Date	July 2019

Secondary Student Charter

The Secondary Student Charter outlines the reasonable expectations and values that students should have of themselves and others whilst at BSY. The charter was created by the student council on behalf of their peers and tutor groups.

1. RESPECT

Understanding boundaries and acknowledging people's worth and rights

2. INTEGRITY

Making the right choice, following a strong moral compass while expecting nothing in return

3. SELF DISCIPLINE

Exhibiting control over oneself by thinking before acting and reflecting on one's rights and wrongs

The Student Charter is incorporated in to all aspects of school life such as curriculum lessons, lunchtime and afterschool clubs, PSHE days, assemblies and form time etc.

Section 1: Rewards

Purpose

At the British School Yangon we believe the purpose of the rewards policy is to:

- Celebrate student success and achievement
- Recognise students effort and commitment
- Reward students who achieve above and beyond expectations
- Provide a consistent approach to rewards and recognition

1.1 - Merits

- Merits are awarded for either academic achievement and/or student attitude and actions.
- Each teacher has a quota of merits that they may give to students. This is calculated based on the individual teachers number of teaching hours. These are issued at 4 equally distributed points throughout the academic year.



- Students are awarded with a sticker in the student planner when they have received a merit - they should record which subject the merit is from and the date.
- Subject teachers will also record the students merits on iSAMS.
- Students will receive certificates for 15, 30, 45, 60, 75, 90, 105 and 130 merits over the year - these certificates are awarded during form/tutor time, except for 105 and 130 which will be awarded in the weekly assembly.
- Merits are equivalent to 4 house points in the Primary School system. The totals point scores in Primary and Secondary are combined and go towards the House Cup which is presented at the end of the year.
- Each month the 2 form groups with the highest average number of merits will be invited to a small celebration with their peers and tutor.

1.2 - *Awesome Achiever*

Each week a different subject will nominate one student who has been an “Awesome Achiever” in their curriculum area. This may be based on attainment and/or attitude to learning. The certificate is awarded in the weekly assembly. This is displayed in the school to celebrate the students achievements.



1.3 - *Certificate of Excellence*

Where and when a student is deemed to have been outstanding or to have gone beyond expectation in a significant way, then they may be nominated for a Certificate of Excellence. Normally such a nomination would be the result of a student embodying what it means to be a member of the BSY community. Following the initial nomination, a student must receive five or more supporting votes from their teachers to receive this prestigious award. This is displayed in the school to celebrate the students achievements



1.4 - *Attendance Award*

At the end of the year students with 100% attendance will be recognised in the end of year assembly.

1.5 - *House System*

- Merits (explained above) feed into the house point system across both Primary and Secondary
- House events (such as football, basketball, handball etc) also receive merits that feed into the House system across both Primary and Secondary
- All staff are responsible for organising and supporting house events

1.6 - *Student of the Week*

Teachers and departments email the parents the ‘Student of the Week’ in their subject areas, to celebrate progress, effort and attainment. Departments display students of the week in/around their department area.

1.7 - *Secondary Awards Evening*

At the end of term three all secondary students are invited to the annual Secondary Awards Evening. This is a celebration of the students academic progress and attitude to learning. Students are awarded prizes by different curriculum areas for progress, attainment and approach to learning.

1.8 - *Sports Award Evening*

At the end of Term 3 all students (Primary and Secondary) that have received an award for Sportsmanship, Most Valuable Player or Sports Colours (3 or more sports tournaments across the year) will be invited to celebrate their achievements at the Sports Award Evening.

1.9 - *Parents Consultation Evenings*

There are three calendar opportunities for parents and students to meet with their subject teachers on a one-to-one basis to discuss their progress, achievements and targets, these take place each term.

1.10 - Thank You Cards

Students and staff are encouraged to write thank you cards to their peers, teachers and colleagues as a token of appreciation. Many of our students and staff go above and beyond in a variety of ways and as a school we feel that it is very important to show gratitude for such effect.

1.11 - Senior Leadership Team Commendation

Each term the Secondary SLT will award one student from each key stage with a commendation award. This is for students who have made fantastic progress either academically and/or personally. This will take place in the end of term assembly celebrations.

Section 2: Behaviour & Support

Purpose

At BSY we have extremely well behaved students. However, there are occasions when sometimes a student will get things wrong and we have a responsibility to support the student in making better choices. Due to the potential breadth and variety of undesirable behaviour it is impossible to document or identify every behavioural act that might be regarded as unacceptable. With this in mind, the examples provided below are by no means exhaustive and provide guidance only. The school reserves the right to evaluate each situation on its own merits. All decisions will be made with the best interests of the individuals involved and the wider community at the centre. The school's decisions on behaviour matters are final.

