



Parent Information Packet - Updated 8/22/2019

(Information in this packet is subject to change)

DATES OF GLOBAL GAMES, THE AMERICAS

The Global Games, The Americas 2019 will take place from Tuesday, December 3rd through Saturday, December 7.

HOTELS

Your student will stay at one of the Hotels listed below.

Courtyard Marriott Lake Buena Vista at Vista Centre (Full Buyout)

8501 Palm Parkway
Orlando, FL 32836
(407) 239-6900

Please visit the website to learn more about what the hotel offers:

<http://www.marriott.com/hotels/travel/mcoba-courtyard-orlando-lake-buena-vista-at-vista-centre/>

Hyatt Place Orlando/ Lake Buena Vista (Directly across the street from Courtyard Marriott)

8688 Palm Parkway
Orlando, FL 32836
(407) 778-5500

Please visit the website to learn more about what the hotel offers:

<https://orlandolakebuenavista.place.hyatt.com/en/hotel/home.html>

HOST SPORTS VENUE

The school hosting the Global Games, The Americas is:

Windermere Preparatory School

6189 Winter Garden – Vineland Rd
Windermere, FL 34786
Phone: 407-905-7737

HASHTAG

To keep up to date on the Global Games, please use this hashtag: **#NAEGlobalGames**

REGISTRATION PAYMENT INFORMATION

The full payment for the Global Games is due **by Friday, November 1, 2019.**

PACKAGE PRICING INCLUSION

The student package for each school includes:

- **Airport Meals** (Tuesday, 12/3 and Saturday, 12/7)
- **All Meals** (Starts Tuesday lunch on 12/3 to Saturday breakfast on 12/7)
- **Andretti Karting and Games Dinner and Arcade Pass**
- **Chaperone Fees** (Hotel, Meals, Flights, Baggage, Ground Transportation, Tickets)
- **Ground Transportation** (All week - including airport transfers & local coach buses)
- **Hotel Stay for 4 nights** (North Broward for 3 nights & No Hotel for Windermere)
- **Islands of Adventure Theme Park Ticket**
- **Marketing** (Brochures, Posters, Webpage, Social Media, Signage)
- **Mickey's Very Merry Christmas Theme Park Ticket**
- **Name Badge Tech Pouch with Meal Cards** (Can hold phone too!)
- **Olympic Village** – Rolling Arcade Truck, Smoothies, DJ, and Food Stations
- **Opening and Closing Ceremony entertainment**
- **Mobile Application Usage for Chaperones, Parents and Students**
- **Pirates Adventure and Cirque Magique Dinner Shows**
- **Private Security Guards for evening hotel posts**
- **Road Show Presentation at each School**
- **Round Trip Flights & Baggage Fees**
- **Sports Package** (Field Prep, Sports Equipment, Sports Officials, Beverages, Tents, First Aid, etc.)
- **Swag Bag & Sweatshirt**
- **Trophies & Medals**
- **Uniform T-Shirts (3) and socks**

SPORTS COMPETITION INFORMATION

The following sports competitions will occur at the Global Games:

- Archery
- Basketball
- Flag Football
- Sand Volleyball
- Soccer
- Swimming (relays only)
- Tennis (doubles only)
- Track & Field (relays only)
- Girls Volleyball

The following are the timeframes each day for the sports competitions:

- Wednesday, December 4 9:00 am – 9:30 am – OPENING CEREMONIES
- Wednesday, December 4 9:30 am – 5:30 pm
- Thursday, December 5 8:30 am – 4:30 pm
- Friday, December 6 8:30 am – 12:30 pm

GLOBAL GAMES STANDINGS/RESULTS ON TEAM SNAP MOBILE APP

Results from each of the matches will be posted on Team Snap, a mobile app. The link for Team Snap will be available on our Global Games mobile app during the week of the Games for your convenience.

