

HELPING OTHERS TO BE THE BEST THEY CAN BE

## THE BRITISH INTERNATIONAL SCHOOL Puxi, Shanghai

17 September 2014

## RE: SINGAPORE ASIA PACIFIC BASKETBALL COMPETITION 15-19 OCTOBER

Dear Parent or Guardian

I am very pleased to inform you that your son has been selected to represent the BISS Lions U19 Boys Basketball team at the Asia Pacific basketball competition in the united world college of South East Asia, Singapore from the 15 - 19 October 2014. This is a prestigious tournament with only the school's elite boys basketball players invited.

It is our intention to leave for Singapore on the evening of Wednesday 15 October to be ready to play games on the Thursday afternoon. Matches continue on Friday and Saturday with finals being held on Sunday 19 October after which we will return to Shanghai. The estimated price of the trip is RMB7500 which will be confirmed when all selected players confirm their attendance.

If your son is able to attend, could you please return the attached reply slip with your payment and a copy of your child's passport and Chinese visa, by **Monday 22 September**. All information should be placed in an envelope labeled 'Asia Pacific Basketball for Mr. Hitchings' and handed in to the Parents' Hub at the uniform shop.

Please choose one of the three payment options detailed in the attachment. Payments can be made at the Parents' Hub, Uniform Shop, Monday to Friday 8:30am-12:00 and 1:00pm-4:00pm.

We would like to thank you in advance for your support. Please contact us if you have any questions.

With best wishes

Thomas Hitchings Director of Sport

REPLY SLIP: SINGAPORE ASIA PACIFIC BASKETBALL COMPETITION 15-19 OCTOBER

Student Name: \_\_\_\_\_ Form \_\_\_\_\_

Passport number: \_\_\_\_\_ Expiry date\_\_\_\_\_

Please complete as appropriate.

My son will participate in the Singapore Asia Pacific Basketball Competition.

- My son will not participate in the Singapore Asia Pacific Basketball Competition.
- I enclose a full cash payment of 7500 RMB
- I have arranged for a bank transfer of 7500 RMB
  Reference (e.g. RJohnson FOB13).....
  Or I enclose a copy of the bank remittance
- I will pay by debit or credit card the full payment of 7500 RMB

I have attached a copy of my son's passport and Chinese visa

Signed \_\_\_\_\_ Date\_\_\_

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## PROCEDURE FOR COLLECTION OF MONIES FOR TRIPS, BISCAP, MUSIC LESSONS ETC.

For payments greater than RMB200, please use the following method:

1. Bank Transfer to The British International School Shanghai 上海英国学校

Bank province省市	:上海	市	- Shanghai
Bank City 城市	:上海	市	- Shanghai
Bank Name 银行名	: 中国建	设银行	- China Construction Bank
Bank sub branch 银行支行	:中国建	设银行	股份有限公司上海华漕支行
	- CCB HUA CAO Branch		
Bank address 银行地址	:上洋	每闵行[	区华漕镇金丰路 492-500 号
	- No. 492-500, Jinfeng Road, Huacao, Minhang,		
	Shangha	ai	
Account Number 账号	: 31001628616050003155		

- Name of child and to what it relates should be put on the reference (e.g. RJohnson – FOB13) or a copy of the bank remittance should be provided to <u>k-yao@bisspuxi.com</u>. On receipt of funds an email acknowledgement will be provided.

- 2. Credit Card or Debit card at either the Finance office at 158 Baole Road or in the uniform shop in the Parents' Hub. A receipt will be provided.
- 3. By Cash at the Uniform shop in the Parents' Hub. A receipt will be provided.