

## School Lunch Service

Our caterer, Chartwells provides a bi-monthly menu for primary & secondary pupils. The following lunch menu and enrolment form will be updated to our school website & Firefly on the 15<sup>th</sup> day of the previous month.

Month (2021-2022)	Lunch menu launched on/before	Deadline for enrolment
December 2021 - January 2022	15 <sup>th</sup> November 2021, Monday	25 <sup>th</sup> November 2021, Thursday
February – March 2022	14 <sup>th</sup> January 2021, Friday	25 <sup>th</sup> January 2021, Tuesday
April – May 2022	15 <sup>th</sup> March 2021, Tuesday	25 <sup>th</sup> March 2021, Friday
June 2022	16 <sup>th</sup> May 2021, Monday	25 <sup>th</sup> May 2021, Wednesday
August – September 2022	15 <sup>th</sup> July 2021, Friday	25 <sup>th</sup> July 2021, Monday

### Enrolment Procedure

#### Primary pupils (Lam Tin Campus)

Download form from School website / Firefly	>	Make your lunch choices	>	Settle payment by cheque/PPS	>	Email to Chartwells for confirmation	>	Bring payment receipt to class teacher / cafeteria
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#### Secondary pupils (Kwun Tong Campus)

Download form from School website / Firefly	>	make your lunch choices	>	Settle payment by cheque/PPS	>	Email to Chartwells for confirmation	>	Bring payment receipt to house tutor / office staff
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To prevent any delays, please submit the order form through the Chartwells's email: [nais@compass-hk.com](mailto:nais@compass-hk.com)

Should you have any **food-related enquiries / comments**, please contact Chartwells team directly by email: [nais@compass-hk.com](mailto:nais@compass-hk.com) or tel: 3958 1418.

If you have any further questions for our **school lunch service**, please feel free to contact our Student Services Officer: [studentservices@nais.hk](mailto:studentservices@nais.hk)

### Please note

- > Pupils should bring a packed lunch and healthy snack to school if no school lunch is pre-ordered.
- > Year 4 or above may allow to purchase on-day hot lunch from Cafeteria, children can make their own choice and pay by Octopus card.
- > On-day lunch purchase will NOT be available in Kwun Tong campus. Secondary pupils who would like to have school lunch MUST order in advance.
- > Any submission after deadline may not be entertained.
- > Year 1 – 3 pupils who haven't enrolled for school lunch and would like to purchase on-day hot lunch from cafeteria, they MUST inform duty teacher to get parent's consent in advance.
- > If new joined pupils who wish to have school lunch, they have to complete the lunch enrolment in advance. Please allow at least 5 working days to process your order.
- > Please do not deliver lunch for your child during the day. We do not have the staff to assist this arrangement for individual pupil.

We are also a NO NUTS school so please do not bring any nuts to school as we have children attending the school that have life-threatening allergies. We encourage healthy eating habits to all our pupils, so avoid fizzy drinks and sweets.