South Side, No. 9 An Hua Street, Tianzhu Development Zone, Shunyi District, Beijing, China 101318 T 86 10 80473588 E info@britishschool.org.cn

27th September, 2016

Dear Parents,

The Year 13 Residential to Vietnam (Halong Bay) is only three weeks away and I would like to take this opportunity to send out some key information to you. Our residential will depart on the 16<sup>th</sup> of October and return on the 21<sup>st</sup> of October. I would like to invite you to a Residential Information evening on Tuesday 11<sup>th</sup> October from 6.00pm at which a member of Insight (our Residential provider) will be here to talk about the Residential and answer any questions you may wish to ask.

I have attached the Year 13 itinerary to this email and a following email will be sent to you with the packing list. Please find a list of things that I would like you to be aware of:

## **Packing list:**

Students are asked to please pack their items in a soft sided holdall or camping bag. These are much better for storing and transporting whilst in Vietnam. Suitcases or bags with hard sides, solid frames and wheels are not appropriate. They should also bring a smaller back pack to use throughout the week whilst participating in the different activities. Please could you ask your son / daughter to follow the packing list as much as possible.

#### **Bus Times:**

A bus has been booked to take students from the school to the airport on Sunday October 16th. Students need to be at school by 11.50am, the bus will be leaving for the airport at 12 noon.

A bus will be waiting to pick up students from the airport when they land on Friday 21st October and will bring them back to school. Hopefully we will return to school at around 5pm. Students then need to make their own arrangements to get home from school.

## **Flight Times:**

Flights have been booked and are as follows:

October 16th VN513 16OCT PEKHAN 北京河内 1545 1820

October 21st VN512 21OCT HANPEK 河内北京 1020 1445

#### **Passports:**

Students need to ensure that they bring their passport with them on the day of departure. For those students who require a visa, they must have a valid visa in their passport or have evidence to show they intend to collect it on arrival in Vietnam.

## **Electronic devices:**

The packing list from Insight does ask that students do not bring electronic devices. Obviously, students will want to bring a camera or mobile phone to take photos. However students will be responsible for them and the school cannot take any responsibility for the loss or damage of any electronic devices.

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# **Emergency contacts:**

If you have any questions during the course of the residential, please email the following address: <a href="mailto:residential@britishschool.org.cn">residential@britishschool.org.cn</a>.

Should you need to contact your child in the case of an extreme emergency, please contact the Deputy Head of Secondary, Mr Peter Carlisle on **(+86) 138 1075 4194**. Should there be an emergency in any of the Residential locations, Mr Carlisle or the Party Leader will contact you on the phone numbers provided in your child's EV5 form.

#### **Updates:**

When possible, updates and pictures from the days' activities from all locations will be posted to the BSB blog. This can be accessed via the school website residential section at <a href="http://www.nordangliaeducation.com/our-schools/beijing/shunyi/news-and-insights/news-info-and-events/residentials-update">http://www.nordangliaeducation.com/our-schools/beijing/shunyi/news-and-insights/news-info-and-events/residentials-update</a>

Regards,

# **Chris Cundall**

Head of Design and Technology / Assistant IB Diploma Coordinator <a href="mailto:christopher.cundall@britishschool.org.cn">christopher.cundall@britishschool.org.cn</a>