



25 September 2017

YEAR 10 STUDENT-PARENT-TEACHER CONFERENCE - TUESDAY 24 OCTOBER 2017 4:00-7:00pm

Dear Parent/Guardian,

I hope that this letter finds you well and that your child has had a productive and enjoyable start to their new school year. As you may have seen on our school calendar, we are holding a Student-Parent-Teacher Conference for Year 10 on Tuesday 24 October. This will run from 4:00pm to 7:00pm and will take place in the Secondary campus. It provides an opportunity to discuss your son or daughter's progress with their subject teachers at the start of their IGCSE courses.

Your son or daughter will make a series of appointments with individual teachers over the course of the next few days. Please make sure they know if there are particular times that you would prefer, or that you need to avoid. Students are expected to attend with their parents, as the opportunity for open, three-way communication between student, teacher and parent is very valuable.

A good way to start these discussions is to have a copy of most recent tracker report with you; you will then have a point of reference as to your son or daughter's progress for this term. It will also be important to speak to your son or daughter's teachers about coursework, specifically about deadlines so you can support them in meeting these deadlines later on in the year.

This is an extremely important year for all of our Year 10 students, and therefore we would urge parents to make as many appointments with teachers as possible. Please also engage in conversations with your sons and daughters beforehand regarding coursework and their perceived progress in each subject.

We look forward to seeing you on Tuesday 24 October.

Yours faithfully

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