



Early Years & Infant Campus



# *Co-Curricular Clubs*

Term 1 / 2018 - 2019



BRITISH INTERNATIONAL SCHOOL  
HO CHI MINH CITY

A NORD ANGLIA EDUCATION SCHOOL

**Early Years and Infants Co-Curricular Activities 2018-2019 – Term1**  
**Monday 24<sup>th</sup> September to Sunday 2<sup>nd</sup> December 2018 (9 weeks)**

Welcome to the Co-Curricular Activity programme (CCAs) at the Early Years and Infants Campus (EY&I). The programme is designed to extend existing learning opportunities beyond the classroom and to give all children a wider range of fun experiences that enhance the core curriculum. This booklet will help your child to choose their activities for Term 1 2018-2019. Teachers will also discuss this booklet with children in class prior to sign up.

As part of our continued enrichment programme, we have organised the CCAs into 5 categories to help all children choose a variety of clubs to aim to vary their experiences.

The categories are: **Art, Community, Language, Sports, and Technology**

Clubs are divided into 3 different types:

- *Free Activities* – offered by teachers covering a wide range of different activities.
- *Paid Activities* – offered by outside providers, these clubs often require specialist tuition.
- *Additional Activities* – **musical** activities and all **community** activities come within this type of CCA.

In addition to this, **sport squads** will be chosen by the PE department based upon a strong ability level linked to prior performance. Children may be invited to join some of the initial sessions before final decisions are made. On sign up, always remember to select *general* CCA preferences and Squad selections to avoid possible disappointment if a Squad criterion is not met. Squad selections always take precedence over general CCA preferences.

**For Term 1 clubs, each child in F2 to Y2 is entitled to enrol in:**

- F2 – F3 children – One free CCA per week and unlimited paid **activities** (where applicable).
- Y1 – Y2 children – One free CCA and unlimited paid and additional CCAs.

**Please note;**

- All musical activities, community activities and sport squads are considered as ‘additional’ preferences and will not count towards a child’s age specific entitlement.
- Whilst F1 children are settling into school life and full school days at BIS during Term 1, there will be no co-curricular activities offered.

**How do you register your child for CCAs?**

You will be able to register your child for a CCA from **Monday 27<sup>th</sup> August at 5.00pm until Friday 31<sup>st</sup> August at 12.00pm.**

Activities have maximum and minimum numbers which change according to the activity.

Once the maximum number of children has been reached for an activity, then the activity will be ‘closed’. Children who sign up for paid CCAs that are oversubscribed will be placed on a waiting list.

CCAs may be cancelled if there are not enough children as required.



**Paid Activities**

Paid Activities run *alongside* the Co-Curricular Activities programme. Children can sign up for as many paid activities through CHQ as they want, subject to numbers.

Paid activities will be confirmed via email to those who have been allocated a place. The email may come with an attached letter for parents to print and complete. Payment will need to be submitted along with any completed attachment to the EY&I cashier within **the payment period (Friday 14<sup>th</sup> September – Friday 21<sup>st</sup> September)**. If payment is not made during this time, then the place may be offered to the children who have been placed on a waiting list. **Please note that all paid activity payments are non-refundable (unless BIS cancel the programme).**

**On-line Activity Selection**

All activities (free and paid) need to be selected on-line. Please see below for instructions.

You will be able to see updates and changes to your approved activities through your on-line CHQ homepage.

**Please note that your preferences may not always be possible to allocate.**

Please take time to read through the rest of this booklet and log on to CHQ when the Term 1 database opens.

If you have any questions please do not hesitate to contact Ms Van at, [van.pho@bisvietnam.com](mailto:van.pho@bisvietnam.com).

I hope your children enjoy the activities on offer.

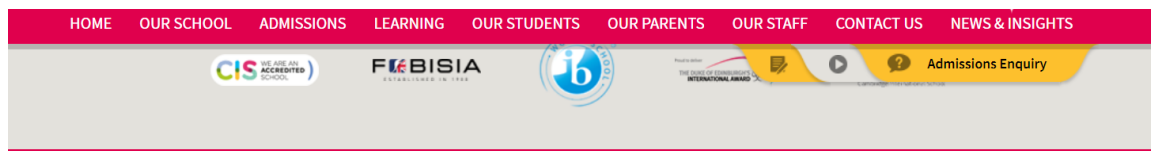
Ms Mary McAloon  
Deputy Headteacher  
Early Years and Infant Campus



## CHQ: Activities and Sport Online Portal

**Please note that the information below can only be accessed after the system goes live at 5.00pm on Monday 27<sup>th</sup> August 2018.**

This system has been set up for you to use on a daily basis to select and track all your child's chosen activities. It can be found by going to the school website ([www.bisvietnam.com](http://www.bisvietnam.com)) and clicking on the CHQ tab located at the bottom of the home page.



