



13 February 2014

**RE: PARENT-TEACHER CONFERENCES WEDNESDAY 19 AND
THURSDAY 20 FEBRUARY**

Dear Guardians/ Parents,

Please be reminded that we have Parent-Teacher Conferences next week. You will already have your appointment time and we ask you to try to keep to the timetabled meeting schedule so we can run on time! Children in Years 3-6 are encouraged to attend these meetings with their parents but we ask that you do not bring younger children to school or into these meetings, as they often distract parents from the important discussions with teachers. Please make arrangements for your children to be collected from school and/or supervised by an adult while you are in your meetings.

These meetings are a valuable chance to meet with your child's class teacher to discuss how your child is getting on, review their progress, and consider next steps in their learning. You will also have a chance to look at examples of their work in their books and on the classroom and corridor displays.

Mandarin Teachers and Music teachers will be in the canteen and available for drop-in appointments. You can also book an advance appointment by contacting Echo Li ec-li@bisspuxi.com.

MFL and PE specialists will not be available for the duration of these 2 evenings so if you wish to have a meeting with your child's specialist teacher, please contact Echo Li ec-li@bisspuxi.com who will arrange a suitable meeting time for you.

Reduced ECA programme on Wednesday and Thursday

As teachers will be involved in these Parent-Teacher Conferences, there will be a reduced ECA programme running on Wednesday and Thursday.

Only the ECA's below will run as normal.

Wednesday

Native Spanish / Native German / Native French
FOBISIA Football Years 3 & 4
FOBISIA Football Years 5&6

Thursday

U11 Rugby

THE BRITISH INTERNATIONAL SCHOOL

Puxi, Shanghai



NORD
ANGLIA
EDUCATION

HELPING OTHERS
TO BE THE BEST
THEY CAN BE

Pick Up and Buses

Please ensure that you inform your child's class teacher about any changes to the end of day pick up for your child. Please also be reminded that children cannot be left unsupervised and parents need to ensure that their child travels home on the bus or is collected promptly at the end of the school day. Children who do not have an ECA on these days will be able to take an early bus. Buses will operate after the remaining ECA's.

Thanks for your support and cooperation.

Best wishes,

Niki Meehan
Head of Primary