



## ABOUT US

Nord Anglia Education is the world's leading premium schools organization, with campuses located across 25 countries in North America, Europe, China, Southeast Asia and the Middle East. Together, our 56 schools educate more than 50,000 students from kindergarten through to the end of secondary school. We are driven by one unifying philosophy: we are ambitious for our schools, students, teachers and staff, and we inspire every child who attends a Nord Anglia Education school to achieve more than they ever imagined possible.

Every parent wants the best for their child — so do we. Nord Anglia Education schools deliver high quality, transformational education and ensure excellent academic outcomes by going beyond traditional learning. Our global scale enables us to recruit and retain world-leading teachers and to offer unforgettable experiences through global and regional events, while our engaging learning environments ensure all of our students love coming to school.

## VACANCY

### **EAL Teaching Assistant – (*Focus in Kindergarten*)**

- Location: **Phnom Penh**
- Schedule: **(Full- Time)**
- Salary: **Negotiable**
- Expect Employment Start Date: **08 January 2019**

#### **Responsibilities:**

- Support the kindergarten students with their learning activities in the classroom
- Support the kindergarten students in improving their English Language
- Work closely with teachers to make sure pupils enjoy learning in a safe and caring setting
- Help children who need extra support to complete tasks
- Work alongside classroom teacher to plan learning activities for students at different levels
- Supervise group activities when required
- Clear away materials and equipment after lessons
- Take part in training
- Carry out some administrative tasks as required
- Other appropriate duties as allocated by members of the senior leadership team

#### **Requirements:**

- Bachelor of English (Education), TESOL, or equivalent qualification
- Be able to professionally communicate in English both written and spoken
- Experience working with children required (e.g.: teacher assistant, English teacher)
- Knowledge of basic subjects taught in schools, including math, language, and reading
- Knowledge of safe practices in classroom and playground activities and willingness to learn
- Demonstrate a patient and receptive attitude toward children
- Demonstrate an ability to work with classroom teacher(s) and colleagues in a respectful, collaborative manner
- Ability to enforce classroom behaviour expectations
- Knowledge of child development and guidance, general needs and behavior of children, methods, and techniques of assisting in instruction
- Knowledge of basic IT skills: Word, Google (Gmail, google docs)
- Time management and ability to prioritize tasks

## APPLICATION INFORMATION

**Applications** should include a covering letter along with a photograph, updated CV with all relevant experience, along with the names and contact email addresses of at least two referees.

**Applications** should be sent to [employment@nisc.edu.kh](mailto:employment@nisc.edu.kh)

**Closing date: 04 December 2018**

The school reserves the right to appoint before this deadline if the right candidate is found.

*Northbridge International School Cambodia is committed to safeguarding children and young people. All post-holders are subject to a satisfactory enhanced DBS (in the UK) or Criminal Records (Police Check) disclosure from their most recent country of residence.*