



## **STUDENT UNIFORM**

### **Student School Uniform Guidelines and Rules**

The uniform is a means of showing our identity and pride in our school to the wider community. Our school uniform is designed to be both practical and smart. We encourage the children to wear their uniform with pride and to take care of it. Parents can help them by making sure that the children have uniforms that are clean, reasonably well-fitting, in good condition and meet the requirements of this policy.

| <b>Uniform</b>    | <b>Lower Primary<br/>(Nursery - Year 1)</b>  | <b>Lower Primary<br/>(Year 2)</b>   | <b>Upper Primary<br/>(Year 3 - Year 6)</b>   |
|-------------------|--|---|--|
| Everyday<br>Girls | DCIS Teal shirt<br>DCIS navy shorts<br>White socks<br>Raincoat with hood<br>Plain black trainers<br>Outdoor shoes for running and climbing<br>Alternatively, plain black leather shoes may be worn (please ensure outdoor shoes are suitable for PE) | DCIS Plaid seersucker dress<br>DCIS Grey cardigan (optional)<br>DCIS Backpack (optional)<br>White ankle socks (plain)<br>Black leather shoes (without laces)                                | DCIS White blouse (with turquoise logo) DCIS Plaid seersucker skort<br>DCIS Grey cardigan (optional)<br>DCIS Backpack (optional)<br>White ankle socks (plain)<br>Black leather shoes |
| Everyday<br>Boys  | DCIS Teal shirt<br>DCIS navy shorts<br>White socks<br>Raincoat with hood<br>Plain black trainers<br>Outdoor shoes for running and climbing<br>Alternatively, plain black leather shoes may be worn (please ensure outdoor shoes at suitable for PE)  | DCIS Plaid seersucker shirt<br>DCIS Grey shorts (elasticated)<br>DCIS Grey cardigan (optional)<br>DCIS Backpack (optional)<br>Grey ankle socks<br>Plain Black leather shoes (without laces) | DCIS White shirt (with turquoise logo) DCIS Grey shorts (junior)<br>DCIS Grey cardigan (optional)<br>DCIS Backpack (optional)<br>Grey ankle socks<br>Black leather shoes             |
| Everyday<br>Hat   | Sun hat (grey/navy 'Sun Safe' hat with logo)   | Sun hat (grey 'Sun Safe' hat turquoise logo) or   | Sun hat (grey 'Sun Safe' hat turquoise logo) or  |



| <b>Uniform</b>   | <b>Lower Primary<br/>(Nursery – Year 1)</b>   | <b>Upper Primary<br/>(Year 2 – Year 6)</b>   |
|--|---|--|
| P.E. Kit<br>- to be worn to school on P.E. days<br>(Nursery to Year 4) | As above - no separate PE kit   | DCIS Dri-Fit polo shirt<br>DCIS P.E. shorts<br>DCIS Sports bag<br>DCIS Grey<br>Baseball/Sports Cap White sports socks<br>Trainers  |
| House t-shirt<br>- to be worn on house days                            | DCIS Dri-Fit House T-shirt<br>DCIS shorts<br>White socks<br>Trainers  | DCIS Dri-Fit House T-Shirt<br>DCIS PE shorts<br>White sports socks<br>Trainers   |
| Swimming Kit Girls   | DCIS Swimming costume<br>DCIS Long sleeved rash vest<br>DCIS Swimming cap (compulsory for students with long hair)<br>Towel<br>Goggles (optional) Flip flops for poolside   | DCIS Swimming costume<br>DCIS Long sleeved rash vest<br>DCIS Swimming cap (compulsory for students with long hair)<br>Towel<br>Goggles (optional)<br>Flip flops for poolside   |
| Swimming Kit Boys  | DCIS Swim shorts/jammers<br>DCIS Long sleeved rash vest<br>DCIS Swimming cap (compulsory for students with long hair)<br>Towel<br>Goggles(optional) Flip flops for poolside | DCIS Swim shorts/jammers<br>DCIS Long sleeved rash vest<br>DCIS Swimming cap (compulsory for students with long hair)<br>Towel<br>Goggles(optional)<br>Flip flops for poolside |

As we phase in the new uniform for Nursery, Reception and Year 1 students we understand that there will be some crossover. Please ensure that should your child continue to wear the current uniform; they follow the policy outlined above for Year 2 children.

