



14 June 2016

RE: BISS PUXI SCHOOL PRODUCTIONS ORDER 2015/2016

Dear Parent/Guardian

Each year our students and staff put on several wonderful productions and concerts. We are pleased to advise that video clips of these productions can now be seen on our website. DVDs of this year's key productions can now also be produced on request. The DVDs will be produced by our Publications Department and cost 30RMB each.

If you would like to order DVDs of the productions listed below, please do so **by Monday 20 June 2016** via <https://yooipay.cn/event/BISSPuxiProductions2015-2016> or by scanning the QR code below and following the instructions. Alternatively payment can be made to the Uniform Shop in the Parents' Hub in the Primary School, using the reply slip below. Please complete the order form and return it to Primary or Secondary reception, with your payment, in a sealed envelope, clearly labelled "DVD Order".

Please note that orders will be processed on a weekly basis and burned at school, therefore it may take up to ten days before you receive your order.

Yours faithfully

Richard Restell
Publications Officer



REPLY SLIP: BISS PUXI SCHOOL PRODUCTIONS ORDER 2015/2016

*Please return this form and the correct payment in a sealed envelope clearly labelled 'DVD Order' to the Uniform Shop in the Parents' Hub by **Monday 20 June 2016**.*

Contact email Mobile no.

PRODUCTION NAME	QUANTITY	TOTAL COST
Threepenny Opera		
Fool's Gold		
Annie: The Musical		
Christmas Concert		
Summer Concert		
TOTAL		

Please contact me when my order is ready and I will collect it from Primary/ Secondary (delete as appropriate) reception

OR

Please send my order home with (student's name) First name Family name
..... Class/Form