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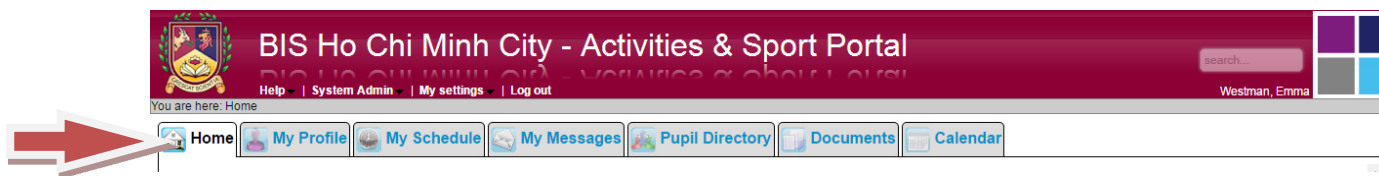
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Once your selected activities have been approved you will be able to see them on 'My Profile'. Please follow the instructions below to log on and select your desired activities.



## Signing up procedure

**Step 1** Log on using your school internet user name and \*password.

(User name: [name@bisvietnam.net](mailto:name@bisvietnam.net))

\*Password: (will have been emailed to you previously)

**Step 2** You should now see a Home screen with instructions.

**Step 3** From the Home Page under 'My Activities 2018-2019 Term 1 (primary)' select, View/Manage/Submit Activity Choices'.

**Step 4** Number your CCA choices in preferential order, 1 being first choice.

CHQ will only allow you to add each number once.

CHQ will randomly allocate the activities by number preference once sign up has closed. Therefore, children are more likely to get their 1<sup>st</sup> choice.

**Ensure that you click 'Save' after your selections are made to log each CCA preference.**

*\*Children will be selected to join the Squad CCAs by the PE department based upon high ability levels and prior performance.*

**Step 5** Consider & discuss the preferences with your child then click the 'submit' button. Clicking the submit button sends your child's CCA preferences to school and once this has been completed, CHQ will automatically send you a confirmation email, listing the CCAs that have been submitted.

Before the CCA programme begins on Monday 24<sup>th</sup> September, click onto the 'My Schedule' tab and scroll through to Monday 24<sup>th</sup> September - you will be able to see your accepted activities. In addition to this, all accepted activities will be confirmed to you via email before the Term 1 CCA programme begins.

Please remember that you may choose as many paid or additional CCAs as you wish that fit into your child's schedule and all CCAs are subject to a minimum and maximum limit.

**Please note – If you forget your login details, follow the instructions below.**

If this is the first time logging onto **CHQ** you may be asked to change your password immediately to keep your page secure. Please be aware that your password is case sensitive (meaning it could be a mix of capitals and lower case letters), so please check again if you are having trouble. If you are still having trouble please email Ms Van at [van.pho@bisvietnam.com](mailto:van.pho@bisvietnam.com) for assistance.

For any new parents who require support in logging in and using the system for the first time, please attend the following CHQ workshop for new parents;

- Friday 24<sup>th</sup> August, room 310, 2:15pm at the EY&I Campus







### **Forgotten/Lost Password!**

If you lose/forget your password, please click the log on screen where it will ask you if you have forgotten your password. When you click on this it will ask for:

Your child's date of birth and email address – please enter your designated email address to receive a password.

