



10 October 2016

CHARITY AUCTION PRIZES REQUEST

Dear Parent/Guardian,

I am writing to introduce myself, to tell you about the fundraising I am currently organising and to request your generous help. My name is Angela Sharrock and, whilst working for The British International School Shanghai, Puxi, I am helping to organise a trip to Tanzania for some of our Secondary school pupils.

Our goal is to raise 100,000 RMB by January 2017, which I am sure you will agree, is an ambitious target. The main event at which we plan to raise this money is a charity auction. As I am currently leading this fundraising activity, I am requesting donations of any products or services that you would be generous enough to offer to be put up for sale at this auction. These donations can be in any form, but previous donations have been products (handbags or water filters) or services (babysitting, coaching or tutoring).

I would like to reassure you that the money raised is not being used to fund our trip to Tanzania. Instead, the funds will go towards projects that we undertake whilst in Tanzania at the Seeway Orphanage and the Imbaseni Primary School. Short term ventures may include, but are not limited to, developing valuable infrastructure, providing sustainable green energy equipment and the construction of fuel efficient stoves. Longer term projects may include the fundraising, implementation and construction of community solar systems for local communities, building community dispensaries and nursery schools as well as water wells.

I would greatly appreciate any donations you could make, large or small, in order to help our fundraising efforts.

My email address is a-sharrock@bisspuxi.com; I look forward to hearing from you.

Yours sincerely,

Ms Angela Sharrock