| Secondary School (Year 7 – Year 11)  | Sixth Form (Year 12 – Year 13)   |
|--|--|
| <p>DCIS white blouse/shirt (with grey logo) - tucked in<br/> DCIS grey skirt, culottes, long shorts or trousers<br/> DCIS grey cardigan (optional)<br/> DCIS outerwear sweater (optional)<br/> DCIS Backpack (optional)<br/> White/grey/black ankle socks (plain)<br/> Black leather shoes (see appendix 1)<br/> Sun hat (grey 'sun-safe' hat turquoise logo) or the DCIS baseball cap</p>   | <p>DCIS striped blouse/shirt<br/> DCIS grey skirt or trousers<br/> DCIS grey cardigan (optional)<br/> DCIS IB Jacket (optional)<br/> White/grey ankle socks (plain)<br/> Black leather shoes</p>   |
| <p>PE Kit - to be changed into in school, unless having PE during lesson 1</p> <ul style="list-style-type: none"> <li>• DCIS Dri-Fit polo shirt DCIS P.E. shorts/ leggings</li> <li>• DCIS Sports bag</li> <li>• DCIS Grey Baseball/Sports Cap</li> <li>• White sports socks</li> <li>• Trainers</li> </ul> <p>During House days, students should wear their House t-shirt in lieu of their PE t-shirt.</p> <p>Swim wear</p> <ul style="list-style-type: none"> <li>• DCIS Swimming costume / DCIS Swim jammers / DCIS board shorts</li> <li>• DCIS Long sleeved rash vest (optional)</li> <li>• DCIS Swimming cap (compulsory for students with long hair)</li> <li>• Towel</li> <li>• Goggles (optional)</li> <li>• Flip flops for poolside</li> </ul> | <p>PE Kit - n/a</p> <p>During House days Sixth Form students should wear:</p> <ul style="list-style-type: none"> <li>• DCIS Dri-Fit House T-Shirt</li> <li>• Plain activewear bottoms (very short or tight activewear is not allowed)</li> <li>• White sports socks</li> <li>• Trainers</li> </ul> |
| <p>KS4 GCSE Drama</p> <ul style="list-style-type: none"> <li>• KS4 GCSE Drama students may purchase a DCIS Drama T-shirt to be worn with DCIS PE Leggings/shorts</li> </ul>  | <p>KS5 IB Theatre</p> <ul style="list-style-type: none"> <li>• Arts students may purchase a DCIS Drama T-shirt to be worn with DCIS PE Leggings/shorts</li> </ul>  |

DCIS uniform is available from the approved suppliers and must be worn at all times unless specific permission is granted otherwise

## General Uniform Rules

1. Primary students should always wear school hats when they are outside to protect them from the sun. DCIS has a 'no hat – no play' policy. Students who do not have their school hat will be asked by the duty teacher/class teacher to sit safely in the shade for the duration of the break time.
2. All items of clothing must be marked with appropriate name labels. Every article of clothing, school bag, shoes, snack box, drink bottle etc. that is brought into school should be labelled.
3. Nursery and Reception children will need to have a spare set of named uniform in a clearly marked plastic bag to be kept in school in case of accidents.
4. In Secondary School, all shirts must be tucked in for both male and female students.
5. In the Secondary School students playing sport at breaks and lunchtimes are permitted to untuck their shirts, however full uniform must be worn in accordance with this policy before arriving at their next lesson.
6. Secondary School students must wear correct footwear at all times - plain black leather formal shoes with black soles that are lace up or loafer style (except due to a learning and/or physical need for velcro). **Trainer style shoes including canvas style shoes e.g. vans/converse, shoes with logos and shoes with non-black soles are not permitted.** (see Appendix 1 for sample style images) Please provide an additional pair of sneakers/sandals/trainers to be kept at school for outside play for students in the Primary School and if necessary, in the Secondary School. Novelty shoes with flashing lights, squeaking noises or shoes which have the roller ball facility are not allowed.
7. Jewellery is not allowed apart from wristwatches and a plain stud. No hoop earrings are allowed. Ear studs and watches must be removed for P.E. and swimming sessions. If students are required to wear jewellery for religious reasons, please approach the Head of School (Primary) or Progress Leader (Secondary) for permission.
8. Long hair (below chin level) should be tied back for school and hair must be of a natural colour.
9. Hair should be tidy and of a suitable style for school. Severely short (No. 2 minimum), 'patterned' hair or excessive 'spiking' is not acceptable, neither is the extreme bright/unnatural colouring of hair or any style that draws attention.
10. Hair accessories must be of a dark or teal colour and should be small and neat in appearance.
11. The complete or partial shaving of eyebrows is not allowed.
12. Facial hair is not allowed, unless for religious reasons.
13. Body piercings - nose studs, tongue studs and eyebrow bars are not allowed in school. 15. Sunglasses may be worn outside if a student is medically advised to do so. Sunglasses and hats are not permitted indoors unless a student is medically advised to wear them.
14. Students with make-up will be asked to remove it. Coloured nail polish is not permitted and students can expect to be asked to remove it.
15. Hoodies are not permitted and only the DCIS official outer wear as outlined above should be worn over the uniform.

