



## Parent Supporters Group

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### September PSG Meeting Minutes

Wednesday 6 September 2017

Began 9am, ended 10am

Parents Room (Room 213, upstairs of Early Primary building)

Attendees: Carina Persson, Annaliza Finance, Sandy He, Charlie Chen Ci, Hui Ye, Diana Guo, Zara Chuling Kanthak, Cao Yan (Lilia), Yajie Liu, Gina Linane, Karen Brent, Chuleeporn K (Som), Yelda Cetin, Uma Nagulapalli, Sukollapat Ferreira, Myriam Lopez, Wang An, Cher, Ruth Demery, Andrea Arnswald, Rossella Simonin, Sally Shevach, Angela McFarlane, Joanne Smith, Louise Gillies, Darlene Baker, Sofie Atkinson, Brenda Liang, Kaori Suzuki, Mini Sharma, Lenka, Rose Gamito, Lijia Gao, Carolyn Whitehouse, Sharon White, Yuko Tsuji

### Welcome and brief introduction to the PSG (Parent Supporters Group) organisation 2017-18 by Carolyn Whitehouse.

- ❖ Introduced new Committee members: Chairperson - Carolyn Whitehouse, Treasurer - Gina Linane, Co-Secretaries - Yuko Tsuji and Sharon White (see below for email addresses).
- ❖ Sandy He is the coordinator of Green Grub [green.grub.parents@hotmail.com](mailto:green.grub.parents@hotmail.com)
- ❖ Darlene Baker is the coordinator of the Parents Cooking Classes. Please email Darlene if interested in hosting a cooking class at [regentsparentscookingclass@hotmail.com](mailto:regentsparentscookingclass@hotmail.com)

### Financial/Fundraising by Gina: Current balance of PSG fund 26,242 Baht

- ❖ Discussed the need for PSG fundraising as there was no fundraising last year.
- ❖ Last June 2017 balance was 42,042 Baht.
- ❖ However, PSG spent 16,343 Baht on donations for Teacher Appreciation Day, snow cones for Regents' Race, and gifts for departing heads of staff.
- ❖ Received 550 Baht from PSG T-shirts sales
- ❖ Received 580 Baht from Second Hand Uniform Swap
- ❖ PSG is committed to paying the yearly ECO committee fee of 9,000 Baht hence the needed minimum balance.
- ❖ Gina Linane explained the need to maintain a yearly balance of 50,000 Baht for the PSG fund. Any additional monies (over 50,000 Baht) would be donated to appropriate charities. *Voted on and motion approved.*

### Carolyn Whitehouse introduced an overview of new volunteer roles:

- ❖ Event Coordinators needed for (Christmas Fair, Teachers Appreciation Day) - *Still need coordinators and volunteers, Coordinator for Christmas Fair is Rose Gamito*
- ❖ International Day - Coordinator is Sarah Collie
- ❖ Secondhand Uniform Shop Coordinator - *Still need coordinator and volunteers*
- ❖ Parents Workshop Coordinator - *Still need coordinator and volunteers*
- ❖ Class Representatives (New idea to better the communication between school and parents) *Interested please see Gina Linane.*
- ❖ Translators - Please email Sharon at [PSG\\_Secretary@regents-pattaya.co.th](mailto:PSG_Secretary@regents-pattaya.co.th)

Black = Meeting agenda

Blue = Response to PSG

Red = Need from PSG

Green = Need from School

[www.regents-pattaya.co.th](http://www.regents-pattaya.co.th)

*Be Ambitious*



- ❖ Country Ambassador - Main contact between the school and different communities. Basically, people who would be willing to translate and/or welcome families. Please email Sharon at [PSG\\_Secretary@regents-pattaya.co.th](mailto:PSG_Secretary@regents-pattaya.co.th)
- ❖ Setting up key roles' & class email contacts - *IT has informed PSG of security concerns. Will use informal Gmail or other email address for coordinators and class representatives.*
- ❖ Meeting minutes for all the parents (Moodle or Links in Regents Bulletin) - *Susan Dineen will upload minutes of meetings on school website. Sharon White will upload on the FB informal page and email attendees.*
- ❖ Facilities of Parents Room- *Need ideas on what is wanted from the parents for the Parents Room.*
- ❖ School Uniform Feedback from Parents - *Please email Carolyn regarding uniform concerns.* [PSG\\_Chairperson@regents-pattaya.co.th](mailto:PSG_Chairperson@regents-pattaya.co.th)

