NORD ANGLIA
INTERNATIONAL SCHOOL
SHANGHAI, PUDONG

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Academic Review Evening Booking Instructions

Click here to access the booking system directly. **You must ensure that you have your VPN activated, if you do not have a VPN, computers are available to use in the Learning Centre.**

Alternatively click here to access the booking system directly.

1. Login with your own details; please include your email address so you receive an email confirmation of your bookings. You must also enter your child's details. **Please use the name and class as it appears on the Academic Review Evening Booking System Details sticker your child has in their Student Planner**. It looks like this:
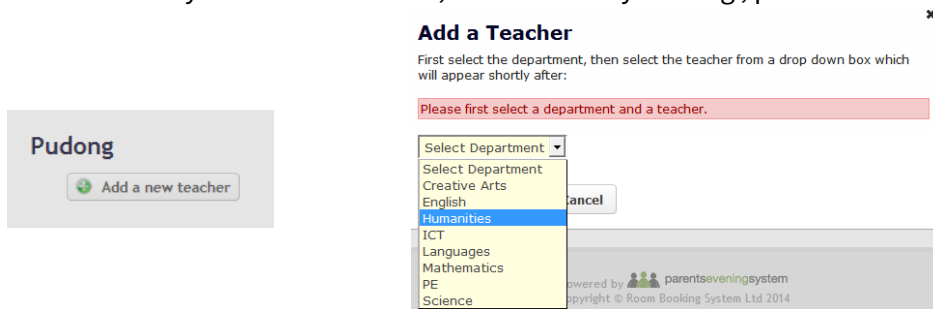

Academic Review Evening

Booking System Details

Sally Smith ← Name

NC ← Registration Form

2. Select the appropriate Academic Review Evening.

3. You should now see a list of all your child's teachers, if there are any missing , please follow these instructions:

Select the 'Add a new teacher' button. You will need to select the department first (e.g. English) then you can select from the list of teachers within that department.

4. Continue to add teachers until you have selected all your child's teachers.

5. When all your child's teachers are listed, select the 'Continue to book appointments' button

6. The booking screen will appear and you will be able to see the availability of all the teachers selected. When you select your appointment time you will be sent a confirmation email. You are also able to view and print your appointments from this page.

	Miss J Marsh Art (Sports Hall B)	Mrs P Alderson Science (Sports Hall B)	Mr G Rasool Computing (Sports Hall B)	Mr W Morgan DT (Sports Hall B)	Miss E HUGHES English (Sports Hall B)	Ms S MALCOLM-SEVERN French (Sports Hall B)	Mr D Guiney History (Sports Hall B)	Mr C PARRISH Mathematics (Sports Hall B)	Mr P Bailey Music (Sports Hall B)
17:00	Book	Book	Book	Book	Book	Book	Book	Book	Book
17:05	Book	Book	Book	Book	Book	Book	Book	Book	Book
17:10	Book	Book	Book	Book	Book	Book	Book	Book	Book
17:15	Book	Book	Book	Book	Book	Book	Book	Book	Book