## P.E. Uniform Rules

1. Nursery, Reception and Year 1 will not need a separate kit if they are wearing the new version. Children phasing in the uniform will need to wear their PE kit to school on the appropriate days.
2. Year 2 to Year 4 students will all come to school in P.E. kit and will remain in P.E. kit for the day. If a parent specifically wants their child to change back into school uniform, they will be allowed to do so but this won't be advertised – it is only if a parent specifically requests it.
3. For swimming, students require Dover Court trunks / swimming costume and / or a Dover Court rash vest. Goggles are optional but highly recommended. Swimming cap is compulsory for students with long hair. Students also need a swimming bag containing a towel and flip-flops to wear poolside.

4. For P.E. lessons, all students are expected to wear the Dover Court P.E. kit. This consists of a dri-fit polo shirt, shorts or leggings (Secondary), adequate sports trainers and white socks. Hats and water bottles are compulsory for P.E
5. Students should apply sun tan lotion before outdoor P.E. lessons.
6. For lessons such as football, sufficient safety protection is recommended i.e. football boots and shin pads.
7. If Secondary School students wish to play football/basketball/netball at lunchtime, a change of footwear is required.
8. Football boots are not to be worn on campus unless requests by a staff member for a properly supervised game or tournament.

### **Non-uniform days guidelines**

Occasionally DCIS holds Non-uniform Days which may be for a specific event or to raise money for a project or charity. These are normally scheduled into the year's calendar.

On non-uniform days, we ask that the following rules are followed when students are dressing for non-uniform days:

- School shoes, trainers or a shoe with a strap around the ankle should be worn. Flip flops, heeled shoes and beach type shoes are not permitted.
- Clothes should cover the body; midribs should not be shown.
- Shorts/ skirts should be no less than 3 inches above the knee.
- See-through clothes are not permitted to be worn.
- Makeup, jewellery, unnatural hair colour and nail polish are not permitted, as per the usual uniform standards.

### **House Day**

House details are communicated to all via the school calendar and other forms of home-school communication. Each house has a different colour Dri-Fit house t-shirt that can be purchased at the approved supplier:

- Ubin - Dark Blue
- Jurong - Red
- Newton - Yellow
- Kanji - Purple

For house days students' need to be dressed in their house t-shirt PE shorts/leggings (Secondary) and trainers.

### **Policy Enforcement – Primary Students**

The class teacher is responsible for following up with any aspect of the uniform that is not being followed.

**EYFS/KS1 students**, the teacher will email the parents directly or write a note in the communication book. Should the uniform rules not be followed following this, the year group leader will contact the parents directly to explain the policy. This will pass to the Deputy Head of Primary who will arrange a meeting with the parent, and ultimately to the Head of Primary.

**KS2 students**, the teacher will talk directly to the student. Should the student continue to flaunt the rules, the teacher will email the parents directly or write a note in the student planner. Should the uniform rules not be followed following this, the year group leader will contact the parents directly to explain the policy. This will pass to the Deputy Head of Primary who will arrange a meeting with the parent, and ultimately to the Head of Primary.

## **Policy Enforcement – Secondary Students**

In the Secondary school, we place strong value on the consistency of application for this policy. Correct uniform should be non-negotiable and not have to form a regular part of dialogue between the school, student and home. The form teacher is responsible for following up with any aspect of the uniform that is not being adhered to in the first instance.

If there is no improvement in the student's adherence to the uniform policy, then the Progress Leader will contact the parents to explain the policy. This will pass to a senior member of staff who will arrange a meeting with the parent, and ultimately to the Head of Secondary if no further improvement is seen.

## **Where to Purchase Uniform**

Nursery to Year 11 uniform:

Lim's Uniforms, 211 Holland Avenue, Holland Road Shopping Centre, #02-18 Singapore 278967

Tel: +65 6468 3655 Email: [generalenquiry@limsuniforms.com](mailto:generalenquiry@limsuniforms.com)

Year 12 – Year 13 uniform:

Kim Yik Tailoring, Blk 1091 Lower Delta Road, #04-08 Tiong Bahru Industrial Estate, Singapore 169202

Tel: +65 6255 2603

## Appendix 1

These images are **examples** of the style of footwear appropriate for students in the Secondary School.

### Acceptable style of Leather Shoes



### Not acceptable style of shoe in Secondary School – any canvas, white sole and Velcro.

