



NURSERY – PART TIME ATTENDANCE POLICY

The British International School Bratislava (BISB) offers Nursery education to children from the age of 2 to 4. Our Nursery classes are organised based on the age of the children to:

Nursery A: 2-3 years old (ratio 1:4)

Nursery B: 3-4 years old (ratio 1: 8)

Children can join the Nursery throughout the academic year once they turn 2 years of age and places are available. They do not have to be toilet trained, although this is preferred.

Parents can choose **full-time attendance** - from 08:15 – 15:00 (plus optional afterschool care Rockets club until 17:00pm, except on Fridays until 16:00pm) or **part time** 50% attendance.

We are only able to offer either 100% or 50% attendance and fees.

50% part-time attendance can be:

- 1) Mornings only – 08:00am – 12:00pm
- 2) 3 full days one week and 2 full days the next week (08:15 – 15:00 plus rockets)
- 3) 2 full days and 1 morning (8:00-12:00) each week

Before a child starts at BISB, the parents and Nursery Phase Leader will agree which Option of the three above the child will be signed for.

Once agreed, option of attendance **cannot** be changed to accommodate personal arrangement or sickness. (e.g. child's sickness or absence from other reason will not be replaced by another option).

This is to ensure that we can provide the appropriate level of staffing for the children in our care at all times. If parents wish to change from the part-time attendance to full-time attendance, this must be agreed in advance with the Nursery Phase Leader who will notify Admissions.



NURSERY – ATTENDANCE FORM

(to be filled in by parents)

Student's name: _____

Class: _____

I would like my child to attend BISB Nursery:

Full-time 08:00 – 15:00 (plus optional after school care until 17:00)

Part-time – please choose one option:

Mornings only 08:00 – 12:00

3 days one week and 2 days the next week. Please state which days you would prefer:

Week 1: _____

Week 2: _____

2 full days and 1 morning. Please state which days you would prefer:

Parent's Signature

Nursery Phase Leader's Signature