



The British International School Ho Chi Minh City

JOB TITLE	AVL Technician Leader
JOB PURPOSE	The post-holder will support the use of Audio-Visual-Lights throughout the whole school.
REPORTING TO	Headteacher
OTHER KEY RELATIONSHIPS	Music and Drama Departments
SAFER PRACTICES	The British International School, HCMC is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including references from previous employers in accordance with our safer recruitment practice. Interviews will be conducted in person, and they will explore candidates' suitability to work with children.
KEY RESULT AREA	DETAILS
General responsibilities	<p>Auditorium Technician</p> <ul style="list-style-type: none"> Assist with the setting up of sound/music equipment for music and drama performances including the proper mixing of sound and lights to a high standard To be responsible for the care and operation of the auditorium, theatre and portable light and sound equipment. To assist in the auditorium, theatre or other space for all productions, assemblies, rehearsals or other public events Effective and high quality mixing of sound and lights for all School events. Check and maintain all cables, mics and other audio equipment <p>AVL Technician</p> <ul style="list-style-type: none"> Lead team of AVL technicians over all 3 campuses Provide technical support to teachers and students with their media presentations Maintains an inventory of all AVL equipment for the campus Record any oral exam coursework throughout the school To source and order lighting and sound equipment from reputable suppliers as required. To stay up to date with developments for lighting and sound operation and implement these within the school as appropriate. To ensure that all equipment is safe and adhere to the schools health and safety policies. <p>Music Technician</p> <ul style="list-style-type: none"> To support the use of the Music Technology room and ensure macs are running sibelius, logic and garageband software. Setting up of sound and lighting systems for all school events Recording music performances effectively for submission for external exams

	<p>General</p> <ul style="list-style-type: none"> • To fulfil any reasonable additional responsibilities as may be from time to time requested by the Principal
<p>Requirements</p>	<ul style="list-style-type: none"> • Able to communicate reasonably in English • Ability to read music an advantage <i>OR</i> Excellent aural ability to create the best possible musical balance • Knowledge of macs and various music and recording software • Expertise on digital mixing and lighting desk • Understanding of setting microphones for best possible recording/amplification for a wide variety of events. • Ability to create dynamic lighting effects. • Good ICT skills and knowledge of specific software packages • Be able and willing to train colleagues as required • Be positive, enthusiastic and committed • Ability to work under pressure and meet deadlines • Able to manage own time and workload • Able to show initiative and common sense • Must be reliable and possess integrity • Must be able to keep information confidential • Willing to work flexibly within a British style school