## CHQ: Term 1 CCA Choices 2018-2019

### Weekday After School Activities for Foundation 2

YEAR	CLUB / ACTIVITY	DAY	ROOM	TIME	FEE/ SESSION	WKS	TOTAL COST	Other Info
F2	Morning Yoga	Monday	EY&I-Room G7	7.30-8.15	Free	9	Free	
F2	Art & Craft	Monday	EY&I-Room G7	3.00-4.00	345,000VND	9	3,105,000VND	
F2	Creative Club	Monday	EY&I-Room 101	3.00-4.00	Free	9	Free	
F2	Sensory Play Club	Monday	EY& I-Room G5	3:00-4:00	Free	9	Free	
F2	Sing and Sway	Monday	EY& I-Room 310	3:00-4:00	350,000VND	9	3,150,000VND	
F2	Funky fingers	Tuesday	EY& I-Room G6	7.30-8.15	Free	9	Free	
F2	VS Imagination Land	Tuesday/ Thursday	EY&I-Room 103	3.00-4.00	296,000VND	9	2,664,000VND	
F2	Drawing & Painting	Wednesday	EY&I-Room G5	3.00-4.00	345,000VND	9	3,105,000VND	
F2	Messy Play!	Wednesday	EY&I-Room G3	3.00-4.00	Free	9	Free	
F2	Story worlds	Wednesday	EY&I-Room G7	3.00-4.00	Free	9	Free	
F2	SSA Skills Factory	Thursday	EY&I Sports Hall (large)	3.00-4.00	150,000VND	9	1,350,000VND	
F2	Multi Skills	Friday	EY&I Sports Hall	3.00-4.00	120,000VND	9	1,080,000VND	

### Weekday After School Activities for Foundation 3

YEAR	CLUB / ACTIVITY	DAY	ROOM	TIME	FEE/ SESSION	WKS	TOTAL COST	Other Info
F3	Morning Yoga	Monday	EY&I-Room G7	7.30-8.15	Free	9	Free	
F3	Art & Craft	Monday	EY&I-Room G7	3.00-4.00	345,000VND	9	3,105,000VND	
F3	Creative Club	Monday	EY&I-Room 101	3.00-4.00	Free	9	Free	
F3	Sing and Sway	Monday	EY& I-Room 310	3:00-4:00	350,000VND	9	3,150,000VND	
F3	Funky fingers	Tuesday	EY& I-Room G6	7.30-8.15	Free	9	Free	
F3	VS Imagination Land	Tuesday/ Thursday	EY&I-Room 103	3.00-4.00	296,000VND	9	2,664,000VND	
F3	Story Station	Tuesday	EY&I-Room 204	7.30-8.15	Free	9	Free	
F3	Animation club	Tuesday	DREAMS lab 304	7.30-8.15	Free	9	Free	
F3	KinGym Recreational Gymnastics	Tuesday/ Thursday	Junior Gym	4.00-5.00	300k/session/ week. 450k/2 sessions/week	9	2,700,000VND Or 4,050,000VND	
F3	Junior Chef	Tuesday	EY&I-F3 ELC	3.00-4.00	350,000VND	9	3,150,000VND	
F3	Drawing & Painting	Wednesday	EY&I-Room G5	3.00-4.00	345,000VND	9	3,105,000VND	
F3	Messy Play!	Wednesday	EY&I-Room G3	3.00-4.00	Free	9	Free	
F3	Story worlds	Wednesday	EY&I-Room G7	3.00-4.00	Free	9	Free	
F3	Ballet	Wednesday/ Friday	Secondary Dance Studio	3.00-4.00	300,000VND	9	2,700,000VND	
F3	ELC club	Wednesday	EY&I-F3 ELC	3.00-4.00	Free	9	Free	
F3	SSA Skills Factory	Thursday	EY&I Sports Hall (large)	3.00-4.00	150,000VND	9	1,350,000VND	
F3	Water Confidence	Thursday	EY&I Swimming pool	3.00-4.00	Free	9	Free	
F3	Multi Skills	Friday	EY&I Sports Hall	3.00-4.00	120,000VND	9	1,080,000VND	
F3	Creativity with Collage Art	Friday	EY&I-Room 211	3.00-4.00	345,000VND	9	3,105,000VND	


