



HELPING OTHERS
TO BE THE BEST
THEY CAN BE

13 November 2014

RE: CAROLS AT REGAL INTERNATIONAL EAST ASIA HOTEL 8 DECEMBER

Dear Parents,

Our choir students have been invited to perform Christmas carols at the Regal International East Asia Hotel on Monday 8 December, from 3:45pm – 7:30pm. The school will provide a bus to and from the hotel and the hotel will provide a buffet.

The schedule for the event will be:

- 3:45pm Bus leaves from the primary campus
- 4:45pm Arrive at the hotel and enjoy a buffet
- 6:00pm Perform 15 minutes of carols
- 6:15pm Speeches and turning on of Christmas lights
- 6:30pm Perform 15 minutes of carols
- 6:45pm Bus leaves to return back to the Puxi primary school campus
- 7:30pm Parents pick up students from the primary school

The students will be representing BISS Puxi and so they must look very smart, wearing formal school uniform and having neatly presented hair.

If your son or daughter would like to perform at the hotel, please complete the attached form and return it to primary or secondary reception by Wednesday 19 November. Please also indicate whether your son or daughter will take the bus back to school or be picked up by a parent at the hotel (see attached location details).

Yours faithfully,

Laura Zhang
Music Administration Assistant
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ANGLIA
EDUCATION

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Regal International East Asia Hotel Location

516 Heng Shan Road, Shanghai 衡山路 516 号



REPLY SLIP: CHRISTMAS CAROLS AT REGAL INTERNATIONAL EAST ASIA HOTEL 8 DECEMBER

Please return to primary or secondary reception by Wednesday 19 November for the attention of Music.

I give permission for my child to perform Christmas carols at the Regal International East Asia Hotel on Monday 8 December.

☐ My child will take the school bus back to school. I will collect him/her at 7:30pm from the primary school **OR**

☐ I will collect my child from the hotel at 6:45pm

Student's First Name: _____ Student's Family Name: _____

Class: _____

Parent's Name: _____

Contact phone number: _____

Contact email address: _____