



## 2019-2020 School Year Uniform Information

Dear Parent,

Please be noted the following information regarding the uniform purchasing for school year 2019- 2020.

### Uniform Week

Open Time: 12<sup>th</sup> to 14<sup>th</sup> August 8:30 am – 4:00 pm

Location: Uniform Shop Ground Floor

Payment methods: WeChat Pay, Alipay, China Union Card and Cash only

All the exiting students are suggested to purchase the uniforms after 14<sup>th</sup> August to avoid the crowds.

Uniform purchase procedure during Uniform Week:

- A. Check in at Shop Reception in Foyer: a. get the queue number; b. read uniform information; c. find advice from staff and d. fill in purchase form. If Fapiao needed, e. get a guideline card for further details.
- B. Go to Transaction Counter in Uniform Shop, submit the purchase form, then get the uniform and pay for it.
- C. No try on service during uniform week. Please pay attention to below “change and return” policy if uniform is not suitable for kids.

### Uniform Shop

Open Time: 8:30 am to 3:30 pm every school days starting from 15<sup>th</sup> August

Location: Uniform Shop onsite

Payment methods: WeChat Pay, Alipay, China Union Card and Cash only

### Frequently Asked Questions and Answers:

**Q.** Can I use the International Credit cards?

**A.** No. WeChat Pay, Alipay, China Union Card and Cash only

**Q:** Can I request the VAT invoice after my purchase?

**A:** Yes. Please follow the WeChat public ID “早字校服” and apply for invoices and follow the procedures given within one month from the purchase day. Please note that all items cannot be



changed or refund after the invoice be issued. You may also provide the company name and tax code to Ms. Lily Zhang by [lily.zhang@lis-chengdu.com](mailto:lily.zhang@lis-chengdu.com). The invoice will be send it to you within 1 month after the purchase.

- Q:** Can I have the items I bought change or refund?
- A:** You could have the items you purchased change **and return** if you request a change or return of product(s), please bring the item(s) to the stores on campus on the condition that it should be new and intact, ready to be sold again, meanwhile show purchasing record within **1 month**. (Items like wet shirt, swimming short, swimming cap could not be changed)