



## LFA Meeting Notes on 12<sup>th</sup> September 2018

### In Attendance

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**LFA Parents:** Fabienne, Cindy, Chini, Julie, Cathy, Florence, Paola, Jeff, Sue, and Virginia

**Faculty:** Mr. Mindorff, Mr. Richard, Mr. Steven, Tina, Mr. Tom, Ms. Maude, Ms. Emma and Mr. Jarrett

### Leman WeChat Group & Nord Anglia Policy

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A question was asked about membership in the primary WeChat groups and the new secondary WeChat groups. Mr. Mindorff shared that Nord Anglia policy has recently changed due to new European Union legislation (privacy rules and storing information) and that Leman will follow their guidelines via communication. Only parents are allowed on school WeChat groups, per the PICS info document signed by parents when registering at Leman. Grandparents may also be allowed, only after signed consent of the parents, if they are primary caregivers.

The current large LFA WeChat group was created in the past to improve communication but is no longer efficient and the membership is no longer solely Leman family members. By changing to smaller WeChat groups with “Home Room Parents” in Primary and “Grade Level Parents” in Secondary it will be easier to address issues. The LFA is still looking for Home Room Parents for grades 2C, 4B, and 5B. Please contact Cindy at [cmdglz1@aol.com](mailto:cmdglz1@aol.com) if you are interested. The parent volunteers are listed below:

PreK-A	Rocio	1A	Fanny
PreK-B	Hu Shu	1B	Virginia
PreK-C	Hua	2A	Chris
JKA	Molly	2B	Grace
JKB	Grace	2C	?
JKC	Wendy	3A	Jeff
JKD	Martina	3B	Grace
SKA	Nicco	3C	Sue
SKB	Jenny	4A	Nala
SKC	Drake	4B	?

### Secondary school Grade Level Parent QR Codes:




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### Open Forum

LFA recommended an Open Forum be held to provide parents an avenue to address questions directly to the school administration. Mr. Mindorff agreed to make a presentation on the year ahead, followed by a question and answer session between the parents and all administration. He also expressed his desire that parents send their questions to the LFA ahead of time so that the school can come prepared with answers and avoid possible delays in resolving concerns. The open forum is tentatively scheduled for Saturday morning at 10 am, November 15<sup>th</sup> on the school campus. LFA will prepare a survey to parents to pinpoint common issues. Parents that have a specific concern between now and that time do not have to wait until then. We would prefer to resolve issues as soon as possible.

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### Explore China Trips

LFA mentioned that school trips have become quite expensive and asked if they were mandatory. Mr. Mindorff assured that while these trips are not mandatory, their content is directly related to the curriculum, and students are encouraged to attend. A small number of students have elected not to attend. Mr. Tom McCabe, the new athletic director, and Mr. Mindorff acknowledged that although Extravagant Yak is expensive, they are a

travel company that meets Leman's rigid safety standards. Mr. Tom shared that after the Explore China trips are complete he and the administration will evaluate our Explore China trip programme. He also plans to survey staff, family and students for further input. LFA requested additional communication to parents regarding the upcoming trips. Mr. Tom informed LFA that trip itineraries and packing lists have been posted online (via Managebac). Within the new secondary WeChat groups, we will also post the packing list, travel times, names of staff participating, itinerary, and photos (as available).

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## Athletics

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LFA inquired whether the swim instruction for Primary P.E. class is giving each student the ability to swim. Mr. Tom shared that although the students each begin with a wide skill range he is confident that each student will learn and improve upon his/her current level. However, the classes are not a substitute for elite level training. Swimming units occur three times per year and follow a goals based approach that is individualized.

Mr. Tom also itemized the upcoming athletic department activities. November 8<sup>th</sup> will be an Inter-House Cross-Country day at Leman. On November 13<sup>th</sup> the athletic department will host CISA Cross-Country. And November 16<sup>th</sup>-18<sup>th</sup> Leman will also host a China-wide ACAMIS Cross-Country invitational. As there will be approximately 150 athletes and 50 staff at this ACAMIS event, Mr. Tom expressed his desire for LFA to assist with refreshments.

When LFA asked for more information regarding the swim team and CISA swimming, Mr. Tom said the information is forthcoming as these things have not yet begun.

LFA also expressed interest in activities taking place on campus during the weekend and Mr. Tom assured that this topic is being carefully decided.

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## Student Identification Cards

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Mr. Mindorff shared that in order for student ID cards to be made, photos of each student must be taken. He stated that after the October holiday both individual and class pictures will be taken, not only for the ID but for the yearbook and package purchasing as well. Information regarding the date will be given soon.

These student ID cards are often requested by businesses that offer free things or discounts to students. places as museums and zoos. LFA inquired whether these cards will have an associated student ID number which can be used to check lunch card balance, school attendance, and student marks online. Mr. Mindorff said at this point the ID cards will just be simple cards but lunch card balance can already be checked online (instructions are found in the important documents section of the website and were shared in the September 14 newsletter), while attendance and marks can be informed via classroom teacher and/or advisor.

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## Halloween

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LFA inquired regarding the organization of this year's Halloween celebrations. Mr. Mindorff stated that, just as last year, Secondary students will help decorate doors and hand out candy to Primary students. All students and staff are welcome to dress in costume on Halloween day. Mr. Mindorff also shared that Ms. Sonia will head up the Halloween day plans and decorations. However, Mr. Richard is seeking ideas for the location of the Halloween festivities (other than the cafeteria in case of rain, and the courtyard that has become too small for the number of students).

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## After School Clubs

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LFA noted that the clubs have more Julliard options this session, including a piano class, but would like to see a ballet club in the next session. Mr. Mindorff assured that a ballet club will be offered if that is what the parents want. For now, a dance club is offered. Mr. Tom shared that dance will also be part of P.E. curriculum this year.

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## Cafeteria Committee

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Mr. Mindorff expressed a desire to start a cafeteria committee for parents to give feedback on lunch choices, prices, and cafeteria flow. Parents who would like to volunteer for this committee should contact Paul McCartney or Eric Liu. The committee will first meet in October, together with school representatives and Zaur Mammadov from Compass Group, and once per quarter thereafter.

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## Uniform Online Ordering

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Mr. Mindorff shared that he will be meeting with the uniform company next week regarding online ordering.

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## Parents Academy

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Mr. Mindorff explained that the Parents Academy is meant for parents to talk to other parents and share experience and knowledge. He is seeking topics that parents would like to discuss.

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## LFA Newsletter

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LFA asked for specifics regarding its part in the weekly newsletter. Mr. Mindorff asked that the LFA continue to announce activities and other news, adding that the newsletter should be submitted by Thursday for translation.

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## LFA Meeting

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The meeting began at 10:30am and ended at 11:30am.