



THE BRITISH
SCHOOL
OF BEIJING, SANLITUN

Xi'an 2017 Year 5 Residential

20th – 24th March
4 nights 5 days



BSB staff attending

Petrina Booth (Group Leader) Michael O'Boyle (Group Leader),
Yvonne Williams (Additional support) Jay Lee (Chinese speaker),
Helen Huang (Chinese Speaker)

- BSB staff will lead and participate in all activities and will support student learning and involvement, along with staff from Wild China.
- We have high expectations of behaviour and manners in all situations.
- We encourage all children to attend the residential. Those who do not will join another class for continued learning experiences.



- We will send home the EV5 form you filled in at the beginning of the year by the end of this week. You will need to check the details are accurate.
- Email a **copy of your child's passport** as soon as possible. This will support booking procedures. (You can also hand in a hard copy if this is more convenient)
- PLEASE NOTE students will need to **bring their original passports on the residential**. This is a requirement for all China travel. If you are not going away the weekend before, we are happy to keep them locked away at school ready for Monday morning.
- Specify any food allergies or medical concerns on the contact info form.



- **We have an emergency plan in place.** We will contact the SOS International 24 hour hotline and receive immediate advice on the action to take. We will then phone the parents and the school to advise of the situation.
- We will conduct an **onsite recreational safety visit** in the near future to complete a risk assessment of the location and ensure an action plan is in place incase of natural disasters or travel emergencies.

- **Electronics**

All children will bring their iPads as they will be blogging at some point throughout the week to keep you informed. The adults will have them locked away every evening. If you would prefer, your child could bring along a small digital camera for taking photos and the iPad can be left at the hotel locked away on days they are not blogging. No other electronic devices will be permitted.

We will **provide guidelines** as to when these electronics can/cannot be used and we will expect all students to follow these guidelines.

If guidelines are not followed items will be confiscated until completion of residential.



Room allocations:

Students will choose friends they wish to share with and we will ensure they get to share with someone they have chosen. We will confirm room mates closer to departure. Boys and girls will not be sharing.

Communication

The children will take it in turns to blog about each of our activities throughout each day.

Spending money:

Students can bring *up to* 200RMB to make small purchases of cultural and tourist items if the occasion arises. All food, snacks drinks are adequately provided for so they won't need to purchase these. Children will hand in their money to adults.

Snacks:

Please *do not* send any snacks with your children, as stated above, they will be provided.



To sum up

- We will hand out permission letters and EV5 forms closer to the date. A final check over the contact, medical & dietary information will be done to confirm accuracy.
- Upon confirming a complete list of students attending we will finalise the room allocations, groups and students will be informed.
- The daily communication process/system will be confirmed. (blogs)
- A full outline of the itinerary/menu details will be sent home and discussed with students.
- Packing list/reminders will be sent home.
- Activity booklet/t-shirt and name tags will be made and distributed.
- Final letter explaining departure and arrival procedures will be sent home.
- Behaviour and trip expectations talk will be led by teachers to students.



Q & A