



23 March 2018

RE: YEAR 12 STUDENT PARENT TEACHER CONFERENCE, 4-7 PM Thursday 12 April 2018

Dear Year 12 Parent/Guardian

I am writing to remind you that there will be a Student Parent Teacher Conference for Year 12 on Thursday 12 April. This will run from 4:00pm to 7:00pm and will take place in the Secondary campus as usual.

This is a good opportunity to discuss what your son or daughter can do to have the best possible preparation for the internal examinations in June as well as the beginning of the coursework process for each subject. There is much to discuss, and I hope that these conversations will help us all to work together to make sure that your sons and daughters are as successful as they can be.

Your son or daughter will be able to make appointments with each individual teacher and Extended Essay supervisor. Please tell them if there are particular times which work best for you or which need to be avoided. It is very important that your son or daughter comes to the meetings with you, as the open three-way communication that this allows is extremely valuable.

Yours sincerely

Thomas Housham
Head of the IB Academy