HOTEL ROOMS

Each student will have 1 or 2 roommates depending on the type of room they will be in. **Each student will have their own bed.**

The double-double standard rooms will have 2 beds and 1 student per bed with a total of 2 per room.

Some double-double standard rooms will have a cot placed inside. If this occurs, then there will be 3 students in a room.

The one-bedroom suites will sleep 3 students with 2 double beds and 1 pull out bed.

The girls will be separate from the boys by floors or buildings. Chaperones will be placed right by their group of 10 students on the same floor (and same hall), so they can be available for them.

FLIGHT INFORMATION

Please see attached Global Games master flight spreadsheet. Please note some schools may have 2 or 3 separate flights due to largeness of group. Athletic Directors will decide on what flight your student will take. North Broward and Windermere will not have flights yet booked coach buses for transportation.

The following are the airports the students and chaperones will be flying out of:

<u>School</u>	<u>Airport</u>	<u>City</u>	<u>Airline Name</u>	<u># of flights</u>
British College of Brazil	GRU	Guarulhos, BR	American Airlines	1 flight
BIS Boston	BOS	Boston	JetBlue Airlines	1 flight
BIS Charlotte	CLT	Charlotte	American Airlines	1 flight
BIS Chicago, South Loop	MDW	Chicago	Southwest Airlines	2 flights
BIS Chicago, Lincoln Park	ORD	Chicago	American Airlines	1 flight
BIS Houston	HOU	Houston	Southwest Airlines	1 flight
BIS Washington	DCA	Washington DC	American Airlines	1 flight
Country Day School	SJO	San Jose, CR	JetBlue Airlines	1 flight
Leman Manhattan	JFK	New York City	JetBlue Airlines	1 flight
Metropolitan School Panama	TBD*	Panama City, PA	TBD	1 flight
NAI New York	LGA	New York, NY	JetBlue Airlines	1 flight
San Roberto International	MTY	Monterrey, MX	Interjet & American	3 flights
The Village School	IAH	Houston	United Airlines	2 flights

***TBD – These flights will be booked after final student counts are determined after registration ends.**

****Orlando Airport (MCO) is the airport in which all schools will arrive and depart out of.****

All flights are non-stop, except San Roberto International and British College of Brazil. These have 1 layover each way.

CHECKING IN AT AIRPORTS

Students and Chaperones will check in as a group at the airline stated above at their Home Airport. Students must be dropped off and picked up in the airport by their parents on 12/3 & 12/7. Please see detailed instructions below on this process. Boarding passes will be printed at the airport. Chaperones will help assist students with the check-in process.

GROUND TRANSPORTATION - FROM HOME TO HOME AIRPORT ON DECEMBER 3

Parents/ Legal Guardians: For domestic flights, please have your student(s) at the Airport **2.5 hours in advance of flight departure time.** For international flights, please have your student(s) at the Airport **3 hours in advance of flight departure time.** Large group check-in procedures take a good amount of time and security lines can be long. Please park your car, go inside the airport and drop your student off at your airline check-in desk. Chaperones will be available to check in each student.

GROUND TRANSPORTATION - FROM HOME AIRPORT TO HOME ON DECEMBER 7

Parents/Legal Guardians: Please plan on driving and picking up your student at your Home Airport. Chaperones will escort students from airplane to baggage claim. Students can be picked up at baggage claim. Please park your car, go to baggage claim, check-out your student with a school chaperone and pick up your student to go home. **Important:** Please be sure to bring your student(s) flight information with you to the airport, so after you park, you can find out what baggage claim number they are at to greet them.

HELPFUL FLIGHT TOOL: A great mobile app you can use to track your student's flight is called **FlightView.** You can download this from iPhone or Android app stores.

GROUND TRANSPORTATION – **NORTH BROWARD PREPARATORY SCHOOL**

Students will be dismissed from classes at 12:15 pm to eat lunch on Tuesday, 12/3. Buses will be loaded at 12:45 pm and will then depart at 1 pm for Orlando. Parents will need to pick up their student at school on Friday, December 6 at 10:30/11:00 pm (approx.) in the High School Circle as well. Chaperones will ask students to contact their parents 15 minutes prior to arriving at school via cell phone.

