
LFA Meeting Notes on 9th May 2018

In Attendance

LFA Parents: Alisa, Maggie, Sheila, Fabienne, Florence, Eun Young Joo, Nancy, Jana, Birte and Lee Cher

Faculty: Mr Mindorff, Mr J.C. Trowt

Feedback on International Day

Mr Mindorff informed the committee that the event was a success and thanked all parents for their support. The performance segment was well conducted. However, future performance items would need to be vetted for their contents suitability and appropriateness.

Alisa enquired if proceeds from the sale of the hampers would be channeled to the LFA Fund.

She also shared that more information or activities related to the countries could be planned for the booths. This will enhance the overall learning experience for our pupils.

Mr Mindorff also shared that in hindsight, teachers may need to be rostered to supervise pupils throughout the day as parents are busy operating the booths and may not be able to watch over their kids.

Concerns Regarding Science Curriculum

Mr Mindorff informed all that the school has implemented STEAM in the Middle School Science Curriculum. The school will conduct a sharing session at 2 p.m. on 23rd May 2018 for parents.

Concerns Regarding Participation in Science Fairs

Intel Science Fair held at CDIS

Mr Mindorff shared that Leman has never participated in this event as it is usually held in January and coincides with the school Examination Schedule.

Nord Anglia Festival

Mr Mindorff informed all that this festival will also be held in January and the school's participation in the event will be dependent on a few factors.

Performance Opportunity for Pupils

Mr Mindorff shared that Mrs Heyres will be opening two informal performance opportunities for pupils before the end of this school year. In addition, 2 more formal performance opportunities will be put in place for next school year.

Cafeteria Food Quality

Mr Mindorff shared that he will be visiting school cafeterias served by Chartwells and attained high Parent Satisfaction Rate to help our cafeteria do better.

Social Event for Leman (Murder Mystery Night)

Mr J.C. Trowt briefed all that the event will likely take place in school during the last week of the school year. The teachers will work with pupils in planning the plot, writing the script and acting out the story. Mr J.C. Trowt, Mr Mindorff and Alisa will work on the details and inform the committee on the final plan.

Used Musical Instruments

Mrs Heyres will provide information on used musical instruments that are available for sale in the school newsletter. The committee suggested that a poster could be put up in LFA wechat to inform parents of the availability of used musical instruments for sale or purchase.

School Uniform

Mr Mindorff shared that the school will be getting new school uniform. The school is still waiting to receive samples of the new uniform from Nord Anglia. Some anticipated changes include the following:

- Elementary pupils will have a navy top.
- All pupils will have access to a black sweat shirt and a black hoodie.
- The uniform will likely include a black hoodie, a white dress shirt and tie.

Sale of uniform will be conducted online. However, the school will assist parents who may have difficulty purchasing the uniform from the online platform.

Staff Appreciation Day (1st June 2018, Friday)

Alisa shared that LFA will be providing a buffet style 'Staff Appreciation Lunch' for all Leman staff.

Ice Cream Day (8th June 2018, Friday)

LFA is proposing to have 'Ice Cream Day' for Leman pupils and staff. More details will be provided closer to the event.

Results of Leman Parent Survey

Mr Mindorff shared that results of the survey shows a higher parent satisfaction rate compared to other schools in China. The school will continue to sustain its strength and work on areas that it is weak in.

Re-looking at the School's Goals, Mission and Vision

Mr Mindorff shared that there is a need to revisit the school's goals, mission and vision with stakeholders (parents and pupils) to ensure alignment to current needs. The school will be forming a focus group with parents to gather their feedback. A similar feedback session will also be conducted for pupils to voice their opinions and ideas.

The committee decided to conduct the Parent Focus Group discussion on 6th June, Friday, at 10 a.m. , in the school.

Ms Tina will post a QR Registration Code on LFA wechat for parents to register their participation in the event.

Re-looking at LFA By-Laws

Alisa shared that there is a need to relook at the LFA By-Laws to ensure alignment with the changing needs of the school. More details will be given on this.

A.O.B.

Career Sharing

Mr Mindorff shared that a Career Sharing session will be held at Leman next week and parents will be invited to attend the event.

Enquiries on Pupil Enrolment Criteria

Mr Mindorff clarified that pupils younger than 6 years old without foreign passports can register with the school while pupils older than 6 years old must have foreign passports to register with the school.

The school has a scholarship programme which qualifies local pupils (beyond 6 years old) without foreign passports to be enrolled in the school.

Enquiries on Language Programme

Mr Mindorff shared that the school is open to partnering language teachers (outside of Leman) to help facilitate language learning for our pupils. These lessons can also be conducted via online learning platforms, where necessary.

Mr Mindorff also commented that an EAL Programme for new pupils who has no English background will be put in place to help these pupils improve their standard of English.

LFA Meeting

- The meeting ended at 12pm.
- Next LFA Board Meeting : 6th June 2018, Friday