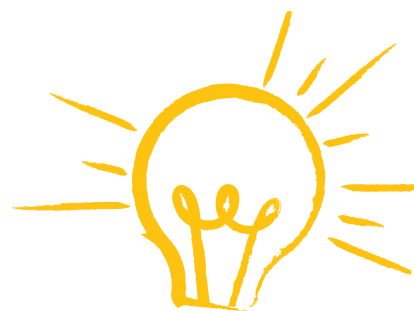


Student *Video Call* Protocol for Secondary



- Email the teacher at least 2 hours before the conference call if you cannot attend
- Have the Microsoft Teams or Zoom app installed on your device and be logged into the app at least 5 minutes before the start of the meeting
- Only ever use your school email address to log in to online calls and/or resources
- Have all the necessary resources/work ready for the meeting
- Be actively engaged in live lessons, i.e. ask questions, respond to your teachers' requests, etc.
- Only accept the call when you are in a safe common area of your house/apartment, e.g. living room, kitchen, etc. Not your bedroom (unless in quarantine there)
- Do not record or share any part of the live call (your teacher will record and share if necessary)
- Abide by the normal school rules during the live call (e.g. appropriate clothing, not listening to music or multitasking, no eating, etc)