MOBILE EVENT APPLICATION/ GLOBAL GAMES EVENT TOOL (for Chaperones, Parents & Students)

We will again be using a mobile app this year for the Global Games. This is an application that is specifically geared for the Global Games. In mid-November, each student, chaperone and athletic director will receive an invite to download the mobile app via email. The app will be located on the iTunes Store or Android Store (Google Play). Parents may download the mobile app as well, if they wish.

We **highly recommend** all participants (athletic directors, chaperones/coaches, event staff & students) to download this application as it will be the **main communication portal** during the Global Games on-site.

This will also be used as an **information portal too** for students. All pertinent documentation will be available to view on your cell phone such as schedule of events, bus transportation, bus assignments, maps, hotel info, instant notifications, etc. (If you are not able to download this application or do not have a cell phone, please contact our events team at GlobalGames@nordanglia.com, and we will email you pertinent information.)

An invite for this mobile application will be sent to all chaperones/coaches, event staff, athletic directors and student emails. Please be sure to have your student accept the invitation so he/she can keep abreast of all the events going on-site. Parents can download this if they would like. Please follow instructions on the email on how to download this application, as it is a two-step process. The email is coming from a company called CrowdCompass.

ON-SITE REGISTRATION PROCESS

Registration will occur at the Courtyard Marriott on Tuesday, December 3, 2019 from 12:00 – 6:00 pm in Studios A & B and its foyer area.

Registration will occur at the Hyatt Place on Tuesday, December 3 from 12:00 pm – 6:00 pm in the Conference Room and its foyer area.

SWIMMING & LIFEGUARDS

Swimming will only be allowed on the arrival day, Tuesday, December 3. There are 2 pools at the Courtyard Hotel and 1 pool at the Hyatt Place Lake Buena Vista.

One lifeguard will be stationed at each pool from 1:00 pm – 5:00 pm. If a student/students would like to swim, they must let their chaperone know first and that chaperone must be present with them at the pool. Students may not swim on any of the remainder days of this event, since there will not be a lifeguard present.

LOCAL GROUND TRANSPORTATION IN ORLANDO

MCA Transportation will be providing all the local transportation needs during the Global Games. Three-point seat belts, a lavatory, and free wi-fi are available on all buses.

SECURITY

We will be hiring security at night at the Courtyard Marriott and Hyatt Place. They will be on duty from 11 pm to 6 am on Tuesday, Wednesday, Thursday and Friday nights. Security guards will be roaming hallways to make sure students stay inside their rooms and to make sure no noise is being made. Students must be respectful and not make loud noises from their hotel room.

Students are not allowed to come out of their rooms at any time during 11 pm – 6 am. If there is an emergency, please have students call their respective chaperone either on hotel phone or cell phone inside their hotel room.

If a student does come out of their room, this will be reported to the Lead Chaperone and Manager of Events at Nord Anglia. All students are expected to follow the rules and if they do not, chaperones will address them based on the school code of conduct.

BREAKFAST AT MARRIOTT COURTYARD LAKE BUENA VISTA

Every morning breakfast will be hosted at the Courtyard Café and Studios A & B. The breakfast is included in the hotel rate, so there is no fee. A Full Breakfast Buffet is served each morning. Tiered times will be given for breakfast, since the group is so large.

BREAKFAST AT HYATT PLACE ORLANDO/LAKE BUENA VISTA

Every morning breakfast will be hosted at the Dining Area in the Hyatt Place. The breakfast is included in the hotel rate, so there is no fee. A Full Breakfast Buffet is served each morning. Tiered times will be given for breakfast, since the group is so large.

SNACKS

Students: Gatorade and water will be provided for students at the Beverage Tents.

