



Proud to deliver

## THE DUKE OF EDINBURGH'S INTERNATIONAL AWARD



The British School of Beijing, Shunyi is proud to be an Independent Award Centre for – The Duke of Edinburgh's International Award

# Duke of Edinburgh's International Award Policy

## The purpose of the Award Policy

- The Award Policy describes the parameters of the Duke of Edinburgh's International Award at British School of Beijing. It is intended to provide a framework and roadmap for the Award at British School of Beijing. It is written by the Award Team and approved by the school/organisation administration.
- The IAC was established on **19 May 2014** by the Foundation through a Basic Licence.
- The Award is intended to further student development by enhancing student opportunities, not to act in competition with any other existing programs or opportunities.

## Grounding of the Award Program in the mission of British School of Beijing

The British School of Beijing Mission Statement:

**British School of Beijing Mission statement** - Be Ambitious – High Quality Learning for every Student

Our approach to learning creates a nurturing environment in which your child will excel academically, socially and personally

We do this by believing that there is no limit to what a student can achieve given the correct motivation and support, in partnership with our parents and community, and world-class teaching.

We aim for our students to grow as individuals, love learning, and be inquiring, knowledgeable, compassionate and caring global citizens, who help to create a better world through intercultural understanding, self-esteem and respect for others.

As a result, our students will become well-mannered, socially and intellectually confident lifelong learners who are fully prepared for their future



**The Award seeks to fulfil this mission by:**

**The Award is linked to the school mission statement in that the Award helps nurtures and promotes a learning environment for the students to excel socially and personally as well as academically. The IA also helps build and develop the self-esteem of the students and a respect for others as stated in the school mission statement.**

### **Sustainability of the Award Program at British School of Beijing**

#### **1. Reliable Legal Basis**

- a. Internal helpers and participants are insured by the school.
- b. For participants under the age of 18, parents grant permission for participation.
- c. All parents grant written acknowledgement that they have been informed of the
  - purpose and character of the Award,
  - importance of teamwork,
  - necessity of supervision.

#### **2. Solid Organisational Foundation**

- a. The school management supports the Award by being fully informed about the philosophy and implementation of the Award, making adequate budgetary and time commitments for the Award training and implementation,
  - Budget for training to maintain sufficient number of Award Team members
  - Annual Licence Fee
  - One session during the new teacher induction week,
  - Set training and adventurous journey days fixed in the school calendar,
- b. The faculty supports the Award by,
  - Participating in the new teacher induction sessions,
  - Committing to sharing their knowledge, skills and network relevant to the Award,
  - Actively promoting the Award within the school community,
- c. The school is committed to having an Award Team with a minimum of 10 members comprising of
  - 4 Management Team
  - 5 Award Leaders
  - 5 Supervisors
  - 5 Assessors
  - 4 other helpers

#### **3. Efficient Award Team**

- a. The team consists of a management team, Award Leaders, Supervisors and Assessors and other helpers, such as other staff, activity advisors.
- b. One member of the leadership team is the Award Coordinator and is solely responsible for communication with the Foundation and Senior Management Team of the school/organisation.
- c. Management Team members and Award Leaders serve not only as Award Leaders, but also in the roles of Supervisor, Assessor, each as to his/her preference and ability.
- d. New Award Leaders will be solicited, chosen and trained as to maintain the minimum 2 Award Leaders.

#### **4. Wide Network of Support**

- a. School (mainly) and Community-wide opportunities will be systematically built-up and documented, such that a comprehensive, easily-accessible list of ideas, contacts, opportunities



and organisations is readily available for every award participant.

- b. School-wide support and participation in the Award will be built and maintained to ensure that the Award is an integral part of the school fabric.
- c. Adventurous Journeys will be planned in accordance with school policy / sensibilities and where possible to establish a local network to support local training sessions and ventures.
- d. Relationships with community members will be regularly maintained through frequent communication, updates, and inclusion in Award activities.

#### **5. Transparency and Publicity**

- a. The Award will be advertised on the British School of Beijing website.
- b. Solicitation of new participants will occur no later than the second term of each school year.
- c. New teachers/staff will receive an overview of the Award, as well as an explanation of how they can participate, during new teacher/staff induction each year.
- d. All Award recipients and ceremonies will be publicised extensively school wide community.
- e. Regular meetings will take place within the Management Team, among the Award Leaders, and between the Award Coordinator and Senior Management Team.
- f. Award related documents will be kept in a shared folder on Teacher Share site.
- g. Annual feedback will be solicited from award participants, parents, faculty members and community participants.

#### **6. Fair Partnership**

- a. Participation in the Award is open to any student/member of British School of Beijing who meets the age requirements of the Award.
- b. Participation as an Award Leader is open to any British School of Beijing faculty/staff member, who professes and exemplifies the ideals of the Award, within the parameters of the team size and training requirements.

**Mr Nick Bourne - Duke of Edinburgh's International Award Co-ordinator**

**Mr Andy Puttock – British School of Beijing Principal**

29/11/2016