## Weekday After School Activities for Year 1

YEAR	CLUB / ACTIVITY	DAY	ROOM	TIME	FEE/ SESSION	WKS	TOTAL COST	Other Info
Y1	RSFA Football	Monday/ Tuesday	EY&I Sports Hall (Large)	7.30-8.15	167,000VND	9	1,503,000VND	💰
Y1	Drawing Club	Monday	EY&I-Room G4	7.30-8.15	Free	9	Free	
Y1	VS Mixed art	Monday	EY&I-Room 212	3.00-4.00	296,000VND	9	2,664,000VND	💰
Y1	Drum Jam Club	Friday	EY&I-Room 310 (conference room)	3.00-3.45	280,000VND	9	2,520,000VND	💰
Y1	Construction Club	Monday	EY&I-Room 213	3.00-4.00	Free	9	Free	
Y1	Splash Pool Games	Monday	EY&I-Splash pool	3.00-4.00	Free	9	Free	
Y1	DREAMS Lab	Monday	304 (DREAMS lab)	3.00-4.00	Free	9	Free	
Y1	Sweet and Savoury Club	Monday	EY&I-F1 ELC Kitchen	3.00-4.00	200,000VND	9	1,800,000VND	💰
Y1	Zumba and all things Dance	Monday	Sports Hall (Large)	3.00-4.00	Free	9	Free	
Y1	Community Swim Club	Monday	EY&I Swimming Pool	3.00-4.00	Free	9	Free	
Y1	Ukelele Club	Monday	EY&I-Room 206	3.00-4.00	Free	9	Free	
Y1	Music, Movement& Role Play	Monday	EY&I- Music Room (207)	3.00-4.00	Free	9	Free	
Y1	Junior Chef	Monday/ Thursday	EY&I-F3 ELC	3.00-4.00	350,000VND	9	3,150,000VND	💰
Y1	Water colour painting	Monday	EY&I-Room 203	3.00-4.00	345,000VND	9	3,105,000VND	💰
Y1	RSFA Football	Tuesday	EY&I Sports Hall (Large)	7.30-8.15	167,000VND	9	1,503,000VND	💰
Y1	Story Station	Tuesday	EY&I-Room 204	7.30-8.15	Free	9	Free	
Y1	Animation club	Tuesday	DREAMS lab 304	7.30-8.15	Free	9	Free	
Y1	Kwik Cricket	Tuesday	EY&I Sports Hall (Small)	7.30-8.15	Free	9	Free	
Y1	KinGym Recreational Gymnastics	Tuesday/ Thursday	Junior Gym	4.00-5.00	300k/session/ week.450k/two sessions/week	9	2,700,000VND Or 4,050,000VND	💰
Y1	GymKraft-WAG Levels 1-2 Competitive Gymnastics	Tuesday/ Thursday	Junior Gym	5.00-6.00	300k/session/ week.450k/two sessions/week	9	2,700,000VND Or 4,050,000VND	Trial Selection 💰
Y1	GymKraft-WAG Levels 3-4 Competitive Gymnastics	Tuesday/ Thursday	Junior Gym	6.00-7.00	300k/session/ week.450k/two sessions/week	9	2,700,000VND Or 4,050,000VND	Trial Selection 💰
Y1	Multi Skills	Tuesday	EY&I Sports Hall	3.00-4.00	120,000VND	9	1,080,000VND	💰
Y1	Vietnamese for beginners	Tuesday	EY&I-Room 112	3.00-4.00	Free	9	Free	
Y1	Intermediate Vietnamese	Tuesday	EY&I-Room 111	3.00-4.00	Free	9	Free	
Y1	Ozobo Robots Club	Tuesday	EY&I-Room 215	3.00-4.00	420,000VND	9	3,780,000VND	💰
Y1	VS Sketching/Painting	Wednesday	EY&I-Room 205	3.00-4.00	296,000VND	9	2,664,000VND	💰
Y1	RSFA Football	Wednesday	EY&I Sports Hall	3.00-4.00	167,000VND	9	1,503,000VND	💰
Y1	Ballet	Wednesday/ Friday	Secondary Dance Studio	3.00-4.00	300,000VND	9	2,700,000VND	💰
Y1	Wellbeing and Yoga	Wednesday	EY&I-Room 310 (conference room)	3.00-4.00	Free	9	Free	
Y1	ELC club	Wednesday	EY&I-F3 ELC	3.00-4.00	Free	9	Free	
Y1	Art Club	Wednesday	EY&I-F1 ELC	3.00-4.00	Free	9	Free	
Y1	String Orchestra	Wednesday	EY&I Music Room	3.00-3.45	Free	9	Free	
Y1	Painting with Crayons	Thursday	EY&I-Room 109	3.00-4.00	345,000VND	9	3,105,000VND	💰
Y1	Blue Planet Club	Thursday	EY&I-Room 215	3.00-4.00	Free	9	Free	

Y1	Handwriting Club	Thursday	EY&I-Room 110	3.00-4.00	Free	9	Free	
Y1	Y1 Choir	Thursday	EY&I Sports Hall (Small section)	3.00-3.45	Free	9	Free	
Y1	Water Confidence	Thursday	EY&I Swimming pool	3.00-4.00	Free	9	Free	
Y1	Tunes and Tales	Thursday	EY&I-Room 310	3.00-4.00	350,000VND	9	3,150,000VND	💰
Y1	Pre-Swim Squad	Thursday	Juniors Swimming Pool	3:00-4:00	Free	9	Free	
Y1	VS Mixed art	Friday	EY&I-Room 209	3.00-4.00	296,000VND	9	2,664,000VND	💰
Y1	Creativity with Collage Art	Friday	EY&I-Room 211	3.00-4.00	345,000VND	9	3,105,000VND	💰
Y1	Kung Fu	Friday	EY&I Sports Hall (Small section)	3.00-4.00	150,000VND	9	1,350,000VND	400,000VND for new student uniform
Y1	Drum jam	Friday	EY&I-Room 310	3.00-4.00	350,000VND	9	3,150,000VND	💰