Healthy Snacks (factored into the student package fee) and smoothies (at an additional cost) will be available in Olympic Village.

Snacks can also be purchased daily at the Windermere Campus Store &/or Café.

Please have your student bring extra cash for this.

LUNCHESES

All lunches will be catered by FLIK Hospitality Group and will take place at the Global Games Olympic Village (Wednesday, Thursday and Friday) which is located at Windermere Preparatory School.

In order to obtain a meal at the Olympic Village, each participant (student and chaperone) will need to bring a meal card to the catering tent. Here, the catering company will punch the card prior to each person getting in the line for food. (The meal card is passed out at registration, which is in the name badge holder/pouch).

The meal card is good for 3 lunches. Lunch times will vary – See agenda for further details. Please inform students not to lose these and keep them in their name badge pouch.

DINNER

The following are where the dinners will take place for the week:

Tuesday Pirates Adventure and Cirque Magique Dinner Shows (Windermere does not participate)

Wednesday Andretti Karting & Games

Thursday Mickey's Very Merry Christmas (A \$20 Disney Gift Card will be provided for dinner).

Friday* Islands of Adventure (A \$20 Universal Gift Card will be provided for dinner).

*A snack will be available at the Hotels after returning from Islands of Adventure.

DIETARY RESTRICTIONS/ FOOD ALLERGIES

Please list all your student's dietary restrictions and food allergies on the online registration form. The NAE Events Staff will create a master list of all dietary restrictions and food allergies and forward to both hotels, FLIK caterer at Windermere, Pirates/Cirque Magique Shows and Andretti's. Please make sure your student informs his/her server at each venue about his/her allergies and dietary restrictions/needs upon arrival at venue.

Magic Kingdom – Dietary & Allergy Needs

For dinner at Magic Kingdom, your student should indicate any dietary requirement upon arrival at a dining location. Your student will have the opportunity to consult with a chef or special diets-trained Cast Member if desired. This may take additional time, please ask your student to be patient.

If you would like to speak with Disney directly about your child's food allergies and dietary restrictions, please email Special.Diets@DisneyWorld.com. Their team will navigate you in the dining process.

Also, a guest with food allergies or intolerances can bring food into Walt Disney World theme parks and dining locations. When entering the Park, simply inform the Security Cast Member at bag check that someone in the party has a food allergy or intolerance.

Kosher meals can be accommodated at table-service and select quick-service restaurants and should be requested 24 hours in advance by calling 407-939-3463. Guests under 18 years of age much have parent or guardian permission to call.

Islands of Adventure – Dietary & Allergy Needs

Your student can ask a chef or manager at any restaurant once you are here. The student should inform them of what his/her food allergy/intolerance is. Staff will make every effort to prevent that allergen from coming in contact of guest's meal.

If you would like to speak with Universal directly about your child's food allergies and dietary restrictions, please email FoodServiceCUF@universalorlando.com

Kosher meals are available at the following restaurants: Confisco Grill and Mythos Restaurant in Islands of Adventure. Kosher menu includes salmon, chicken and Salisbury steak. Price is \$29.95 plus tax per meal. Quantities are limited. 72 hours advance notice is required. Please contact Guest Services at 407-224-4233 to arrange a kosher meal during your visit.

Guests of Islands of Adventure can bring in their own food. Notify a Security Team Member performing the security bag check at the front gate has a food allergy/intolerance. Items should be contained in soft-sided cooler; glass is not allowed.

NORD ANGLIA, GLOBAL GAMES - EVENTS TENT/ CUSTOMER SERVICE

Situated right near the Tennis Courts will be the Global Games Event Customer Service Tent. If students, chaperones, and athletic directors have any questions to ask or concerns to share, please drop by and ask! Also, if a name badge pouch is left at the hotel, we can give you another one. Extra meal cards will be available just in case that is left in the hotel too.