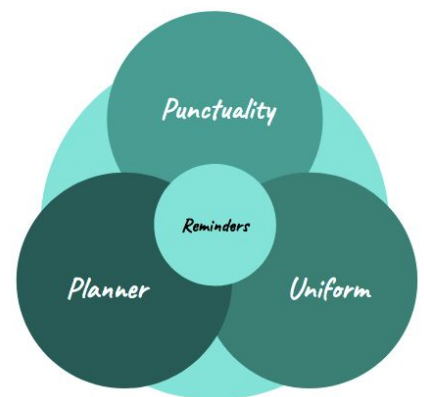
All staff at BSY are committed to ensuring high standards for our students. We wish to constantly catch the students being good spend little time addressing behaviour issues. We are unashamedly ambitious for our students and see excellent behaviour and conduct as central to the education we provide. We have high but realistic expectations that are clear, shared and consistent. We expect our students to embody our school's values at all times, in the corridor, the classroom and beyond. We believe in the matra "What you permit, you promote. What you allow, you encourage. What you condone, you own"

We monitor behaviour closely and where behaviour does not meet our expectations it will be addressed. Repeated poor behaviour will be addressed with support from the form tutor and Head of Key Stage along with consequences as appropriate.

2.1 - Reminders

The student planner is vital to supporting the students working day, this is where timetables are kept, homework is recorded and communication between teachers, students and parents is made. Punctuality is a key contributor to a student's success at school by maximising their learning time. Uniform supports students to dress smartly and take pride in their appearance, it also alleviates peer pressure to wear the latest fashion and brands.

Teachers will remind students if they do not meet the school's expectations for punctuality, uniform and the student planner. Reminders are recorded, and where a pattern emerges, tutors and teachers will support the student. Where there is a clear pattern of poor choices, usually after five reminders, the student will be placed in detention with the Head of Key Stage. Where a student continues to struggle they will be supported via a student support plan. Reminders will be reset to zero at four equal points throughout the school academic year.



2.2 - Classroom Expectations

Classrooms are places to learn. At BSY it is very rare for our students to disrupt the learning of others. However, on the rare occasion that this occurs the following approach will be followed:

W1 – Warning 1

W2 – Warning 2

W3 – Warning 3

Where a student receives a third formal warning they will receive a detention and may be removed from the lesson to ensure the learning of others is not disrupted.

2.3 - Homework

When a student does not meet a homework deadline or has not made an acceptable effort at completing their homework, they will be expected to attend a lunch time catch-up/support session to complete the homework task that is outstanding.

2.4 - Additional Levels

Which level?	What might I have done?	Who will deal with me?	What might the next steps be?
B	<ul style="list-style-type: none"> ● Persistent failure to comply with school rules ● Repeatedly defiant ● Repeated lack of respect for others ● Repeated disruption ● Continued lack of commitment resulting in poor performance ● Smoking ● Bullying ● Swearing ● Truancy from a lesson ● Discrimination or harassment 	Head of Key Stage Form Tutor	Form Tutor or Head of Key Stage Support Plan Lunchtime detention(s) and/or afterschool detention(s) Parents invited in for a meeting with the form tutor and Head of Key Stage Internal isolation
C	<ul style="list-style-type: none"> ● Truancy from school ● Swearing at a member of staff ● Theft, arson or vandalism ● Severe bullying ● Violence towards others ● Severe discrimination or harassment ● Possession or supply of an illegal substance ● Substance use on campus or at a school event ● Carrying an offensive weapon 	Assistant Head Head of Secondary Principal	Meeting with parents Deputy Head/Head of Secondary Support Plan Internal isolation Fixed term exclusion Immediate permanent exclusion

2.5 - Student Support Plans

- **Form Tutor Support Plan:** If a student is regularly receiving detentions or failing to meet expectations then they will be placed on a student support plan and parents will be informed by the form tutor. This will last for one or two weeks. The intention of a support plan is to provide greater support and monitoring where students require it.
- **Head of Key Stage Support Plan:** If the student does not succeed with the 'Form Tutor Support Plan' then they will be placed on a 'Head of Key Stage Support Plan' and parents will be invited into the school for a meeting. This will last for one or two weeks.
- **Senior Leadership Support Plan:** If the student does not succeed with the 'Head of Key Stage Support Plan' then they will be placed on a 'Senior Leadership Support Plan'. Parents will be invited into the school for a meeting. The student will also be supervised by the Senior Leadership Team each lunchtime. This will last for one week. If a student fails to pass this support plan then parents will be invited into school for a follow up meeting.