## Weekday After School Activities for Year 2

YEAR	CLUB / ACTIVITY	DAY	ROOM	TIME	FEE/ SESSION	WKS	TOTAL COST	Other Info
Y2	RSFA Football	Monday/ Tuesday	EY&I Sports Hall (Large)	7.30-8.15	167,000VND	9	1,503,000VND	💰
Y2	Drawing Club	Monday	EY&I-Room G4	7.30-8.15	Free	9	Free	
Y2	VS Mixed art	Monday	EY&I-Room 212	3.00-4.00	296,000VND	9	2,664,000VND	💰
Y2	Drum Jam Club	Friday	EY&I-Room 310 (conference room)	3.00-3.45	280,000VND	9	2,520,000VND	💰
Y2	Construction Club	Monday	EY&I-Room 213	3.00-4.00	Free	9	Free	
Y2	Splash Pool Games	Monday	EY&I-Splash pool	3.00-4.00	Free	9	Free	
Y2	Sweet and Savoury Club	Monday	EY&I-F1 ELC Kitchen	3.00-4.00	200,000VND	9	1,800,000VND	💰
Y2	Zumba and all things Dance	Monday	EY&I-Sports Hall (Large)	3.00-4.00	Free	9	Free	
Y2	Y2 Choir	Monday	EY&I-Sports Hall (Small)	3:00-3:45	Free	9	Free	
Y2	Community Swim Club	Monday	EY&I-Swimming Pool	3.00-4.00	Free	9	Free	
Y2	Ukelele Club	Monday	EY&I-Room 206	3.00-4.00	Free	9	Free	
Y2	Music, Movement& Role Play	Monday	EY&I-Music Room	3.00-4.00	Free	9	Free	
Y2	Water color painting	Monday	EY&I-Room 203	3.00-4.00	345,000VND	9	3,105,000VND	💰
Y2	Junior Chef	Monday/ Thursday	EY&I-F3 ELC	3.00-4.00	350,000VND	9	3,150,000VND	💰
Y2	Story Station	Tuesday	EY&I-Room 204	7.30-8.15	Free	9	Free	
Y2	Animation club	Tuesday	DREAMS lab 304	7.30-8.15	Free	9	Free	
Y2	Kwik Cricket	Tuesday	EY&I Sports Hall (Small)	7.30-8.15	Free	9	Free	
Y2	KinGym Recreational Gymnastics	Tuesday/ Thursday	Junior Gym	4.00-5.00	300k/session/ week. 450k/two sessions/week	9	2,700,000VND Or 4,050,000VND	💰
Y2	GymKraft-WAG Levels 1-2 Competitive Gymnastics	Tuesday/ Thursday	Junior Gym	5.00-6.00	300k/session/ week. 450k/two sessions/week	9	2,700,000VND Or 4,050,000VND	Trial Selection 💰
Y2	GymKraft-WAG Levels 3-4 Competitive Gymnastics	Tuesday/ Thursday	Junior Gym	6.00-7.00	300k/session/ week. 450k/two sessions/week	9	2,700,000VND Or 4,050,000VND	Trial Selection 💰
Y2	Multi Skills	Tuesday	EY&I Sports Hall	3.00-4.00	120,000VND	9	1,080,000VND	💰
Y2	Vietnamese for beginners	Tuesday	EY&I-Room 112	3.00-4.00	Free	9	Free	
Y2	Intermediate Vietnamese	Tuesday	EY&I-Room 111	3.00-4.00	Free	9	Free	
Y2	Ozobo Robots Club	Tuesday	EY&I-Room 215	3.00-4.00	420,000VND	9	3,780,000VND	💰