CELL PHONES

If your child will be bringing a cell phone, please temporary label his/her cell phone with the following information below. Students tend to leave their phone on the WPS sports campus and forget where they placed it.

Label Info on Cell Phone to include:

- Student Name
- School Name
- Student Cell Phone Number
- Parent Name
- Parent Cell Phone Number

LOST & FOUND TENT – FOR ITEMS LEFT AT WINDERMERE

A lost and found tent will also be located near the tennis courts and the Events Tent at Windermere. Every night, Windermere staff will check for any items that were left behind on the courts & fields. These items will be displayed right next to the Event Tent the following day. If a cell phone is lost, it is brought directly to the Event Tent and will need to be verified first (color, type of phone, case appearance, etc.) Please do not have your student bring a large amount of money to the sporting events.

LOST & FOUND – FOR ITEMS LEFT ON BUSES

If an item is lost or left on one of the buses, please contact MCA 24-hour Customer Service immediately for assistance to set up a claim.

MCA 24 Hour Customer Service

Phone: **407-226-2256**

After hours, once message starts, press 9 to be connect with the Manager on Duty

DAMAGES AT HOTEL

If any damage occurs in hotel room, parents will be responsible for full payment of damages. Please ask students to be respectful of furniture and hotel rooms during their stay.

OLYMPIC VILLAGE

Olympic Village is located on the baseball field of Windermere Prep School. During times when students are not competing in a game, they can come here to listen to the music provided by the DJ; play esports games on a rolling truck; relax under the school's assigned tent; eat lunch at our food stations; rest; purchase smoothies; and meet new friends.

MEDALS & TROPHIES

Gold, Silver, and Bronze medals will be distributed to individuals who, individually or with a team, win 1st, 2nd or 3rd place overall in their sporting category. Trophies will be passed out at the Closing Ceremonies for 1st, 2nd & 3rd place overall.

INTERNET AT HOTEL

Complimentary Wi-fi internet access is available at both hotels and Windermere Prep School. The Wi-Fi codes will be announced on-site at registration and on the mobile app.

Hi speed internet is offered at the Courtyard for an additional **\$10 per day**. Please do not have your student order this, as the bill goes to Nord Anglia. If a bill does show up, you will be billed for your student's internet access.

PIRATES ADVENTURE AND CIRQUE MAGIQUE DINNER SHOWS – TUESDAY NIGHT

The opening dinner will occur at Pirates Adventure and Cirque Magique Shows. Dinner will be served as a 3-course meal (seated) for all students and chaperones. Upon arrival at Pirates Adventure and Cirque Magique, all attendees will go through a check-in process at the front entrance and receive a color-coded seating card (6 colors total). Servers will assist in seating everyone.

The dinner and show begin at 7:00 pm and lasts about 1 hour and 45 minutes. The shows will take place on a Spanish Galleon Ship or under the Big Top. For both venues, we have a full buyout. Windermere will not be participating in this evening event.

ANDRETTI INDOOR KARTING & GAMES – WEDNESDAY NIGHT

The second night dinner, we will be heading to Andretti Indoor Karting & Games. Dinner will be served buffet style for all chaperones and students in 2 groupings. 2 colored wristbands will be supplied in the registration packet. The wristband will guide you on your eating time.

Upon arrival, there will be several check in tables. Each student MUST give their completed waiver to an Andretti staff member. In return, everyone will get their arcade card. Chaperones will pass out the completed waivers on the bus ride to Andretti's to their assigned students.

The following activities are offered: Go Karting, Arcade Games (no tickets or prizes at this place), Racing Virtual Reality Simulators, Bowling, Dark Ride Motion Theater, Laster Tag, Ropes Course, Curved Zip Line, and 3D Gear Coaster. **Here, we have bought out the facility for the evening so we have the whole place to ourselves!**

MICKEY'S VERY MERRY CHRISTMAS – THURSDAY NIGHT

After competing in another full day of sports, we will head to Walt Disney World's Mickey's Very Merry Christmas Party. Students and chaperones will be given a \$20 Disney Gift Card to spend on Dinner.

