

THE BRITISH INTERNATIONAL SCHOOL

Puxi, Shanghai



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EDUCATION

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TO BE THE BEST
THEY CAN BE

26 August 2014

Dear Parents/Guardians,

RE: ECA AND BISCAP PROGRAMMES TERM 1

In a continued effort to make the ECA and BISCAP sign up easy for students and parents we have made some helpful changes to the process. Attached to this letter are registration forms and bus details for the BISCAP and ECA programmes, and summaries of the BISCAP and Secondary ECA programmes. You will find details, descriptions and staffing of each ECA and BISCAP programme along with registration forms and details of bus routes on the schools website by following the link below.

Home > Learning > Visits, Trips & ECAs > Extra-Curricular Activities

Once completed, ECA forms should be returned to Form Tutors for Secondary students, and the Parents' Hub for KS1 and KS2 students. BISCAP registration forms should be returned to Miss Jel Yang located in the Parents' Hub from 8:30am-9:30am and 2:30pm-3:30pm on Thursday 28 and Friday 29 August. All ECA and BISCAP registration forms for both primary and secondary students need to be returned by Friday 29 August.

ECAs will then be allocated to students who will be given a letter to confirm ECAs and buses. For Primary ECAs, this will be Friday 5 September. BISCAP activities will be allocated on a first come first served basis, and you will receive a confirmation email regarding each individual BISCAP activity your child has signed up for. You will receive this email on Friday 5 September.

Many ECAs and BISCAP activities are very popular and late returns will not be considered if the ECA or BISCAP activity is oversubscribed.

Primary dates		Secondary dates	
ECAs	Tuesday 9 Sept – Friday 5 Dec	ECAs	Tuesday 9 Sept – Friday 5 Dec
BISCAP	Tuesday 9 Sept – Friday 5 Dec	BISCAP	Tuesday 9 Sept – Friday 5 Dec

Most ECAs take place after school from Monday to Thursday. Unless otherwise stated on the programme, ECAs run from 3:35pm to 4:30pm. However, certain sports ECAs will continue until 5:30pm and students will need to be aware the only bus available at this time runs to Gubei Carrefour via Rancho, Shanghai Racquet Club, Westwood Green and Stratford. These sports are noted with an asterisk*. The times of BISCAP activities vary, please see programme on website for specific details.

If you have any questions about the ECA or BISCAP programmes, please contact,
Secondary ECA Coordinator Paul Kelly p-kelly@bisspuxi.com
Primary ECA Coordinator Ruth Hanson r-hanson@bisspuxi.com
BISCAP Coordinator Jonathan Fudge j-fudge@bisspuxi.com

Kind regards,
ECA and BISCAP Programme Team

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