

BUS RULES & REGULATIONS

To ensure the safety and efficiency of our bus service we have the following rules and regulations that we enforce for those students using the bus service.

Guidelines for Parents

Students must be at the bus stop at least five (5) minutes BEFORE the departure times shown, and the person designated to pick them up must be at the same stop in the afternoon at least five (5) minutes before the bus is scheduled to drop students off.

Students under 18 years of age will not be left unsupervised at the drop-off point without parental permission.

If a parent/guardian is not at the bus stop to meet the rider, the child(ren) will be returned by bus to the school. Arrangements may be made **in writing** for a child to be released to another parent/friend or for a child to be allowed to walk home from a bus stop.

RULES AND REGULATIONS FOR STUDENTS

SAFETY MUST COME FIRST. The opportunity for a child to ride the bus is a privilege, not a right.

The Rules and Regulations listed below must be strictly observed for the benefit and safety of the students. For many of our students this will be their first time on a school bus. Please review these rules with your children and make sure they understand them.

- ❖ Be on time at designated stops. Passengers will be loaded and unloaded at these stops. Buses will NOT wait for tardy pupils.
- ❖ Obey the driver's instructions to ensure your safety.
- ❖ Stay off the roadway while waiting for the bus. Cross at least 15 feet in front of the bus. **NEVER** in rear of the bus.
- ❖ Always remain seated when the bus is in motion.
- ❖ Wait for the bus to make a complete stop before entering or exiting. Enter or exit the bus at the front door ONLY, except in case of an emergency.
- ❖ Do not leave the bus without the driver's consent. No unauthorized stops will be made.
- ❖ Keep feet out of aisles, off seats or back of seats. Keep head, arms and hands inside the bus.
- ❖ Books and bags must be stored on the floor in front of the student.
- ❖ Seats **can** be assigned according to grade levels. Seats are assigned at the discretion of the bus driver.
- ❖ Students must behave decorously and quietly. Fighting, pushing and the use of obscene language will not be tolerated.
- ❖ The driver must not be distracted while the bus is in motion.
- ❖ Eating or drinking is NOT allowed on the bus.
- ❖ Students may only listen to personal devices using headphones
- ❖ Wear seat belts at all times.
- ❖ Students must not deface the bus or its equipment.
- ❖ Students must behave appropriately to others on the bus.

Safety infractions will be handled in the following manner

The driver will discuss the situation with the child and report to the Business Office.

The Business office will discuss the incident with the student's parent if considered necessary.

The problem will be reported to the Director if deemed appropriate.

STUDENTS MAY BE SUSPENDED FROM RIDING THE SCHOOL BUS WHEN SUCH ACTION IS DEEMED NECESSARY BY THE HEAD OF SCHOOL OR HIS DESIGNEE.

NO FEES WILL BE REFUNDED AS A RESULT OF THIS DISCIPLINARY ACTION.