Enjoy Magic Kingdom all lit up in Christmas lights and décor; experience the 'snowfall' on Main Street; watch amazing fireworks above Cinderella's castle; see Mickey's Once Upon a Time Christmastime Parade; celebrate the season stage show; or plan on riding the infamous Space Mountain roller coaster or It's A Small World ride and much more!

Fireworks begin around 9:45 pm above Cinderella's castle. This should last 15 minutes or so. After fireworks, students and chaperones will head immediately to parking lot to load their assigned bus.

ISLANDS OF ADVENTURE – FRIDAY AFTERNOON

After a half day of sports competitions and following the Global Games Awards Ceremony, students and chaperones will head over to Islands of Adventure mid-afternoon. Join in on the fun and experience such rides as The Incredible Hulk Coaster, Jurassic Park River Adventure and Harry Potter and the Forbidden Journey. A \$20 Universal Gift Card will be passed out with the park ticket to purchase dinner at the theme park.

Universal Studios will close at 7 pm.

- Windermere and North Broward will head back to their assigned buses and head back to campus.
- All other schools will head back to the Hotels and have a snack available upon return.

EXTRA CASH

Please plan on your student to bring extra cash for personal spending:

- Souvenirs for evening activities
- Morning & evening snacks at hotels (gift shop on-site to purchase)
- Arcade Games (Arcade Room at Courtyard)
- Toiletries/ Forgotten Items/ Misc.

WHAT TO BRING/PACK – STUDENTS & CHAPERONES

- Athletic Shoes
- Athletic Shorts or PE Shorts (3 pairs)
- Camera/ Phone Camera
- Carry-on bag for plane (or bus if in Florida)
- Cell phone (if student has one)
- Cell phone charger
- Earbuds for cell phone
- Flag football - cleats
- Glasses/Sunglasses
- Gum for flights
- Hat to prevent sunburn
- Insect repellent
- Money for Souvenirs & Snacks*
- Regular casual clothes to wear in evening activities (casual & appropriate)
- Sleepwear
- Snacks for plane or bus (no liquid bottles please before security)
- Sneakers or comfortable shoes to wear at amusement parks
- Soccer – cleats, shin guards, socks
- Student ID
- Sunscreen
- Swimsuit & Cover Up – Swimming will be allowed at hotel on 12/3 only. Also - swimmers competing please pack suit, goggles, cap.
- Tennis Racket (for tennis players)
- Toiletries: Shampoo, conditioner, body soap, toothbrush, toothpaste, deodorant, brush/comb
- Travel pillow
- Undergarments
- Warm Clothes/ Sweatshirt/ Light Jacket (just in case of it getting chilly at night)

*The name badge holders being used are tech pouches. Here, you can store your phone, name tag, meal card, ID, and cash.

FIRST AID

If there is a need for First Aid assistance at the Courtyard, buses, event venues, please contact Gay Boundy at (847) 910-4525 or Austin Jacobson at (312) 618-3306 as we will have a First Aid kit on hand.

There will also be 3 first aid tents available at Windermere Prep during the sporting competitions

Athletic Trainers will be available at the following locations:

- 1- Gym
- 2- Upper Field (includes Olympic Village)
- 3- Lower Fields

IMPORTANT: An on-site nurse at Windermere will be available as well, if needed.

MEDICAL CENTER NEAR WINDERMERE

If an injury occurs and needs immediate medical attention, a student will be brought to the following medical center accompanied by a chaperone/coach. The Chaperone will be provided the student's Consent to Treat form.

Windermere Medical Center

1160 Lakeside Village

Windermere, FL 34786

Phone: 407-876-2273

QUESTIONS

If you have any questions, comments or concerns, please contact our Event Team at GlobalGames@nordanglia.com.