



## **PARENT CONSULTATION DAY: THURSDAY 9<sup>TH</sup> MARCH 2017**

Dear parents,

On Thursday 9<sup>th</sup> March we will be holding our first BSB Sanlitun Parent Consultation Day. The school is closed for lessons on this day, and we open the school for parents and children to visit their teachers, as well as enjoy other opportunities on offer.

By moving to a Consultation Day it provides opportunity for a longer session with the class teacher, and we encourage you to bring your child to the consultation session with you. This date was provided at the end of last year on the Parent BSB Sanlitun Year at a Glance calendar.

The consultation with the class teacher will include a snapshot of where your child is currently. For those in Year 1 to 6 it will also include a detailed progress report in reading, writing and maths specifically, against the end of year expectations that were shared with you at the beginning of the year. The next steps in learning will be shared and you as well.

Specialists will be available throughout the day on a drop-in basis in the hall in the Primary Campus. This includes Chinese, PE, Music, Drama, English as an Additional Language (EAL), German. Mr Laird, Principal and Mrs Armstrong, Deputy Headteacher are available for drop-ins or by appointment to discuss any aspect of school with you.

The Uniform Shop will be open throughout the day providing an opportunity for families to buy summer uniform in preparation for Term 3, and Admissions will be on-hand to talk through any questions you may have regarding school and community.

In addition to the Parent Consultation with the Class Teacher and Specialists there are other opportunities in school on this day:

- In celebration of Book Week which is running throughout this week we would like to invite you to drop into the library with your child and share a book together. The beanbags have been put out and are waiting for you! Available in the Primary Campus and the EY Campus.
- There will be a Book Seller selling adult and children's fiction and non-fiction books at both campuses throughout the day.
- The parent Association Bake Sale will run throughout the day.
- The playgrounds will be open at EY and Primary. Why not meet up with a BSB Sanlitun friend and have a playdate? Parents need to supervise any child(ren) in the playground.



- External After-School Club providers will be sharing information about their clubs and taking registrations for the summer term.

The consultations will run from 8:00 throughout the day until 18:00.

Families have the flexibility to come into school just for the consultation with the class teacher or are welcome to spend a few hours in school enjoying the different opportunities presented. Each family can choose how they would like to approach the day.

As this is the first time we are running a Parent Consultation Day, there will be an opportunity for parents to feedback on the experience. Many of our staff has been part of successful Consultation Days in their careers and we are very much looking forward to welcoming you all on this day.

Please complete the form and return it to school by 10<sup>th</sup> February 2017. Please note that requests for specific times cannot be facilitated but we will try and put a time within your preferred slot. Your time will be sent home next week in plenty of time to make any arrangements you wish to for the day.

We look forward to seeing you.

Best wishes,



**NB If you have more than one child at the school (Early Years and Primary Campuses), please send one reply slip which details information for all of your children.**

Please specify a time period when you would prefer your appointments to be scheduled. We will try our best to accommodate you but please note we cannot guarantee your slot. Likewise we cannot take specific time requests, just your preferred part of the day:

- 8:00 – 11:00**
- 11:00 – 14:00**
- 14:00 – 18:00**

**Please complete your child/ren’s information below, including name, class and class teacher. Your appointment time will be confirmed and written below by the class teacher.**

Name of child: ..... Class: .....

Name of class teacher: .....

Time: ..... **(time to be completed by teacher)**

Name of child: ..... Class: .....

Name of class teacher: .....

Time: ..... **(time to be completed by teacher)**

Name of child: ..... Class: .....

Name of class teacher: .....

Time: ..... **(time to be completed by teacher)**

Name of child: ..... Class: .....

Name of class teacher: .....

Time: ..... **(time to be completed by teacher)**