



NORD ANGLIA
INTERNATIONAL SCHOOL
HONG KONG

Primary and Secondary
Application Form



CHECKLIST

To apply to NAIS, we require:

- A completed application form
- 1 passport photo per child
- Copy of pupil's passport
- Copy of Permanent HK Identity Card or visa
- 2 most recent school or kindergarten reports (if applicable)
- Cheque for Application Fee (non-refundable) for HK\$3,000 **per child**
- Any medical reports or supporting documentation for additional needs (if applicable)

First Name

Surname

Date of Birth DD/MM/YY

Year Group

Requested Start Date



PARENT INFORMATION

	Father
Title	Mr/Dr/Prof
First Name (s)	
Surname	
Email	
Occupation/Title	
Employer	
Mobile	
Home Phone	
Home Address: Unit, Building, Street <i>eg Unit F, ABC Building, X Street</i>	
Town and District <i>eg Kowloon Tong, Kowloon</i>	
Country <i>eg. Hong Kong</i>	

	Mother
Title	Mrs/Ms/Miss/Dr/Prof
First Name (s)	
Surname	
Email	
Occupation/Title	
Employer	
Mobile	
Home Phone	
Home Address: Unit, Building, Street <i>eg Unit F, ABC Building, X Street</i>	
Town and District <i>eg Kowloon Tong, Kowloon</i>	
Country <i>eg. Hong Kong</i>	



LEGAL GUARDIAN (if not parent)

Title	Mr/Dr/Prof	Mrs/Ms/Miss/Dr/Prof
Full Name		
Email		
Mobile		

CHILD'S INFORMATION

General Information:

First Name (s)		Preferred Name	
English Name <i>If different from above</i>			
Surname			
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Date of Birth (DD/MM/YYYY) __/__/----
Year of Entry Applying For <i>In which school year will your child start?</i>		Year Group at Entry <i>Which year level will your child enter?</i>	Requested Start Date <i>Child's first day of school?</i>

Academic Information:

Previous School(s) Attended	Name:	From	To
	Country:	Grade(s) attended:	
	Name:	From	To
	Country:	Grade(s) attended:	

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	Country:	Grade(s) attended:	
	Name:	From	To
	Country:	Grade(s) attended:	



TUITION FEES & PAYMENT DETAILS

Tuition fees* are paid by direct debit in monthly payments. Payment dates can be found on our website.

*Tuition Fees are subject to annual review

Application Fee	HK\$3,000	This is a non-refundable, non-transferrable fee which is payable when you submit your Application Form.
Capital Enrolment Fee	HK\$100,000	This one-off, non-refundable, non-transferrable fee is payable to guarantee your child's place once a formal offer letter has been received.
Lunch/Snacks	Optional	All pupils can use our school cafeteria or they can bring their own lunch.
School Uniform		All pupils are required to wear our uniform. All items must be purchased at the official uniform shop.
Bus Service		A comprehensive bus service is provided. Routes and costs are available on our website.

Please tick if you would like more information on Individual or Corporate Debentures.
Visit www.nais.hk for more details.

Yes

No

OTHER INFORMATION

Are you happy to share your email address with other parents?

Yes

No

How did you hear about us?

School Website

Relocation Agent

Referral/Word of mouth

Social Media

Other, please specify _____



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Please tick if you would like more information on Individual or Corporate Debentures.
Visit www.nais.hk for more details.

Yes No

OTHER INFORMATION

Are you happy to share your email address with other parents?

Yes No

How did you hear about us?

School Website Relocation Agent Referral/Word of mouth
 Social Media Other, please specify _____



PERSONAL INFORMATION COLLECTION STATEMENT

1. The personal data collected from parents/ guardians pursuant to this application form will be handled by our staff, kept confidential and used by Nord Anglia International School, Hong Kong Limited ("we" or "us") for lawful and relevant purposes including but not limited to:
 - (a) assessing the suitability of applicants' admission to Nord Anglia International School Hong Kong (the "School");
 - (b) processing applications for admission;
 - (c) verification of the applicant's examination results, academic records and other information;
 - (d) school administration and operation after admission;
 - (e) sending communications to parents and students including but not limited to newsletters and information about events and extra-curricular activities provided by the School or third party providers;
 - (f) statistical and research purposes;
 - (g) other school related purposes; and
 - (h) alumni activities.
2. If any of our communications constitute direct marketing we will separately seek your consent where required by law.
3. We may disclose some of the data to third parties such as agencies (including the Hong Kong government), service providers and contractors (whether within or outside the jurisdiction in which the School is located) appointed by us to undertake some of our academic, pastoral and administrative functions. This includes transferring data between affiliates. We will not disclose any personal data to any external bodies or organisations unless:
 - (a) Such disclosure is expressly provided for under this Statement;
 - (b) Permitted to do so by the applicant or his/her parent/guardian; and/or
 - (c) Permitted or required by law.
4. Personal data may be stored in our or our affiliates' database systems (which may be located within or outside the jurisdiction in which the School is located) and online portals and where application is successful, such personal data will form part of the applicant's official student records. It may also be stored in online student resources such as the global classroom.
5. Where such personal data is not required to be retained by law, such personal data may be destroyed within 24 months following rejection of the application or otherwise as required or permitted by law.
6. We may provide such personal data to the relevant PTA for inclusion in the PTA directory and other PTA activities. If an applicant or his/her parents/guardians do not wish for such data to be included in the PTA directory, please inform us.
7. We may place a student's photo, video footage, name or school work in our or our affiliates' website, social media, marketing materials, corporate communications (including annual reports) or publications.
8. In the event that a student already has a sibling at the School, the records of such sibling will be updated according to the data provided on the new student's enrolment form where relevant.
9. Failure to provide the requested data may result in us being unable to process the application and may influence the outcome of the application.
10. All practicable and reasonable steps will be taken to ensure that personal data held by us is accurate. We will take all practicable steps to ensure security of the personal data and to avoid unauthorised or accidental access, collection, use, disclosure, copying, modification, disposal, erasure or other use.
11. Applicants or their parents/guardians have the right to access or correct personal data held by the School. Requests for access and correction should be addressed in writing to the Principal (addressed to the School). We may levy a charge for accessing the information.
12. The terms of the School's privacy policy can be found at www.nordangliaeducation.com

Acknowledgment

I, the undersigned, have read, understand and consent to the provisions contained within this personal information collection statement.

Name of Parent/Guardian (in block capitals)

Signature of Parent/Guardian

Date

Contact Us

Nord Anglia International School Hong Kong
11 On Tin Street, Lam Tin, Kowloon

Email
admissions@nais.hk

School Website
www.nais.hk

General Enquiries
+852 3958 1488



**NORD
ANGLIA**
EDUCATION

Be Ambitious