# COLLEGE VISIT PERMISSION FORM

Please complete form in order listed

1. Name of Student _____ Date of Request _____

   Institutions to visit _____

   Dates and periods NBPS classes will be missed _____

   Visit will include: ☐ information session ☐ campus tour ☐ interview ☐ class attendance
   ☐ athletic appointment ☐ stay in dorm ☐ other

   NOTE: Students are responsible for making college visit arrangements. Visits must include official contact with the admission or athletic office of a college/university in which the student is sincerely interested.

2. STUDENT: Fill in your schedule below. Ask your teachers to sign to acknowledge they have been informed.

   TEACHERS: Please sign and write out specific requests, such as "Take test when return," or "Turn in paper before leaving." Please contact the College Advising Office with any concerns.

| Period | Class | Teacher's Signature | Teacher's Requests |
|---|---|---|---|
| A | | | |
| B | | | |
| C | | | |
| D | | | |
| E | | | |
| F | | | |
| G | | | |
| H | | | |
| Activity | | | |

3. STUDENT: I have discussed this proposal with my teachers and have made arrangements to make up work missed during my absence. I understand that this will be included in my total number of excused absences as set forth in the Student Handbook. **Student's signature** _____

4. PARENT: Your signature here indicates that you have been informed of and approve all arrangements and conditions for the college visit. **Parent's signature** _____

5. COLLEGE ADVISOR'S Signature: _____ Date: _____

6. Please submit completed form to the Attendance Office **at least 24 hours before departing**.