



22 January 2018

**RE: NAE Global Games China Volleyball**

Dear Parent/Guardian

It is now almost time for the BISS Lions teams to travel to Beijing for the **NAE Global Games China Volleyball**. The players and coaches are excited to be going to Beijing to further their volleyball skills through competition. I have included some important information with regard to travel details in this letter.

**Trip Itinerary**

**Friday 2<sup>nd</sup> February**

6:50am Bus leaves BISS Puxi Secondary gate for Hongqiao Airport

Students should travel in their BISS Lions Hoodie and T-shirt, available from the uniform shop.

7:10am Team checks in for the flight to Beijing on the below flight:

MU5103 FR02FEB SHAPEK 0900 1120

12:00 Arrive in Beijing and travel via pre-arranged transport to BSB where the games will begin.

**Saturday 3<sup>rd</sup> February**

NAE Global Games China Volleyball continues.

**Sunday 4<sup>th</sup> February**

Teams will travel back to Shanghai on the following flight:

FM9108 SU04FEB PEKSHA 0830 1050

11:20 Transport back to school will be arranged for students and staff. Please pick up your child promptly.



## HOTEL DETAILS

Crown Plaza (Beijing International Airport)  
Capital Airport, #60 Fuqian 1 Street,  
Shunyi District  
Beijing, China 101312  
Tel: 86-010 5810-8888  
[www.crownplaza.com](http://www.crownplaza.com)

## HOST SCHOOLS DETAILS

The British School of Beijing  
South Side No. 9 An Hua Street  
Shunyi District  
Beijing 101318

## WHAT TO BRING:

- **Passport** and copy of **insurance card**
- Money for each travel day on the trip (spending money).
- Swimming kit for hotel pool during down time if any (this will be supervised by BISS staff)
- Toiletries
- Towel for taking to the tournament
- Underwear & socks plus spares
- Volleyball players kit (will be issued by school/pryer to the event)
- BISS Lions Sports or PE T-Shirt (available from the uniform shop).
- Clothes to wear in the evening after matches and clothes to travel in.

### Optional Items

1. Camera/ Phone/ iPad – brought at student's own risk – a safe is available in hotel rooms.
2. Money.

Should you wish to contact our trip leader Mr Hitchings, during the time the students are travelling, please use the following number: 18516654137.

The team will be accompanied by Mr Hitchings, Miss Manley and Mr Glover.  
Please contact me if you have any questions on [t-hitchings@bisspuxi.com](mailto:t-hitchings@bisspuxi.com).

Yours faithfully

Thomas Hitchings  
Director of Sport