Y2	VS Sketching/Painting	Wednesday	EY&I-Room 205	3.00-4.00	296,000VND	9	2,664,000VND	
Y2	RSFA Football	Wednesday	EY&I Sports Hall	3.00-4.00	167,000VND	9	1,503,000VND	
Y2	Ballet	Wednesday/ Friday	Secondary Dance Studio	3.00-4.00	300,000VND	9	2,700,000VND	
Y2	Wellbeing and Yoga	Wednesday	EY&I-Room 310 (conference room)	3.00-4.00	Free	9	Free	
Y2	Art Club	Wednesday	EY&I-F1 ELC	3.00-4.00	Free	9	Free	
Y2	String Orchestra	Wednesday	EY&I Music Room	3.00-3.45	Free	9	Free	
Y2	Ocarina Club	Thursday	EY&I-Music Room (207)	7.30-8.15	Free	9	Free	
Y2	Painting with Crayons	Thursday	EY&I-Room 109	3.00-4.00	345,000VND	9	3,105,000VND	
Y2	Blue Planet Club	Thursday	EY&I-Room 215	3.00-4.00	Free	9	Free	
Y2	DreamsLab	Thursday	DREAMS Lab (304)	3.00-4.00	Free	9	Free	
Y2	Handwriting Club	Thursday	EY&I-Room 110	3.00-4.00	Free	9	Free	
Y2	Water Confidence	Thursday	EY&I Swimming pool	3.00-4.00	Free	9	Free	
Y2	Pre-Swim Squad	Thursday	Juniors Swimming Pool	3:00-4:00	Free	9	Free	
Y2	Tunes and Tales	Thursday	EY&I-Room 310	3.00-4.00	350,000VND	9	3,150,000VND	
Y2	VS Mixed art	Friday	EY&I-Room 209	3.00-4.00	296,000VND	9	2,664,000VND	
Y2	Creativity with Collage Art	Friday	EY&I-Room 211	3.00-4.00	345,000VND	9	3,105,000VND	
Y2	Kung Fu	Friday	EY&I Sports Hall (Small section)	3.00-4.00	150,000VND	9	1,350,000VND	400,000VND for new student uniform 
Y2	Drum jam	Friday	EY&I-Room 310	3.00-4.00	350,000VND	9	3,150,000VND	


## Vietnamese Classes

YEAR	CLUB / ACTIVITY	DAY	ROOM	TIME	FEE	WEEKS	TOTAL COST	Other Info
Y1 – Y2	VN 1-1	Tuesday/ Friday	108 / 109	3.00-4.00	Free	9	Free	
Y1 – Y2	VN 1-2	Tuesday/ Friday	110 / 112	3.00-4.00	Free	9	Free	
Y1 – Y2	VN 1-3	Tuesday/ Friday	212 / 213	3.00-4.00	Free	9	Free	
Y1 – Y2	VN 1-3	Tuesday/ Friday	212 / 213	3.00-4.00	Free	9	Free	
Y1 – Y2	VN 2-1	Tuesday/ Friday	204 / 203	3.00-4.00	Free	9	Free	
Y1 – Y2	VN 2-2	Tuesday/ Friday	210 / 211	3.00-4.00	Free	9	Free	
Y1 – Y2	VN 1-3	Tuesday/ Friday	215 / 209	3.00-4.00	Free	9	Free	

## Weekend Activities

**We also offer paid clubs at a weekend. You can choose these clubs as part of or on top of your 5 weekday choices. If you have run out of choices to take on CHQ please contact Ms Van to sign up for the weekend clubs.**

**When you have finished, click save then submit to complete sign up.**

YEAR	CLUB / ACTIVITY	DAY	ROOM	TIME	FEE	WEEKS	TOTAL COST	Other Info
F2	Vinh Swimming	Saturday	Junior Pool	8.00-8.45	100,000VND	8	800,000VND	



F2	Vinh Swimming	Saturday	Junior Pool	8.45-9.30	100,000VND	8	800,000VND	
F3	Vinh Swimming	Saturday	Junior Pool	8.00-8.45	100,000VND	8	800,000VND	
F3	Vinh Swimming	Saturday	Junior Pool	8.45-9.30	100,000VND	8	800,000VND	
Y1	Basketball	Saturday	Junior Gym	9.00-10.00	150,000VND	8	1,200,000VND	
Y1	Vinh Swimming	Saturday	Junior Pool	8.45-9.30	100,000VND	8	800,000VND	
Y1	Vinh Swimming	Saturday	Junior Pool	9.30-10.15	100,000VND	8	800,000VND	
Y2	Basketball	Saturday	Junior Gym	9.00-10.00	150,000VND	8	1,200,000VND	
Y2	Vinh Swimming	Saturday	Junior Pool	8.45-9.30	100,000VND	8	800,000VND	
Y2	Vinh Swimming	Saturday	Junior Pool	9.30-10.15	100,000VND	8	800,000VND	