### Key Events Voting and Discussion:

- ❖ BBQ at Dodge ball tournament (Friday 6 October) - *Parked Issue. See below.*
- ❖ Christmas Fair - Proposed a name change from Christmas Fair to Winter Fair. *Voted on and motion not carried. Remains Christmas Fair.*
- ❖ Date of Christmas Fair changed to a Friday 8 December evening. *Voted on and motion approved.*
- ❖ Teacher Appreciation Day Ideas (16 January) - Problems arose last year because not all teachers could attend the lunch provided by the PSG and parents. Proposed idea is Teacher Appreciation Breakfast. *Need to confirm with school*
- ❖ Loy Krathong Celebration (in November) - *Desire more involvement from interested Thai parents who want to help. Need help making the floating flowers. Also want to encourage a Thai Fair after the Loy Krathong.*

### Key Events Information:

- ❖ Next Parents Cooking Class is Thai Cooking on 13 September, 2017. Filled at the moment, but please email Darlene Baker to be placed on waiting list if there are any openings.
- ❖ Scheduling Movie Night (Next term Friday 19 or 26 Jan) - Thoughts or suggestions are welcomed. Email Carolyn at [PSG\\_Chairperson@regents-pattaya.co.th](mailto:PSG_Chairperson@regents-pattaya.co.th)
- ❖ Green Grub - Offers healthy snacks cooked by kids in primary school and sold on Fridays. Any interested parents wanting to volunteer feel free to email Sandy He at [green.grub.parents@hotmail.com](mailto:green.grub.parents@hotmail.com)
- ❖ Secondhand Uniform Shop - Will be ongoing in the Parents Room with a dedicated collection at end of term.

**Eco Committee:** First meeting will be in October. More information will be posted on informal Facebook page.

**Current Status of Child Protection Training for Parent Volunteers:** *In progress and no new details as of yet.*

**Parents Facebook Page (informal page):** Closed Facebook group for all current Regents Parents <https://www.facebook.com/groups/333805723471348/>

**List of the Current Community Partners:** *In the process of obtaining a complete list of school's Community Partners charities. Objective is to be more transparent to see where the fundraising monies are being spent.*



### New Business/Suggestions:

1. Suggestions/Feedback box to be placed in Parents Room - *Confirm with school*
2. Coffee machine to be placed in Parents Room - *Confirm with school*
3. Possible to have an adult desk in Parents Room - *Confirm with school*
4. "Liking" the event on Facebook to gauge the members of future PSG attendees - Open to all Regents parents.
5. Possible bigger room for PSG meetings to promote more parents to attend - *Confirm with school*
6. A lockbox for Second-hand Uniform donations to be placed in Parents Room - *PSG*
7. Is it possible to have different IDs to reflect the teachers and staff from parents? - *Discuss with senior management*
8. Is it possible to have maps with location of classrooms on the walls of the Secondary School for parents and new students? - *Discuss with senior management*
9. Possible to have microwaves in primary and secondary canteens - *Discuss with senior management*
10. Long lines, running out of certain foods, and portion sizes issues in Primary & Secondary Canteens - *Discuss with senior management*
11. WIFI user name and password to be on the board in the Parents Room - *Done and placed on the board in The Parents Room*
12. Donate any books for the Parents Room - Open to all Regents parents
13. Suggestion for having a glasses collection box for in the Parents Rooms for those less fortunate. Regents parent, Mini Sharma is an ophthalmologist, who would recycle the glasses.

### Parked Issue:

- ❖ PSG BBQ fundraising at Dodge ball tournament (Friday 6 October) needs more discussion because it may interfere with Year 12 students fundraising for their trip to Tanzania. *Need clarification from the Secondary Staff to make a decision on how to proceed.*

### Next Parent Supporters Meeting:

Wednesday 4 October 2017, 9am  
Parents Room (Room 213, upstairs of Early Primary building)

### Contact:

[PSG\\_Chairperson@regents-pattaya.co.th](mailto:PSG_Chairperson@regents-pattaya.co.th),  
[PSG\\_Secretary@regents-pattaya.co.th](mailto:PSG_Secretary@regents-pattaya.co.th)

Informal Facebook page:

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