

# Admission Application Process

## STEP 1 - ENQUIRY

Provide the following information for each applicant:

- Full Name
- Date of Birth
- Nationality
- Expected Date of Admission



*NISC to confirm Year Group and availability*

## STEP 2 - APPLICATION

Submit the following:

- Application for Admission Form
- Application Fee (non-refundable)
- Last two school reports translated into English (as applicable)
- Passport or birth certificate of applicant (copy)
- 2 current passport photographs of applicant
- Immunisation Records



*NISC to arrange entrance assessments*

## STEP 3 - ASSESSMENTS

### Entrance Assessment

Under normal school policy, applicants will need to be assessed according to their age and appropriate Year Group before being considered for a place at the school.

### EAL Assessment

If English is a second language, applicants may be required to sit an EAL Assessment which will be administered by a member of our EAL Department.

## STEP 4 - OFFER OF PLACEMENT

NISC confirm offer of place via phone or email

## STEP 5 - ACCEPTANCE

### Registration Fee

Payment within two weeks from date of offer (paid only once and guarantees the place for the student)

### Annual Capital Fee and Tuition Fee

Payment due prior to the student commencing school

Note

### TUITION FEES ARE INCLUSIVE OF:

	Books	Uniforms	Day Trips	Lunch + Snack	External Exams
Early Learning / Primary	✓	✓	✓	✗	✓
Secondary	✓	✓	✓	✗	✓

*Please note that the Tuition Fees are exclusive of school buses. The Uniform Pack (included in the Tuition Fee) may be collected from the NISC Uniform Shop once the Registration Fee payment has been received.*

